



Date: **08 November 2017**
Our ref: **Cabinet/Agenda**
Ask For: **Charles Hungwe**
Direct Dial: **(01843) 577186**
Email: **charles.hungwe@thanet.gov.uk**

CABINET

16 NOVEMBER 2017

A meeting of the Cabinet will be held at **7.00 pm on Thursday, 16 November 2017** in the Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillor Wells (Chairman); Councillors: L Fairbrass, Crow-Brown, S Piper, Stummer-Schmertzling and Townend

AGENDA

Item
No

Subject

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest form attached at the back of this agenda. If a Member declares an interest, they should complete that form and hand it to the officer clerking the meeting and then take the prescribed course of action.
3. **MINUTES OF PREVIOUS MEETING** (Pages 3 - 10)
To approve the summary of recommendations and decisions of the Cabinet meeting held on 25 October 2017, copy attached.
4. **Q2 BUDGET MONITORING** (Pages 11 - 22)
5. **FLEXIBLE USE OF CAPITAL RECEIPTS - UPDATE STRATEGY 2017/18** (Pages 23 - 28)
6. **BUDGET STRATEGY FOR 2018/19** (Pages 29 - 62)
7. **FEES AND CHARGES 2018/19** (Pages 63 - 100)
8. **ASSET DISPOSAL PROGRAMME 2017-18** (Pages 101 - 110)
9. **PUBLIC SPACES PROTECTION ORDER (PSPO) FOR ALCOHOL CONTROL** (Pages 111 - 132)

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Declaration of Interest form - back of agenda



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CABINET

Minutes of the meeting held on 25 October 2017 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Wells (Chairman); Councillors L Fairbrass, Crow-Brown, S Piper, Stummer-Schmertzing and Townend

In Attendance: Councillors: Bayford, Game, I Gregory, Savage, Taylor-Smith, Ashbee, Brimm, Buckley, Campbell, Connor, Curran, Dellar, J Fairbrass, Johnston, Parsons, Partington, L Piper, L Potts, R Potts, D Saunders, M Saunders, Shonk and Taylor

457. APOLOGIES FOR ABSENCE

There were no apologies received at the meeting.

458. DECLARATIONS OF INTEREST

There were no declarations of interest.

459. MINUTES OF PREVIOUS MEETING

Councillor L. Fairbrass proposed, Councillor S. Piper seconded and Members agreed the minutes as a correct record of the meeting that was held on 03 October 2017.

460. DRAFT THANET LOCAL PLAN - PUBLICATION STAGE

Members considered the report on the draft Local Plan, which set out the legal requirements for the Local Plan and the guidance which affects decisions through the Local Plan process. They were advised that the Local Plan supported the Council's Corporate Plan priorities and was important for creating a framework for fulfilling the priority to promote inward investment and job creation. Together with the Council's newly adopted Economic Growth Strategy, it sets the framework for achieving the Council's economic ambitions.

Cabinet also noted that the Local Plan also makes provision for new housing to meet local needs and to support the growth of the workforce, and other development requirements, and supports the provision of key new infrastructure. They discussed the main issues raised during the consultation on Proposed Revisions to the draft Local Plan (January 2017); and provides recommended responses to those issues as reported in Annex 1 to the Cabinet report.

Members acknowledged that the draft Local Plan had to be based on sound evidence and followed Government guidance in order to meet the statutory requirements that would be considered by the Planning Inspectorate when adjudicating the merits of the Plan. As a result, key changes were being proposed for the pre-Submission Publication stage and these were as follows:

1. The identification of a number of sites as Local Green Space (as set out in this report);
2. The identification of Landscape Character Areas for the district, with the Landscape Character Assessment to be published with the intention of adopting it as a Supplementary Planning Document (SPD);

3. New general housing policy to reduce the repetition of key policy requirements in housing allocation policies;
4. A Supplementary Planning Document (SPD) for the Westwood retail area, detailing pedestrian connectivity and the goal of transforming Westwood into a cohesive town centre;
5. Ensuring the draft Local Plan policies are consistent with Natural England's advice regarding the coastal international wildlife sites;
6. A policy for the protection of allotments;
7. Policy support for new education and health facilities at key locations in the district;
8. Continuing the policy from the adopted Local Plan to safeguard land for grow-on space for the QEQM hospital;
9. Updating the evidence and policies relating to the National Technical Standards;
10. Remove the Westwood Lodge site from the Green Wedge policy area and include it within the urban boundary; and
11. Updating the Plan to recognise the changes in the status of some housing sites, including the allocation of two additional sites – Shottendane Farm, Margate (8 units); and Lanthorne Court, Broadstairs (up to 56 units).

Cabinet was urged not to delay the Local Plan process because a delay could result in intervention by the Department for Communities & Local Government (DCLG), effectively removing Council control of the process. Investment in the area could be significantly undermined or delayed, with a significant impact on development, economic growth and investor confidence in the area.

In making a decision on this issue, Members were also made aware that that the Department for Communities & Local Government (DCLG) had recently published proposals for a new methodology to be applied by all local planning authorities in determining housing requirements. DCLG estimated that applying this methodology over the period 2016-26 would raise the requirement for Thanet from 857 dwellings per year to 1063 dwellings per year. If this uplift is also applied to the final 5 years of the draft Plan (2026-31), this would mean a total increase of about 3,090 dwellings over the period of the Local Plan, taking the total to just over 20,200 dwellings.

The consultation document indicates that, where a draft local plan has not been submitted for Examination by 31 March 2018, the new standardised housing method should be used. If the draft Plan is not submitted to the Planning Inspectorate by that date, the Council would then need to revise the draft Plan to incorporate the additional housing requirement. This represents a significant risk both to the Council's draft Local Plan and to the wider planning of development in the district. It would also result in significant delay to the draft Plan and additional costs to be borne before the draft Plan reaches Submission stage in the review of evidence (the additional cost is estimated to be more than £75,000).

In relation to the former Airport site; Members were advised that AviaSolutions had reviewed the submissions made in relation the Airport, and had not changed their advice to the Council regarding the future viability of Manston. However, the draft Policy still made allowance for an element of aviation use on the site, as part of a mixed-use development.

This report would also be considered by the Overview & Scrutiny Panel on 21 November, and the views of the Panel will be reported back to the Cabinet meeting on 14 December 2017 before going to Council on 18 January 2018.

The following Members spoke under Council Procedure 20.1:

Councillor Brimm;
Councillor Partington;
Councillor Shonk;
Councillor Game;
Councillor Savage;
Councillor Taylor-Smith;
Councillor Bayford.

Councillor L Fairbrass proposed, Councillor Wells seconded and Cabinet agreed:

1. The draft Local Plan with the changes proposed in the Cabinet report, and the Sustainability Appraisal, for Publication for a period of 6 weeks following Council in January 2018, to allow comments to be made;
2. To publish the Thanet Landscape Character Assessment for comment, with the intention of adopting it as a Supplementary Planning Document (SPD);
3. To recommend to Council that, following the Publication period, the draft Local Plan be submitted to the Planning Inspectorate for Examination; and
4. The amendments to the Local Development Scheme (the formal Local Plan work programme) to reflect the expected timetable.

461. NEW REVISED ON AND OFF STREET PARKING SCHEMES FOLLOWING COMMUNITY FEEDBACK

Members noted that there are a number of off-street car parking areas that are currently free of charge. By changing these areas to pay and display with an hourly charge in line with other areas additional revenue would be generated. Charging also helped with turnover of vehicles and marked parking bays help to deal with inconsiderate parking.

There were a number of on-street parking areas around the district that could benefit by having a resident's parking scheme, pay and display or both. Some of these areas were currently time limited bays and this was not an effective system.

As the Council was under extreme budget pressures it is estimated that all phases of the newly proposed parking schemes if put in place, would bring in additional annual revenue of approximately £390k per year.

Community consultation on the new parking scheme proposals was carried out between 5 May and 6 June 2017. The Council received a total of 290 community submissions, which were then considered as part of these new proposals.

The community feedback showed that by location the proposals for Minster/Monkton were of the greatest concern. Residents in instances where a charge was being introduced wanted later starting times and a reduced rate per hour. Responses to Minnis Bay proposals felt that there would be a negative effect on businesses and visitors; and generally opposed any parking scheme or parking control.

The following Members spoke under Council Procedure Rule 20.1:

Councillor Brimm;
Councillor Campbell;
Councillor Partington;
Councillor Game;
Councillor Bayford;
Councillor I. Gregory.

Councillor L Fairbrass proposed Townend seconded and Cabinet approved the new revised parking schemes.

462. PUBLIC SPACES PROTECTION ORDER (PSPO) FOR DOG FOULING & CONTROL

Members agreed that the Council's first priority is a clean and welcoming environment and to achieve this would require maintaining a zero tolerance to littering and an approach that encouraged positive behaviour to help improve the local environment.

The Anti-Social Behaviour, Crime & Policing Act 2014 provides the Council with new powers to continue to enforce dog fouling and dog control issues within the district. The previous legislation used to do this needs to be replaced by a new Public Spaces Protection Order.

The Council can make a Public Spaces Protection Order if it is satisfied that two conditions are met:-

1. Firstly, activities carried out on a public place within the local authority's area have had a detrimental effect on the quality of life of those in the locality, or it is likely that activities will have such an effect. And;
2. Secondly, that the effect of these activities is or is likely to be of a persistent or continuing nature is or is likely to be unreasonable and justifies the restrictions imposed by the order.

Members were informed that in relation to dog fouling and the control of dogs the proposed Public Spaces Protection Order would exclude and restrict dogs from designated areas, not allow dogs within fenced children's play areas and control dogs in cemeteries.

The order would also require dog faeces to be picked up by owners or any person in charge of the animal, require dogs to be kept on leads; or placed on a lead if considered to be out of control upon request by authorised officers and require persons in control of dogs in a public place to have a suitable receptacle on their person to pick up their dogs faeces.

A community feedback on the proposed Public Spaces Protection Order was carried out between 10 August and 2 September 2017 and the Council received a total of 74 community submissions, which were taken into account when drafting the order.

Britain Tidy Group. The Kennel Club made positive suggestions to the order and generally supported the provisions of the order and the Council's approach.

Council would be publishing a list of restriction free alternative locations for dog walkers on our website, and in the coming months will also review communication with local dog owners.

Following that positive partnership working with Keep Britain Tidy and the Kennel Club, an amendment to the proposed PSPO for Dog Fouling and Control was tabled at the meeting. The amendment would allow the seasonal dog bans to remain in their current form.

The proposed PSPO would now:

- Exclude dogs from fenced children's play areas;
- Exclude dogs from Minnis Bay, Viking Bay, Margate Main Sands Ramsgate Main Sands (Harbour end) from 1 May to 30 September;
- Control dogs in cemeteries;
- Ban dogs from 1 May to 30 September during the hours of 10am and 6pm on Botany Bay, Joss Bay, Louisa Bay, Stone Bay, Westbrook Bay, West Bay and St Midred's Bay. At Walpole Bay, dogs will need to be kept on a lead during these times;
- Require dogs to be kept on leads; or placed on a lead if considered to be out of control upon request by authorised officers;
- Require dog faeces to be picked up by owners or any person in charge of the animal on any land which is open to the air to which the public have access, with or without payment;
- Require persons in control of dogs in a public place to have a suitable receptacle on their person to pick up their dogs faeces.

The following Members spoke under Council Procedure Rule 20.1:

Councillor Game;
Councillor Bayford;
Councillor Taylor-Smith;
Councillor Savage;
Councillor Campbell.

Councillor L Fairbrass proposed, Councillor Wells seconded and Cabinet approved the Public Spaces Protection Order for dog fouling and dog control across the district as detailed in the amended Annex 1, copy attached to this minute item.

463. ASSET DISPOSAL PROGRAMME 2017-18

Members discussed the assets identified and approved for disposal by Cabinet in June. These assets have now been through the disposal consultation process and there have been no adverse comments received by Council.

One of these disposals, Charlotte Court, had been through legal searches and has been identified as being part of a lease with a housing association and therefore Council would not progress with the disposal of this asset.

Councillor Campbell and Councillor Taylor-Smith spoke under Council procedure 20.1.

Councillor Townend proposed, Councillor Crow-Brown seconded and Cabinet agreed the following:

1. To proceed with the disposal of assets listed in Annex 1, Part B, considered by Cabinet in June 2017 with sale proceeds being used to fund the asset management and capital programmes;
2. To proceed with the disposal of assets listed in Annex 2, Part B, considered by Cabinet in June 2017 to Parish & Town Councils and eligible community groups to ensure their continued use for the benefit of the community;
3. To withdraw from the disposal list the asset listed in Annex 2, Part C as considered at June 2017.

464. CORPORATE PERFORMANCE REPORT Q1 2017/18

Cabinet discussed the corporate performance report which reflected changes to twelve targets to make them more challenging. New performance indicators have been added to performance monitoring and this was in order to better reflect the corporate priorities and customer service.

Councillor Campbell and Councillor I Gregory spoke under Council Procedure 20.1

Councillor Crow-Brown proposed, Councillor Stummer-Schmertzling seconded and Members agreed to note the report.

465. NEW BUILD ACQUISITION PROGRAMME

Cabinet noted that the number of people in the district living in unsuitable housing or facing homelessness is increasing and there is an urgent requirement for new affordable homes to meet this need and that the council retained a proportion of right to buy receipts for the purpose of providing new affordable homes for rent. The funding could pay for up to 30% of the cost of a new home, but required match funding by the Council from its Housing Revenue Account.

The use of Housing Revenue Account capital receipts into the council's approved development programme would, in turn release resources that could be used to match fund the available right to buy receipts.

Members considered proposals to allocate £1.5m of Housing Revenue Account funding, together with £630k of retained right to buy receipts to fund a new acquisitions programme. The total funding of £2.13m would enable the Council to acquire 10 to 12 new homes that would then be let to people in housing need on an affordable rent.

This new programme would supplement the Council's existing £28m approved development programme, which will have provided around 140 new homes by 2019. The new programme would also ensure that new homes could be provided expeditiously for people living in unsuitable homes or facing homelessness.

Agenda Item 3

Councillor Campbell and Councillor Savage spoke under Council Procedure 20.1.

Councillor S Piper proposed, Councillor L Fairbrass seconded and Cabinet agreed the following:

1. To the principles set out in this report for an initial acquisition programme of approximately 10-12 homes;
2. To allocate £630k of Right to Buy 1-4-1 receipts, together with HRA match funding of £1.5m to fund the programme;
3. To delegate authority to Head of Housing, to complete the acquisition of new homes within the programme.

Meeting concluded: 8.20 pm

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Quarter 2 Budget Monitoring Report 2017-18

Cabinet	16 November 2017
Report Author	Tim Willis, Director of Corporate Resources
Portfolio Holder	Cllr John Townend, Portfolio Holder for Financial Services and Estates
Status	For Decision
Classification:	Unrestricted
Key Decision	No
Ward:	All Wards

This report provides an update of the Council's 2017-18 revenue and capital forecasts against budget as at the end of September 2017.

Recommendation(s):

That Cabinet notes the forecast position for 2017-18 for:

- (i) The General Fund.
- (ii) The Housing Revenue Account.
- (iii) The General Fund and Housing Revenue Account Capital Programmes.
- (iv) Cabinet agrees the proposed funding changes of the Capital Programme as detailed in paragraph 3.3.
- (v) Cabinet agrees the changes to the HRA Capital Programme as detailed in paragraph 3.11.

CORPORATE IMPLICATIONS

Financial and Value for Money	The financial implications have been reflected within the body of the report. Achieving value for money is critical to the Council's medium term financial plan and one of the three Corporate Values.
Legal	Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the Council's finances. For this Council, it is the Director of Corporate Resources (S151 Officer), and this report is helping to carry out that function.
Corporate	Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the Council's current position.
Equalities Act 2010 & Public Sector Equality Duty	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity

	<p>between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p>
	<p>Please indicate which aim is relevant to the report.</p>
	<p>Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</p>
	<p>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</p>
	<p>Foster good relations between people who share a protected characteristic and people who do not share it.</p>
	<p>There are no equity and equalities implications arising directly from this report, but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.</p>
	<p>It is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.</p>

CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	✓
Promoting inward investment and job creation	✓
Supporting neighbourhoods	✓

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	✓
Supporting the Workforce	
Promoting open communications	

1.0 General Fund – Projected Revenue Forecast 2017-18

1.1 The 2017-18 General Fund budget was agreed at the Council Meeting on 9 February 2017 on the basis that it would need funding of £450k from reserves, in order to break even for the financial year.

1.2 Table 1 summarises the Q2 projected General Fund spending position.

Table 1 - General Fund - Projected Forecast 2017-18

Function	Agreed Net Budget	Forecast	Variance
	£'000	£'000	£'000
Chief Executive	288	288	0
Corporate Resources	2,345	2,345	0
Corporate Governance	1,429	1,429	0
Community Services	4,125	4,125	0
Operational Services	4,930	4,930	0
Corporate Budgets	4,472	4,472	0
Total Expenditure	17,589	17,589	0

- 1.3 There remains pressure to deliver savings as identified as part of the 2017-18 budget build. However, managers continue to work with Financial Services to look at opportunities to deliver and bring the services in on budget.
- 1.4 Chief Executive - There are no significant variances to report and as a result a breakeven position is forecast for year end.
- 1.5 Corporate Resources - There are pressures within this area, predominantly due to corporate savings targets identified as part of the 2017-18 budget build. Corporate Management Team continues to address this and is confident that the savings will be delivered.
- 1.6 Corporate Governance - There continues to be pressure in this area to deliver those savings identified as part of the 2017-18 budget build, predominantly these relate to the Council's assets portfolio. Work will continue over the remainder of this year to review the Council's Asset Management Plan and reduce costs accordingly.
- 1.7 Community Services - There are no significant variances to report and as a result a breakeven position is expected.
- 1.8 Operational Services - As with all those savings identified as part of the 2017-18 budget build, there remains pressure to deliver in Operational Services. The main areas of concern include toilet cleaning, the port and harbour and new parking schemes. However, managers continue to address these issues by reviewing other areas of service delivery in order to bring the wider service in on budget.

Homelessness Budget

- 1.9 As outlined in the Q1 budget monitoring report the Housing Needs budget is experiencing increased pressure as a result of increased demand for temporary accommodation with the result that the council has had to put people in expensive bed & breakfast (B&B) and self-contained nightly let accommodation. A potential overspend is still projected before the effects of management actions and mitigating factors.
- 1.10 Mitigating actions to increase supply include setting up a private sector leasing scheme, establishing a small quantity of HRA dwellings as licensed accommodation and examination of options for a permanent form of temporary accommodation in the district. In addition, prevention activities in the Housing Options service to exert a downward pressure on demand are also being examined including setting up landlord schemes to increase the supply of private sector properties.
- 1.11 Financing of this potential overspend is also being examined as following the 2017 revaluation and associated changes in the local government settlement, additional Business Rate income may be available to the council to offset some or all of the Homelessness cost pressure in 2017-18.

2.0 Housing Revenue Account (HRA) – Projected Revenue Outturn 2017-18

- 2.1 The HRA is currently forecasting to have a surplus of £715k in 2017-18 as per the original agreed budget. An outline breakdown is set out in Table 2 with further details of the variances set out in Annex 1.

Table 2 – HRA – Projected Outturn 2017/18

Area	Net Budget 2016-17 £'000	Forecast £'000	Over/(under) Spend £'000
Total Service Income	(13,839)	(13,654)	185
Total Service Expenditure	11,485	11,524	39
Non-Service Costs	800	800	0
Investment Income & Debt Interest Charges	1,004	1,004	0
Technical Accounting adjustments	(389)	(389)	0
(Surplus)/Deficit for HRA	(939)	(715)	224

2.2 Projects to achieve savings in year are in progress with East Kent Housing (EKH) and results of this activity will be included in the 3rd quarter budget monitoring report.

2.3 It should be noted that EKH's 2016-17 final accounts presented a fragile picture, with low levels of reserves, outstanding loans to the districts and a lack of evidence that structurally, the EKH financial plan was sustainable. This creates uncertainty for TDC's HRA business plan and so EKH's 2017-18 financial performance will be closely monitored throughout the year.

3.0 Capital Programme – Projected Outturn 2017-18

3.1. The current projection for the General Fund capital programme is that it will spend £14.896m against the revised budget of £14.786m.

3.2. An analysis of the capital programme with explanations for variances is provided in Annex 2 to this report.

3.3. Funding has been re-aligned as per Table 3 to better match the Council's resource profile. Please see Annex 2 for funding details.

Table 3 – Re-alignment of Capital Funding

Funding	£
Capital Projects Reserve	(191,545.03)
Capital Receipts	391,545.03
Housing Right to Buy Receipts	115,000.00
Prudential Borrowing	(200,000.00)
External Funding	(115,000.00)
Total	0.00

3.4. General Fund property receipts for the six months to the end of September 2017 are as detailed in Table 4.

Table 4 – General Fund Property Receipts

Property	Amount £
Capital receipts balance 1 Apr 2017 (incl Royal Sands)	2,951,391.15
Thanet Enterprise Centre, Dane Valley Road	415,000.00
Capital receipts balance 30 September 2017 (incl Royal Sands)	3,366,391.15

HRA Capital Programme – Projected Outturn 2017-18

- 3.5 The HRA capital programme is not likely to be achieved in year as contract start dates on maintenance projects have been delayed mainly due to the additional effort being applied to fire safety works.
- 3.6 A revised programme is being compiled and will be included in the 3rd quarter budget monitoring report together with recommended adjustments to funding.
- 3.7 All 2016-17 overspends are to be covered by current budgets.
- 3.8 The structural repairs and re-pointing 2016-17 carry forward and £30k from current year structural and re-pointing is to be re-allocated to fire precautions, to fund the additional works identified from the fire risk assessments.
- 3.9 The rainwater goods replacement programme is now complete. £20k is to be returned to the Major Repairs Reserve.
- 3.10 The remaining allocated budget for the Fort Road Hotel is to be re-allocated to the HCA New Build Programme to fund the shortfall as detailed in the cabinet report dated 3 October 2017.
- 3.11 It has been identified that 12 St Johns Crescent is a vacant shop with flats above in need of regeneration. Costs and an options appraisal are being drafted. It is proposed to fund the development using 30% 1-4-1 receipts, re-allocate the £100k buy back allowance to this project and fund any remaining costs from existing budgets.
- 3.12 A detailed summary is shown at Annex 3.

Contact Officer:	Ramesh Prashar, Head of Financial Services
Reporting to:	Tim Willis Director of Corporate Resources and S151

Annex List

Annex 1	HRA Variances
Annex 2	GFCapital Variances
Annex 3	HRA Capital Variances

Background Papers

Title	Details of where to access copy
2017/18 Budget and Medium Term Financial Plan.	Full Council Agenda 9 th February 2017

Corporate Consultation

Finance	N/A
Legal	Sophia Nartey Head of Legal Services

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Housing Revenue Account (HRA) – Key Variations

Service	Variance Overspend/ (Underspend) £'000	Comments
Dwelling Rents	136	Increase in right to buys and delays in the Margate Housing Intervention and new build programme
Non Dwelling Rents	(3)	New build development garage are being demolished and removed from the asset register. Forecast income generated from aerials on the tower blocks has increased.
Charges for Services and Expenditure	52	High turnover in tower blocks resulting in service charges that cannot be recovered.
Repairs & Maintenance	39	Electrical & Mechanical repairs on roof ventilation fans and emergency lighting
Variance Total	224	

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Agenda Item 4 Annex 2

ANNEX 2

Capital Programme 2017/18	Original Capital Budget 2017/18 (incl balances b/f from 16/17)	Virement / Slippage £	Revised Capital Budget 2017/18 to Cabinet 16 Nov 2017 £	Estimated Outturn £	Variance Overspend / (Underspend) £	Comments
Corporate Resources (East Kent Services)						
Dip/Workflow (Bid04)	38,610.38	-38,610.38	0.00	0.00	0.00	Project closed.
Payroll-HR System	17,204.56	14,845.44	32,050.00	32,050.00	0.00	For data storage module. Funded from EKS contributions.
Telephony Project	-3,462.66	34,381.78	30,919.12	30,919.12	0.00	Additional budget funded from the capital projects reserve and underspend on the Margate Harbour Railings and Lighting project.
Total	52,352.28	10,616.84	62,969.12	62,969.12	0.00	
Community Services						
Sunshine Café	560,243.33		560,243.33	670,243.33	110,000.00	Urgent decision notice being processed to build in additional funding
Better Care Fund - Emergency Works	375,000.00	-375,000.00	0.00	0.00	0.00	Budget reallocation between Better Care Fund and Disabled Facilities Grants.
Disabled Facilities Grants	1,967,000.00	227,000.00	2,194,000.00	2,194,000.00	0.00	
Dreamland	644,573.48		644,573.48	644,573.48	0.00	
Margate Pedestrian Connections	24,345.00	-24,345.00	0.00	0.00	0.00	Project closed.
Dabby Square	968,830.96		968,830.96	968,830.96	0.00	
Margate Housing Intervention - Loan scheme	150,000.00		150,000.00	150,000.00	0.00	
Planning Projects	2,077.99	-2,077.99	0.00	0.00	0.00	Project closed.
Private Sector Housing - RHB	383,021.10	83,789.54	466,810.64	466,810.64	0.00	Additional monies available based on amounts received to date
Private Sector Housing - Winter Warmer Grant	16,742.79	9,936.40	26,679.19	26,679.19	0.00	
Total	5,091,834.65	-80,697.05	5,011,137.60	5,121,137.60	110,000.00	
Operational Services						
Allotments	6,452.07		6,452.07	6,452.07	0.00	
Crematorium Office Upgrade	60,135.00		60,135.00	60,135.00	0.00	
Property Enhancement Programme	80,000.00		80,000.00	80,000.00	0.00	
Waste DLO	404.01	-404.01	0.00	0.00	0.00	Project closed.
Waste Transfer Station	100,000.00		100,000.00	100,000.00	0.00	
Port Low Carbon Plan	465,000.00	-465,000.00	0.00	0.00	0.00	Project closed following update of cost-benefit analysis.
Ramsgate Port - Berth 2/3 & 4/5 Replacement	507,199.95		507,199.95	507,199.95	0.00	
Jackey Bakers Enhancements	50,000.00		50,000.00	50,000.00	0.00	
CCTV	409,641.06	-16,000.00	393,641.06	393,641.06	0.00	Reduced cost following 15 June 2017 Cabinet approval of project variation.
Vehicle Replacement Programme	2,563,478.97		2,563,478.97	2,563,478.97	0.00	
Dreamland Car Park Enhancement	150,000.00		150,000.00	150,000.00	0.00	
Mill Lane Multi-Storey Car Park	3,000,000.00		3,000,000.00	3,000,000.00	0.00	
Thanet Crematorial Memorial Chapel	40,000.00		40,000.00	40,000.00	0.00	
In-Cab System	60,000.00		60,000.00	60,000.00	0.00	
Boat Wash Separator	25,000.00	10,000.00	35,000.00	35,000.00	0.00	Budget increase following quotations received.
Marina Management System	78,000.00		78,000.00	78,000.00	0.00	
Ramsgate Flood and Coast Protection Scheme (previously called Ramsgate Main Beach Timber Groyne Installation)	607,000.00	500,000.00	1,107,000.00	1,107,000.00	0.00	Additional budget to be funded externally and project scope changed to construction of wave wall, enhancements to existing seawall and groynes, and beach management.
Ramsgate Harbour Water Supply Upgrade	50,000.00		50,000.00	50,000.00	0.00	
Margate Harbour Railings and Lighting	100,000.00	-17,709.45	82,290.55	82,290.55	0.00	Budget saving transferred to the telephony project.
Ramsgate Harbour Railings	100,000.00		100,000.00	100,000.00	0.00	
Ramsgate Harbour Acquastores	50,000.00		50,000.00	50,000.00	0.00	
Ramsgate Harbour Self Storage Containers	50,000.00		50,000.00	50,000.00	0.00	
Thanet Groyne Reconstruction	388,000.00	-388,000.00	0.00	0.00	0.00	Project reprofiled to 2018-19.
Sea Wall Refacing - Minnis Bay to Grenham Bay	244,000.00		244,000.00	244,000.00	0.00	
Folder-Insert Machine		18,906.00	18,906.00	18,906.00	0.00	To replace machine in Mail Room which had reached the end of its useful life. Funded from capital receipts.
Ramsgate Harbour Gate & Bridge		750,000.00	750,000.00	750,000.00	0.00	Approved by Member Decision Notice of 16 June 2017
Skatepark	60,886.61		60,886.61	60,886.61	0.00	
Total	9,245,197.67	391,792.54	9,636,990.21	9,636,990.21	0.00	
Total Programme	14,389,384.60	321,712.33	14,711,096.93	14,821,096.93	110,000.00	
Capital Salaries	75,000.00		75,000.00	75,000.00	0.00	
Grand Total	14,464,384.60	321,712.33	14,786,096.93	14,896,096.93	110,000.00	

Funded By	Original Capital Budget 2017/18 (incl balances b/f from 16/17)	Virement / Slippage £	Funding Switches £	Revised Capital Budget 2017/18 to Cabinet 16 Nov 2017 £
Capital Project Reserves	227,517.01	16,268.32	- 191,545.03	52,240.30
Unallocated Receipts (excl Royal Sands)	1,138,376.10	-	-	1,138,376.10
Royal Sands Receipt	-	750,000.00	-	750,000.00
Estimated Income from the sale of assets	818,990.35	- 52,127.37	391,545.03	1,158,408.01
Contribution from Revenue	281,204.56	14,845.44	-	296,050.00
Housing Right to Buy Receipts	80,000.00	-	115,000.00	195,000.00
Priority Improvement Reserve	160,000.00	-	-	160,000.00
Prudential Borrowing	6,147,392.94	- 465,000.00	- 200,000.00	5,482,392.94
Unringfenced Grants Reserve	8,570.00	-	-	8,570.00
External Funding	5,602,333.64	57,725.94	- 115,000.00	5,545,059.58
Total	14,464,384.60	321,712.33	-	14,786,096.93

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ANNEX 3

Capital Programme 2017/18	Original Capital Budget 2017/18 (incl balances b/f from 16/17)	Virement	Revised Capital Budget 2017/18 to Cabinet October 2017 £	Estimated Outturn £	Variance Overspend / (Underspend) £	Comments
East Kent Housing Managed Budgets						
Structural Repairs/ Re-pointing 16/17	74,000	-74,000	0	0	0	To be re-allocated to fire precautions to fund the additional works required identified from the fire risk assessments
Re-Roofing 17/18	700,000		700,000	200,000	-500,000	Slippage to be identified for Q3
Replacement Windows & Doors 17/18	150,000		150,000	100,000	-50,000	Slippage to be identified for Q3
Kitchen & Bathroom Replacements 17/18	600,000		600,000	600,000	0	
Electrical Re-wiring 17/18	150,000		150,000	150,000	0	
Heating 17/18	415,000		415,000	415,000	0	
Fire Precaution Works 17/18	225,000	104,000	329,000	329,000	0	
Planned Refurbishments	95,000		95,000	80,000	-15,000	Slippage to be identified for Q3
Structural Repairs/ Re-pointing 17/18	1,213,000	-30,000	1,183,000	225,000	-958,000	£30k re-allocated to fire precautions to fund the additional works required from the fire risk assessments. Slippage to be identified for Q3
Thermal Insulation 17/18	40,000		40,000	10,000	-30,000	Slippage to be identified for Q3
Rainwater Goods 17/18	20,000	-20,000	0	0	0	Programme complete. Budget no longer required
Disabled Adaptions 17/18	300,000		300,000	300,000	0	
Estate Improvements 17/18	50,000		50,000	30,000	-20,000	Programme to be confirmed
Lift refurbishments 17/18	200,000		200,000	200,000	0	
Soil Stacks 17/18	10,000		10,000	10,000	0	
Total	4,242,000	-20,000	4,222,000	2,649,000	-1,573,000	
Thanet District Council Managed Budgets						
Empty Properties Programme	3,695		3,695	3,695	0	Project Completed
King Street - Ramgate Housing Intervention	1,034,088	-947,917	86,171	86,171	0	Project Completed - Retention Payment Held
Margate Housing Intervention	3,654,266	966,245	4,620,511	4,120,511	-500,000	£1.5m capital receipts switched with new properties reserve to release 1-4-1 match funding. £500k slippage in relation to Warwick Road project
Buy Back Scheme	100,000	-100,000	0	0	0	£100k allocated to St Johns Crescent
New Build Programme	9,589,795	685,264	10,275,059	5,775,059	-4,500,000	Revised costs due 17/18. £4.5m slippage in relation to phase 3.
Fort Road Hotel	989,808	-810,000	179,808	179,808	0	Asset to be disposed. Awaiting final costs. Remaining funding allocated to new build programme.
Coastguard Cottages Flat Major Works	200,698		200,698	218,854	18,156	Project has incurred additional costs due to unforeseen additional works
93 Westcliff Road	33,838		33,838	33,838	0	Project Completed - Retention Payment Held
1-4-1 Purchases Programme	0.00	2,130,000	2,130,000	1,130,000	-1,000,000	Purchase programme to start 17/18. £1m slippage in relation to purchase completions
St Johns Crescent		130,000	130,000	130,000	0	To convert vacant shop to affordable housing and refurbish flats above shop. Shop conversion 30% 141 funding.
Total	15,606,188	2,053,592	17,659,780	11,677,936	-5,981,844	
Grand Total	19,848,188	2,033,592	21,881,780	14,326,936	-7,554,844	

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Flexible Use of Capital Receipts- Updated Strategy 2017-18

Cabinet	16 November 2017
Report Author	Tim Willis, Director of Corporate Resources
Portfolio Holder	Cllr John Townend, Portfolio Holder for Financial Services and Estates
Status	For Decision
Classification:	Unrestricted
Key Decision	No
Ward:	All Wards

This report updates the Flexible Use of Capital Receipts Strategy which was agreed at Council on 9 February 2017.

Recommendation(s):

That Cabinet:

- Consider and agree the updated Capital Receipts Strategy for 2017-18
- Recommends to Council to agree the updated Capital Receipts Strategy for 2017-18.

CORPORATE IMPLICATIONS

Financial and Value for Money	The financial implications have been reflected within the body of the report.
Legal	Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the Council's finances. For this Council, it is the Director of Corporate Resources (S151 Officer), and this report is helping to carry out that function.
Corporate	Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the Council's current position.
Equalities Act 2010 & Public Sector Equality Duty	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p>

	Please indicate which aim is relevant to the report.
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it
	Foster good relations between people who share a protected characteristic and people who do not share it.
	There are no equity and equalities implications arising directly from this report, but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.
	It is important to be aware of the Council’s responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.

CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	✓
Promoting inward investment and job creation	✓
Supporting neighbourhoods	✓

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	✓
Supporting the Workforce	
Promoting open communications	

1.0 Flexible Use of Capital Receipts

1.1 In March 2016 the government produced Statutory Guidance on the Flexible Use of Capital Receipts. Proper accounting practices mean that capital receipts can only be used to support capital expenditure. However, the purpose of the guidance is to give flexibility as to the use of capital. In summary, the guidance allows councils to use capital receipts from the disposal of property, plant and equipment assets received in the period 1 April 2016 to 31 March 2019 to fund revenue spending which is forecast to generate ongoing savings to an authority’s net service expenditure.

1.2 The guidance itself gives examples of the type of expenditure that can be funded from this source although it is not exhaustive. This includes:

- Funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation.
- Driving a digital approach to the delivery of more efficient public services and how the public interacts with constituent authorities where possible.

A more comprehensive list is provided in the guidance and strategy which is attached as Annex 1.

1.3 This provides an opportunity for the council to invest in some significant projects during this period to embed efficiencies for future years. A key project is a corporate restructure that is being conducted by the Chief Executive. This will reduce the establishment costs of the council, delivering long-term savings. In addition, the council is embarking on delivering a digitally enabled service delivery which will reduce costs and also improve customer service. Hence, the use of capital receipts will result in significant ongoing savings for the council.

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- 1.4 It is planned to use capital receipts to fund the one off costs of the corporate restructure and digitally enabled services. Both initiatives will produce significant ongoing savings, as set out below.

Project Name	Project Description	Estimated Qualifying Expenditure £'000	Estimated Annual Savings £'000
Corporate Restructure	To review and update the organisational structure to deliver efficiencies	800	814
Digitally Enabled Services	To adopt digital technology to enable new ways of working	200	50

Notification will be given to the Department for Communities and Local Government (DCLG) after approval by Council.

- 1.5 The following 2017-18 Treasury Management Strategy Statement Prudential Indicators will be impacted by the use of up to £1m of General Fund capital receipts:

Ratio of Financing Costs to Revenue Stream: The 2017-18 ratio increases by 0.01% and the 2018-19 and 2019-20 ratios both increase by 0.02% (on the assumption that the flexible use of capital receipts does not increase the Council's revenue stream).

Incremental Impact of Capital Investment Decisions on the Band D Council Tax: The 2017-18, 2018-19 and 2019-20 indicators increase by £0.03, £0.06 and £0.12 respectively. These indicators increase as the impact calculated is that of the financing costs of the capital programme (compared to the Treasury Management Strategy Statement for the previous year). As the funding requirement has increased by £1m then the impact has increased.

- 1.6 As further initiatives are developed, this element of the strategy will be presented to the council alongside the relevant efficiency project.
- 1.7 Cabinet is recommended to consider and agree the revised Capital Receipts Strategy and recommend it to the Council on 7 December 2017.

Contact Officer:	Ramesh Prashar, Head of Financial Services
Reporting to:	Tim Willis Director of Corporate Resources and S151

Annex List

Annex 1	Flexible Use of Capital Receipts – Updated Strategy
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Background Papers

Title	Details of where to access copy
2017/18 Budget and Medium Term Financial Plan	Full Council Agenda 9 th February 2017

Corporate Consultation

Finance	N/A
Legal	Sophia Nartey, Head of Legal Services

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Annex 1

Thanet District Council – Flexible Use of Capital Receipts – Updated Strategy

To support local authorities deliver more efficient and sustainable services, under the Local Government Act 2003 section 15(1) the government allows local authorities to spend up to 100% of their capital receipts on the revenue costs of reform projects (revenue reform costs) and subsequently issued revised guidance in March 2016.

Accordingly the Council can treat as capital expenditure, any expenditure that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services for any of the public sector delivery partners.

Revenue Reform Costs must be properly incurred by 31 March 2019 and can only be met from capital receipts which have been received from 1 April 2016 to 31 March 2019. Revenue Reform Costs cannot be financed from (i) Right to Buy receipts, (ii) pre 1 April 2016 capital receipts, and/or (iii) borrowing.

Revenue Reform Costs that generate ongoing savings may be funded from the Council's capital receipts for the following:

- Sharing back-office and administrative services with one or more other council or public sector bodies;
- Investment in service reform feasibility work, e.g. setting up pilot schemes;
- Collaboration between local authorities and central government departments to free up land for economic use;
- Funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation;
- Sharing Chief-executives, management teams or staffing structures;
- Driving a digital approach to the delivery of more efficient public services and how the public interacts with constituent authorities where possible;
- Aggregating procurement on common goods and services where possible, either as part of local arrangements or using Crown Commercial Services or regional procurement hubs or Professional Buying Organisations;
- Improving systems and processes to tackle fraud and corruption in line with the Local Government Fraud and Corruption Strategy;
- Setting up commercial or alternative delivery models to deliver services more efficiently and bring in revenue; and
- Integrating public facing services across two or more public sector bodies to generate savings or to transform service delivery.

On a project by project basis details of the expected savings/service transformation will be provided.

The impact on the Council's Prudential Indicators from Revenue Reform Costs being treated as capital expenditure is:

- Estimated and actual capital expenditure will increase by the amount of the Revenue Reform Costs;

Agenda Item 5

Annex 1

- Balance Sheet resources (capital receipts) will decrease by the amount of the Revenue Reform Costs;
- The 'incremental impact on capital investment decisions on the band D council tax' and the ratio of 'financing costs to net revenue stream' may increase or decrease depending on whether the reduction in treasury interest income from the utilisation of capital receipts is greater or less than any relevant revenue savings/enhancements achieved from successful implementation of the reform project(s).

Effect

Utilisation of capital receipts to fund expenditure that would usually be funded from revenue resources diverts the receipts available for re-investment in existing assets or the creation of new ones.

The Council is planning to use capital receipts to fund the redundancy costs of the corporate restructure and the costs of digitally enabled services.

BUDGET STRATEGY 2018-19

Cabinet	16 November 2017
Report Author	Director of Corporate Resources and s151 officer
Portfolio Holder	Cllr-John Townend, Finance and Estates
Status	For Information
Classification:	Unrestricted
Key Decision	No
Reasons for Key	Budget and Policy Framework
Ward:	All Wards

Executive Summary:

1. To present the draft budget strategy for the General Fund revenue budget 2018-19, which includes:
 - a. Proposed fees and charges policy.
 - b. Assumptions for the medium term from 2019-20 to 2021-22.
2. The Draft Housing Revenue Account 2018-19 and the estimates for the HRA capital programme up to 2021-22.
3. The Draft Capital programme for 2018-19 and the provisional estimates for the following years to 2021-22.

Recommendation(s):

It is recommended that Members consider and approve the draft budget strategy and note the draft Housing Revenue Account estimates and the draft Capital Programme estimates.

CORPORATE IMPLICATIONS

Financial and Value for Money	The financial implications of the budget are laid out within the body of the report.
Legal	Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the Council's finances. For this Council, this is the Director of Corporate Resources, and this report is helping to carry out that function. The requirements of other relevant statute have been referenced within the body of this report, where relevant.
Corporate	Corporate priorities can only be delivered with robust finances. Both the draft budget and the level of reserves recommended in this report are believed to be sufficient to meet these priorities and develop Services.
Equalities Act 2010 & Public	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to

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Sector Equality Duty	<p>the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td colspan="2" style="padding: 2px;">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="padding: 2px;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="width: 10%;"></td> </tr> <tr> <td style="padding: 2px;">Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td></td> </tr> <tr> <td style="padding: 2px;">Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td></td> </tr> </table> <p>There are no equity and equalities implications arising directly from this report, but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.</p> <p>It is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council, as a result a full equality impact assessment will be undertaken for any specific service changes where appropriate.</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it		Foster good relations between people who share a protected characteristic and people who do not share it.	
Please indicate which aim is relevant to the report.									
Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,									
Advance equality of opportunity between people who share a protected characteristic and people who do not share it									
Foster good relations between people who share a protected characteristic and people who do not share it.									

CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	✓
Promoting inward investment and job creation	✓
Supporting neighbourhoods	✓

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	✓
Supporting the Workforce	
Promoting open communications	✓

1.0 Introduction and purpose of report

- 1.1 To outline the process and assumptions for developing the budget for 2018-19 and the provisional assumptions for the following years to 2021-22. The paper also proposes the fees and charges policy for 2018-19.
- 1.2 To present the draft General Fund Capital budget for 2018-19 and the provisional estimates for the following years to 2021-22.
- 1.3 To present the provisional assumptions for the HRA budget for 2018-19 and the estimates for the HRA capital programme up to 2021-22.

2.0 Background

National Planning Context

- 2.1 Following the June 2017 Election the emphasis has been on the government concentrating on Brexit.

Business Rates Retention – there has been very little information from the government as to how this will be implemented for 2020.

TDC Budget Planning Process and Framework

- 2.2 Fundamental to the development of the budget and Medium Term Financial Strategy is an overarching Budget Strategy, the objective of which is a safe and sustainable budget that will deliver the policies and aspirations of the Council over the medium term. These principles are detailed below:-

- To adequately resource the Council's statutory services and the corporate priorities as set out within the Corporate Plan.
- To maintain a balanced General Fund such that income from fees and charges, council tax and Government and other grants is sufficient to meet all expenditure.
- To maintain council tax increases as low as possible to avoid a local referendum, subject to a satisfactory level of Government Grant.
- To maintain the General Fund Reserve at a level that is sufficient to cover financial risks and provide an adequate working capital.
- To maximise the Council's income by promptly raising all monies due and minimise the level of arrears and debt write offs, so as to optimise treasury management potential.
- To actively engage local residents in the financial choices facing the Council.
- To minimise the impact on the general public and business communities from charges levied by the council as set out within its approved fees and charges.

These principles will enable the development of a budget that is sufficient to meet the Council's ongoing day to day business activities as well as progress its

priorities as contained within the Corporate Plan.

- 2.3 The Committee calendar sets out a timeline of meetings around which the budget process can be built - see Table 1:

Table 1: Budget and Service Planning Timetable

Activity/Milestone	Time frame
Resident Engagement Commences	13 September – 2 October
Cabinet considers this report and gives direction.	16 November
Overview and Scrutiny Panel (OSP) considers the Cabinet report and makes recommendations to Cabinet	21 November
Autumn Statement	22 November
Resident Consultation closes	2 October
Council considers proposals on the level of fees and charges to enable any changes to be in place from April	7 December
Governance and Audit Committee considers the Treasury strategy, with recommendations to the 17 January Cabinet.	6 December
Provisional Settlement announced	Mid December
Cabinet considers the views of OSP, Governance and Audit, consultation and the Provisional Settlement, together with detailed budget proposals comprising Treasury Strategy, the Budget report (Revenue, Capital and HRA), Medium Term Financial Strategy (MTFS), Council Tax Base, Adequacy of Reserves and Robustness of Estimates.	16 January
OSP considers the Cabinet papers of 17 January and makes any recommendations to 30 January Cabinet.	25 January
Final Settlement	Late January (or early Feb)
Cabinet reviews the outcome of the Final Settlement, other risk and impact assessments and OSP views and makes recommendations to Council.	30 January (if available)
Council agrees the Treasury Strategy, the Budget report, Medium Term Financial Strategy, Council Tax Base, Adequacy of Reserves and Robustness of Estimates.	8 February
Council agrees the level of Council Tax	22 February

- 2.4 The MTFS 2017-21 was agreed by Council in February 2017 and set out the actions required to address the projected funding gap for 2018-19. These included:
- Income generation opportunities across a range of services
 - A review of fees and charges including new fees and benchmarking of old fees in order to gauge the impact on customers and comparison against the wider market
 - A review of contract arrangements and service efficiencies including from shared services.

- 2.5 The latest forecasts of Government funding, estimates of expected increased costs such as inflation, volume changes from increased demand and demographics, the costs of legislative changes and slippage on the delivery of savings have resulted in the need to consider the following factors:
- Uncertainty: addressed by using what little capacity we have to generate sustainable, local projects with an ongoing income stream.
 - Existing and planned efficiencies: restructuring, outsourcing non-core services.
 - Income generation: raising fees and charges where applicable, introducing new fees for existing services and new income-generating services.
 - Strategic enablers: collaborating with partners such as the CCG and our East Kent neighbours, exploiting digital, reviewing accommodation needs.
 - Protecting critical services and corporate priorities wherever possible.

- 2.6 A review of the Council's reserve holdings has been undertaken. The proposed reserve balances were considered to be adequate for supporting the Council's ongoing needs and plans. However, the level of risk associated with the low level of reserves can be mitigated by making additional contributions over the life of the MTFS.

Business Rates

- 2.7 The Government Business Rates Retention Scheme provides an incentive to councils to grow their local economy by allowing them to retain a proportion of the business rates collected. In return, authorities also share the risk of a fall in yield, subject to a safety net mechanism.
- 2.8 The first 50% of any new business rate yield goes to the Treasury with the balance being split 80% to the district and 20% to the county and major preceptors. The safety net mechanism ensures that no authority's income falls by more than 7.5% of their baseline funding level. The council is part of a Kent business rates pool, which helps to ensure a greater proportion of the benefit of Kent growth, stays in Kent. In addition, Kent has applied to become a pilot under the Government's new arrangements, which offer the prospect of the retention of more locally-raised business rates.
- 2.9 The longer term future of business rates, and indeed of local government funding, is subject to debate at the time of writing.

Local Government Settlement Funding

- 2.10 In addition to business rates, authorities receive Revenue Support Grant (RSG) from Central Government as support towards the cost of running Council services. In 2017-18 RSG was £1.446m, but in 2018-19 is estimated to fall to £809k.
- 2.11 New Homes Bonus changes last year will have a negative effect on the sum projected for next year. New Homes Bonus for 2017-18 was £1.879m but is currently forecast to be £1.026m in 2018-19.

Council Tax Base Adjustments for Minor Preceptors

- 2.12 The Council has previously shared RSG with parish councils, reducing in proportion to RSG reductions. Last year, parishes were informed that this source of funding was uncertain. The amount paid in 2018-19 (£117k in 2017-18) is being reviewed in the context of the budgetary constraints facing the council.

Council Tax and Collection Fund

- 2.13 The current Medium Term Financial Strategy assumes a Council Tax increase of 1.99% every year for the next 4 years as agreed by Council in February 2017. The tax base will be taken to Cabinet on 16 January 2018 for agreement, with the Statutory Resolution being taken to Council for agreement on 22 February 2018.
- 2.14 For the purpose of the budget build, it is assumed the Council Tax base for 2018-19 is 2% higher than the 2017-18 level and a 2% increase is expected for future years.
- 2.15 Council Tax is calculated by dividing the council's Council Tax requirement by the Council Tax Base. The Council Tax Base is the number of properties within the district adjusted to account for different valuation bands, various discounts and an assumed collection rate. The assumed collection rate for 2018-19 is 97.25%, this is the same rate used in the assumptions for 2018-19.
- 2.16 Each year Council Tax is calculated based on assumed levels of collection rates. At the end of the year any surplus achieved in the collection fund is available to be shared proportionately between the Council and major preceptors (The Police and Crime Commissioner for Kent, Kent County Council and Kent & Medway Fire & Rescue). It is expected that a small surplus will be achieved in 2017-18 of which £100,000 would be available in 2018-19.

3.0 Fees and Charges:

- 3.1 The fees and charges policy is presented at Annex 3, which sets out the process followed when reviewing increases. Given the substantial budget gap for 2018-19 it will be vital that the council considers increases in fees and charges, to avoid too much pressure being placed on the need to severely reduce costs and so potentially adversely impact on services.

4.0 Budget Consultation

- 4.1 A revised approach has been undertaken this year and a Residents Survey has been issued to 6,000 residents to ascertain their views. The Resident engagement commenced on the 13 September and closed on the 2 October, it targeted a sample of residents. These will be considered as part of the draft budget process for January Cabinet.
- 4.2 The Council's housing budget is due to be discussed at the East Kent Housing Tenant and Leasehold Board with representatives of our residents and leaseholders in attendance on 15th November 2017.

5.0 Housing Revenue Account Budget and Housing Capital Programme

5.1 The Council's responsibilities in respect of the need to keep a Housing Revenue Account (HRA) are contained within Section 74 of the Local Government and Housing Act 1989 ('The Act') and its use is heavily prescribed through statute. The HRA records all of the revenue expenditure and income relating to land, dwellings and other buildings provided under Part II of the Housing Act 1985 and corresponding earlier legislation. It must be kept separate from the General Fund Revenue Account and therefore is to all intents and purposes ring-fenced. Although the HRA for an individual year may result in a deficit, it is a requirement of 'The Act' that overall it must maintain a surplus, which means that expenditure must be carefully planned to remain within the limits of the anticipated income streams over the medium term.

5.2 The Housing Revenue Account Strategy

The main strategic objectives of the Housing Revenue Account, which provide the underlying principles for financial planning, and allow the Council to remain within the legislation, are as follows:

- To maintain a Housing Revenue Account that is self-financing and reflects both the requirements of residents and the strategic visions and priorities of the Council.
- To maintain current Housing Stock at Decent Homes Plus standard
- To increase or improve the Council's housing stock through new build and bringing empty properties back into use.
- To consider the disposal of stock that is not viable to generate capital receipts for re-investment in new or existing stock.
- To maximise the recovery of rental incomes by moving void properties to "target rent", reducing the number of void properties and minimising the level of rent arrears and debt write offs.
- To maintain a minimum level of HRA reserves of £800k but with a target level of reserves of £1m.

5.3 In April 2015 the government announced a proposal to require that Councils sell high value stock to fund the extension of Right to Buy to housing association tenants. As detailed in the Housing and Planning Act 2016, the Secretary of State has the power to make a Council sell a proportion of their vacant stock to pay a 'high value asset levy' which will reflect the high value homes they are expected to sell. To finance the payment, a Local Authority must consider selling its interest in any higher value housing that has become vacant. In November 2015 Councils had to provide detailed stock data. However, the determination defining higher value and the method for calculating the amount of payment due to the Secretary of State has yet to be determined.

5.4 Until further information is made available as to how the scheme will be administered it has not been possible to reflect this within the current budget estimates. Once the guidance has been issued this will need to be reflected in the budget and the 30 Year HRA Business Plan.

5.5 Thanet first went live with Universal Credit in October 2015, limited only to new claimants and those with a change of circumstances. From July 2017 the roll out of

the Universal Credit programme continued and extended to families as well as single claimants. Thanet has a higher than average percentage of the population claiming out of work benefits in the District. From the phased introduction programme, Thanet presented the highest number of claimants on Universal Credit across the Kent authorities at 15 people per 1,000 of the population, nearly double the average across Kent, being 8. There are many potential issues for Thanet residents, including IT skills, budgeting support, educating private sector landlords, anti-social behavior, and crime and health implications. 18-21 year olds in the district will also be heavily at risk due to the changes. Payments of Universal Credit are made in arrears and it takes approx. 6 weeks before the first payment is made. It will be paid direct to claimants into a bank account of their choice and no longer paid direct to the landlord. £50k has been allocated to Welfare Reform, to assist with the impact of Universal Credit and it is initially anticipated that this will be required to contribute to the bad and doubtful debt allowance.

Details of the HRA estimates

Expenditure Budgets

- 5.6 The main assumptions that have been applied to the HRA for the 2018-19 expenditure budgets are summarised below:
- 5.7 **Contract and Price Inflation** - For direct expenditure budgets, price increases have been included at 2.5%, which is the best estimate of the level of inflation at this point in time, unless there is a known inflation factor within a specific contract, in which case this has been used.
- 5.8 **Repairs and Maintenance**

Day to Day Repairs Contract	A new 4 year contract started in January 2017. Contract inflation is based on the average of Jan-Dec CPI inflation rates of the previous financial year. The economic forecast for the average of Jan-Dec 2017 is 2.7%
Cleaning Contract	A new 3 year contract started in July 2016 with an option to extend for a further 2 years. Contract inflation is applied in July and linked to July CPI. Contract inflation is 2.6% for 2018-19.
Cyclical External Refurbishment and Repairs Contract	A new 7 year contract started in April 2016. The contract included a no inflation clause for the first 2 years with fluctuations to commence from 2018 based on BCIS Tender Price Index. The inflation for 2018-19 is 3%.
Gas Servicing	A new 5 year contract started in April 2017. Contract inflation is based on January CPI. Contract inflation is 2.6% for 2018-19.
Water Safety	Water safety is now included in the gas servicing contract. The new contract has generated a saving of £16k.
Refuse Chute & Paladin Bin cleaning	The day to day repairs contract now includes these services and has generated a saving of £7k.
Equipment - Paladin Bin	EKH are currently reviewing the replacement programme. A number of the paladin bins will need to be replaced in line with

Replacement Programme	the fire safety recommendations.
Handyman Services	£1k saving as this service is now included in the repairs contract
Dry Riser cabinets	Repairs not required in 18-19, saving of £1.5k
Rodent Control and Damp Proofing Works	Works have decreased, £2.5k to be re-allocated to asbestos system software support, £24k saving achieved.
Keep It Clean	£3k saving while the scheme is under review.
Asbestos Removal	EKH have employed a software company to scan in the asbestos data. Back scanning will complete in 2017-18 at a cost of £9.5k. Annual maintenance is £2.5k. As the contract has been arranged, ongoing annual budgetary growth will be required. £2.5k to be vired from the disinfestation saving to repairs admin software costs.

- 5.9 **Supervision and Management General** – The Council agreed at its meeting in February 2010 that an ALMO was the preferred option for sharing Landlord Services in East Kent. The East Kent Housing ALMO (EKH) was formed and from 1 April 2011 it commenced the management of the Council's social housing.

The ALMO management fee is calculated on an activity based costing basis, in that the Council's charge is based on the amount of staff provided to deliver the service and their supporting budgets. The 2018-19 management fee base budget is currently under review by East Kent Housing and will be finalised late this financial year. However in the interim it is assumed that the core management fee will remain the same.

A number of supervision and management budgets are subject to change due to internal recharges based on staff costs following the TDC restructure.

The number of court application referrals has increased. This has impacted on the budget and growth of £5k has been applied from 2018-19.

- 5.10 **Supervision and Management Special** – Electricity contracts were reviewed in September 2017 and a new fixed term contact is now in place. There will be an increase in cost to the HRA of approximately £40k based on current rates of consumption.
- 5.11 **Rents, Rates, Taxes and Other Charges** – The Empty Homes Programme and Ramsgate Intervention Programme fully completed in 2016-17. A number of sites in the Margate Intervention programme also completed in 2016-17 and a few other sites are due to complete in 2017-18. Following early delays, a revised timetable for the approved new build programme has been agreed with the Homes and Community Agency. Phase 1 and 2 will hopefully complete in 2018-19 and phase 3 in 2019-20. The budgets that the Council holds as a landlord have been reviewed and reduced for running costs. These include Council Tax, utility standing charges on empty Margate Intervention sites and running costs of leased halls and has generated a saving of £13k.
- 5.12 **Allowance for Bad or Doubtful Debts** – The allowance for bad or doubtful debts for 2018-19 will remain the same at £170k, however the £50k welfare reform contingency

budget may be need to be utilised if the roll out of Universal Credits impacts on the arrears balances at the same level of the Universal Credit pilot Local Authorities. Whilst it is anticipated that there could be an impact on debt collection due to the Welfare changes based on current debt levels it is anticipated that the current provision is sufficient. An increase in court intervention, evictions and rechargeable works order are having a significant impact on former tenant arrears and recovery.

- 5.13 **Depreciation for Fixed Assets** – In accordance with the statutory requirements, the Council has to make a depreciation charge to reflect the use of the HRA assets over their useful lives. Depreciation is the decline in the value of asset over time due to wear and tear. The estimated depreciation charge for dwellings is calculated at £3.6m in 2018-19, the depreciation charge for other HRA assets is estimated to be at £139k. As part of the self-financing settlement, substantial changes were made to the accounting treatment of capital assets. A five year transitional period was put in place to help local authorities manage the impact of these changes. The transitional period ended on 31 March 2017. From April 2017 impairment charges on dwelling assets can continue to be reversed out of the HRA following the end of the transitional period. This principle has now also been extended to non-dwelling assets in the HRA from 2017-18.
- 5.14 **Debt charges** – Since the self-financing settlement, the Council has operated a two loan pool approach whereby the HRA and GF are each responsible for the repayment of their own apportionment of loans. As part of the self-financing settlement, the HRA had its debt capped at £27.792m. As at the 1 October 2017 the HRA had £20.04m of loans outstanding. A loan repayment of £816k becomes due for repayment during 2018-19.

Income Estimates

- 5.15 The main assumptions that have been applied to the HRA for the 2018-19 Income budgets are summarised below:
- 5.16 **Rent Increases** –The council operates two distinct rent policies across its housing stock. Social rents, which are applied to the Council's original housing stock and affordable rents which are applied to all properties within the Margate and Ramsgate Intervention programmes, empty homes programme and new build programme.
- 5.17 Since April 2002, social rents have been set based on a formula set by Government. The intention was to align council rents with those of housing associations by adopting a formulaic approach to calculating rents, known as rent restructuring. Landlords were expected to move the actual rent of a property to the formula rent over staged increases through applying the guidance set by Government of Retail Price Index plus 0.5% plus up to an additional £2 where the rent is below the formula rent for the property.
- 5.18 Affordable Rents are linked to local market rents and to the local housing allowance for the area. Rents are applied to individual properties at the lower of either 80% of the local market rent of the Local Housing Allowance.
- 5.19 As part of the Summer Budget 2015 the Government announced that both Social and Affordable Rents would be reduced by 1% a year for four years up to 2020-21. The rent baseline for the reductions is the rent payable on 8th July 2015.
- 5.20 The financial impact of the 1% baseline reduction in rents continues to reduce the available income within the Housing Revenue Account. As a result the Council's New Build Programme has been reviewed and scaled back to ensure affordability.

- 5.21 A local authority may be granted an exemption (in full or in part) if the Secretary of State considers the authority would be unable to avoid financial difficulties if it were to comply with the requirements. Local authorities must explore thoroughly what it can do to mitigate any financial risk, including looking at contractual commitments, before applying for an exemption. Although we have had to scale back development programmes and estimate a deficit in 2018-19, we have had a surplus in previous financial years, so currently do not qualify for an exemption. If the higher value assets determination payment is resumed, this will need to be reviewed.
- 5.22 The Prime Minister recently announced that additional resources would be made available to support new house building by both local authorities and housing associations. The press statements included that from April 2020 rent increases would resume to CPI + 1% for 5 years.
- 5.23 Rental estimates are based on the government guidance for a rental decrease of 1% for 2018-19 and 2019-20 and a 2% inflationary increase from 2020-21 onwards.
- 5.24 Social rents will be decreased by 1% in line with the Government rent guidance. Across the whole stock the average rent is £80.36, this is an average decrease of £0.77p per property.

HRA TABLE 1 – AVERAGE SOCIAL HOUSING PROPERTY RENTS	
Property	Est. Ave Rent
Bedsits	£55.59
1 Bed Flat	£66.45
1 Bed House	£76.94
2 Bed Flat	£74.53
2 Bed House	£82.84
3+ Bed Flat	£86.24
3 Bed House	£92.82
4 Bed Flat	£89.05
4 Bed House	£101.70
5 Bed House	£109.65

- 5.25 Affordable rents will also be decreased by 1% in line with Government rent guidance.

<u>HRA TABLE 2 – AVERAGE AFFORDABLE RENTS INC OF SERVICE CHARGES</u>	
Property Type	Average Actual Rent
1 Bed House	£76.94
1 Bed Flat	£72.86
2 Bed House/ Bungalow	£91.45
2 Bed Flat	£100.67
3 Bed House	£117.11
3 Bed Flat	£134.33
4 Bed House	£139.26
4 + Bed Flat	£144.88

- 5.26 Affordable rent guidance requires that on each occasion that an affordable tenancy is issued, whether let to a new tenant or if an existing tenancy is re-issued, the rent must be reviewed, taking into account a new valuation. The only exception is where the property is re-let to the same tenant following a probationary period coming to an end. Detailed arrangements are set out in the Council's Tenancy Strategy which is due for review in the coming period.
- 5.27 **Non Dwelling Rents** - Income generated from arials on tower blocks is expected to increase as a number of leases are due for renewal; £8k is anticipated in extra income. Garage rents will remain the same at £12 per week while a programme of repairs is drafted.
- 5.28 **Service Charge Increases** –Service charges are calculated based on actual cost.
- 5.29 **Heating Charges** – Heating charges will be recovered on actual cost based on usage and contract price and then apportioned across the block dependant on bedroom size.
- 5.30 **Investment Income** – This consists of interest accruing on mortgages granted in respect of Right to Buy sales and interest on HRA balances. The base rate remains low which in turn means that investment interest will be low. The budget for 2018-19 of £35k is based on achieving an average interest rate of 0.25%.

The Housing Revenue Account Reserves

- 5.31 The Council operates three HRA reserves: a HRA Major Repairs Reserve, the HRA Balance Reserve and the HRA New Properties reserve, each of which is discussed in turn:
- 5.32 **Housing Revenue Account Major Repairs Reserve** –. An amount equivalent of the actual depreciation charge for dwellings is transferred to the Major Repairs Reserve to fund capital works to the existing stock. The estimated transfer to the Major Repairs Reserve for 2017-18 is £3.63m.
- 5.33 This funding, together with previous allocations of supported borrowing and revenue contributions, with good management, has enabled the Council to maintain the housing stock in a good condition. The Council currently maintains its social housing to Decent Homes Plus standard. A stock condition survey was carried out in 2016-17 which has highlighted works and major repairs that need to be carried out in the coming years; the estimated cost of these works is estimated to be around £8m. The HRA has 6 high rise blocks of flats; following the Grenfell tower block fire detailed fire safety reports have been carried out and a number of enhanced fire safety works have been identified. These need to be carried out as soon as possible and estimated costs are currently £900k for the high rise tower blocks. Other blocks will also need additional fire safety works to comply with recommendations. EKH are currently drafting a programme of works and estimated costs. As at 1 April 2017 this reserve balance was £8.36m.
- 5.34 **Housing Revenue Account Balance Reserve** – This reserve holds the balance of the HRA Account and is used to draw down to balance the revenue budget and smooth out any peaks and troughs within the 30 year business plan. It is maintained by annual contributions from the HRA. As at 1 April 2017 this reserve balance was £6.71m.
- 5.35 **HRA New Properties Reserve** – This reserve holds funds set aside to fund either new build properties or the acquisition of suitable properties for use within the HRA.

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Earmarked match funding for the Margate Intervention, New Build Programme and 141 Acquisition Programme has been set aside in this reserve as agreed by Cabinet. As at 1 April 2017 this reserve balance was £5.37m and is due to be drawn down during the 2018-19 and 2019-20 programmes. Income generated from affordable rents will continue to be set aside in this reserve for re-investment in a new build programme.

TABLE 3 - DRAFT - HOUSING REVENUE ACCOUNT BUDGET				
	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000
Expenditure				
Repairs & Maintenance	3,265	3,338	3,413	3,490
Supervision & Management – General	3,328	3,255	3,255	3,255
Supervision & Management – Special	724	735	752	770
Rents, rates, taxes and other charges	257	257	257	257
Bad or doubtful debts provision	170	170	170	170
Depreciation/impairment of fixed assets	3,771	3,771	3,771	3,771
Capital Expenditure funded from HRA	300	300	300	300
Debt Management Costs	9	9	9	9
Non-service specific expenditure	1,381	1,381	1,381	1,381
Gross Expenditure Sub Total	13,206	13,216	13,308	13,403
Income				
Dwelling Rents (gross)	-12,786	-12,687	-13,004	-13,413
Non-dwelling Rents (gross)	-139	-148	-158	-166
Charges for services and facilities	-480	-515	-523	-574
Contributions towards expenditure	-349	-349	-349	-349
Income Sub Total	-13,754	-13,699	-14,034	-14,502
Net Costs of Services Sub Total	-549	-483	-725	-1,098
HRA Investment Income	-35	-70	-105	-140
Debt Interest Charges	1,007	962	982	1,008
Government Grants and Contributions	-1,034	-345	0	0
Adjustments made between accounting basis and funding basis	897	-620	-965	-965
(Surplus)/Deficit on HRA	286	-556	-813	-1,195
Housing Revenue Account Balance:				
Estimated Surplus at Beginning of Year	-6,381	-6,095	-6,651	-7,464
(Surplus)/Deficit for Year	286	-556	-813	-1,195
Estimated Surplus at End of Year	-6,095	-6,651	-7,464	-8,659

***Please note that Supervision and Management General costs are subject to change and provide an estimated projection**

Capital Funding

- 5.36 **Capital Grants** – These are offered by Government Departments to assist with certain types of expenditure. The HRA has been awarded £1.37m funding towards the delivery of a new build programme for 51 new affordable units within the district from the Homes and Communities Agency (HCA) Affordable Homes Programme 2015-18.
- 5.37 **Unsupported Borrowing** – A housing debt cap of £27.792m has been set for the Council, being the maximum amount the HRA can borrow which must not be exceeded. This differs from the way the maximum debt levels are set within the General Fund, which are governed by the Prudential Code and the setting of a number of indicators.
- 5.38 **HRA Capital Reserves** – A summary of the HRA reserves has been detailed in paragraphs (5.32 to 5.36). The major repairs reserve is used to fund expenditure on the council housing stock and debt repayment, whilst the new properties reserve is utilised to fund the creation of new affordable homes.

The Capital Programmes for 2018-19 to 2020-21

- 5.39 The Roofing programme was due to be re-tendered in 2016-17 but has been delayed until 2018-19. The flat roofs that were due to be replaced in 2017-18 will now be carried out in 2018-19 and 2019-20. Slippage of £300k from 2017-18 and an additional £100k is required in 2019-20 to enable a catch up programme to be undertaken. The roofing and structural works at block 4-15 Royal Crescent that were due to be carried out in 2017-18 have been delayed as the stock condition survey has identified roofing and structural works at block 19-23 that are also required. It is likely to be more cost effective to deal with both blocks at the same time and a detailed assessment is underway. Slippage of £200k is required from 2017-18 for the 2 Royal Crescent blocks. An increased budget is required from 2019-20 onwards to replace the roofs identified from the stock condition data and to catch up with a backlog of roofing works from the past 2 years.
- 5.40 A number of properties have been identified as needing window and door replacements. Some of these properties require specialist works. A new contract is due to be start in Q3 2017-18. Slippage of £35k is required from 2017-18 to enable the backlog of works to be carried out.
- 5.41 Kitchen and bathroom replacements, electrical re-wiring and heating replacements have been identified from the stock condition data. Previous backlogs have now been caught up and proposed budgets are for a future on-going programme.
- 5.42 The planned refurbishments budget is being utilised to replace the door entry systems. The majority of the replacements that were required are now complete, with the remaining systems being replaced in 2018-19 and 2019-20.
- 5.43 A report was carried out to review fire safety in 2015-16. The three year programme was due to complete in 2017-18. However, in light of recent events, KFRS have been instructed to carry out new fire risk assessments. The revised risk assessments have identified additional fire safety works that need to be carried out. Some works have commenced in 2017-18 with additional funds being identified. However, a further £810k is required to complete the recommendations during 2018-19. From 2019-20, £100k will be required to continue with the non-urgent fire safety recommendations.

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- 5.44 As mentioned previously in para (5.40) roofing and structural works at blocks 4-15 and 19-23 Royal Crescent have been aligned to reduce costs. Works at both blocks will now be carried out at the same time utilising slippage of £600k from 2017-18. The balconies at the low rise blocks have been delayed to enable the roofing works to be carried out at the same time, to reduce costs for which £900k is required to carry out the structural works, £387k slippage, £213k in 2018-19 and £300k in 2019-20. Works from 2019-20 onwards have been identified from the stock condition data.
- 5.45 A number of properties have been identified as needing thermal insulation improvements. A new contract is due to start in Q3 2017-18 and therefore £24k slippage required from 2017-18 is required to enable the backlog of works to be carried out.
- 5.46 The lift replacement programme is also currently under review. Lift refurbishments at Invicta House have been completed whilst Brunswick Court, Trove Court and Kennedy House lifts are now in need of urgent refurbishment or replacement. Brunswick Court lifts are due to be replaced during 2017-18, along with 1 or both of the lifts at Trove Court and Kennedy House. Lifts are still due to be replaced at Staner Court, Harbour Towers, Janice Court and Turner Court. It is proposed to allocate £260k into the capital programme from 2019-20 to 2022-23 to be able to carry out the remaining replacements from the major repairs reserve.
- 5.47 Trove Court and Kennedy House soil stacks are due for replacement. A consultancy report was commissioned in 2017-18 to identify the works required and £200k has been budgeted to carry out these works.
- 5.48 Disabled adaptations will remain the same for 2018-19. This is a demand-led budget and will be reviewed annually.
- 5.49 The Estate Improvements budget has been removed while the additional fire safety works are carried out. Once the fire safety works are complete, the budget will be reviewed.
- 5.50 A new SMART meter bill has been released and EKH are currently reviewing the bill to determine if there are have any landlord obligations.
- 5.51 The vacant HRA shop and flats above, at St Johns Crescent, Ramsgate are in need of refurbishment. It is proposed to convert the shop to affordable housing to create new affordable homes and refurbish the flats to decent homes standards. This will be funded from £100k within the 2017-18 set aside for Buy Backs and 1-4-1 receipts.
- 5.52 The Margate Housing Intervention Programme set out to transform the housing market in two of England's most deprived wards, Cliftonville West and Margate Central. The properties that are currently in the programme will continue to be developed. The programme will continue to be closely monitored and the rental income generated re-invested to continue the programme.
- 5.53 With the flexibilities now available as part of the self-financing changes, the Council is currently developing an HRA Asset Management Strategy to review land and buildings within the HRA, including garage sites to ensure they are being put to best use and obtaining value for money for the tenants. This has been the driving factor towards the first tranche of a new development programme for the HRA consisting of 51 new units. The original programme consisted of 58 units, however due to the previously reported delay in project commencement; the original costs increased, resulting in 2 of the sites being removed from the current programme due to affordability and deliverability. These 2 sites will be reviewed and considered for

another programme if further funding is available. The new build development programme is funded by HCA grant funding, HRA reserve balances and prudential borrowing and the programme is scheduled to complete in 2019-20.

5.54 A £2.1m new acquisitions programme was considered at Cabinet on 25 October and is due to start during 2017-18. This will be funded by £630k of right to buy 141 receipts and £1.5m from HRA balances and will provide new affordable homes.

5.55 A detailed breakdown of the HRA capital programme is provided in Annex 1.

6.0 The Draft Capital Budgets 2018-19 to 2021-22

6.1 The draft Housing Revenue Account Capital Programme for 2018-19 that is proposed for Members' approval is £4.484m, which will be funded from the HRA reserves and revenue contributions to capital. A summary of this programme and the proposed funding sources are shown in the following table:

TABLE 4 – HRA CAPITAL PROGRAMME				
	2018-19	2019-20	2020-21	2021-22
	£'000	£'000	£'000	£'000
Total HRA Capital Programme Expenditure	4,484	3,695	3,188	3,347
HRA Capital Resources Used:				
HRA Major Repairs Reserve	3,793	2,978	2,400	2,400
HRA Revenue Contributions	300	300	300	300
New Properties Reserve	391	417	488	647
Total Funding	4,484	3,695	3,188	3,347

7.0 The General Fund Capital Budget Strategy

7.1 Although the Asset Management Strategy is used to inform the contents of the Capital Budget, it is only one element. In order to ensure that the Capital Budget is able to meet the Council's needs in the wider sense and to manage the impact on the revenue budget, the development and use of the Capital Programme is underpinned by a Capital Strategy as follows:

- To maintain an affordable four-year rolling capital programme.
- To ensure capital resources are aligned with the Council's strategic vision and corporate priorities.
- To undertake Prudential Borrowing only where there are sufficient monies to meet in full the implications of capital expenditure, both borrowing and running costs.

- To maximise available resources by actively seeking external funding and disposal of surplus assets
- To engage local residents in the allocation of capital resources where appropriate

7.2 Due to the limited availability of capital receipts and the need to contain the level of borrowing undertaken to minimise the revenue impact, it has been necessary to review the Capital Programme. This is to ensure sufficient funding is available for existing schemes that have commenced and that any new projects are of the highest corporate priority and/or reduce the pressure on the revenue account.

7.3 Applications for Capital Bids have been reviewed by the Capital Programme Group and are scored against a weighted matrix to ensure they focus on the Council's core priorities, health and safety requirements, the generation or protection of income streams and affordability.

Available Capital Funding

7.4 Capital expenditure can be financed from revenue resources, capital grants, usable capital receipts and borrowing. The General Fund can only be used to fund General Fund related capital expenditure, and the Housing Revenue Account (HRA) can only finance expenditure on HRA assets; there can be no cross subsidisation between accounts. In both cases, the revenue resources are limited.

A summary of the 2018-2022 capital resources utilised to fund the Capital programme is detailed in Annex 2.

7.5 **Capital Grants** – these are offered by external funders to assist with certain types of expenditure. Capital grants include: Environment Agency, Lottery funding and European grants. The Better Care Fund allocation available for use in 2018-19 is estimated at £2.342m which has been set aside to fund the Disabled Facilities Grants within the capital programme.

7.6 **Capital Receipts** – When a fixed asset is sold, provided that the sale receipt is over £10k, the income has to be treated as a “capital receipt”, which means that it can only be used to fund capital expenditure. All of the monies received from the disposal of General Fund assets are available to the Council for use.

Before the start of each financial year, a Flexible Use of Capital Receipts Strategy should be prepared as part of the Annual Budget documents. This sets out the rare occasions the Council can apply to Government to capitalise expenditure that would normally be deemed as revenue. Government have advised that the Council can apply to capitalise the costs of transformational revenue reform projects.

7.7 **Unsupported Borrowing** – The Local Government Act 2003 gave local authorities the ability to borrow for capital expenditure above the level supported by Government Grant, provided that such action complies with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Prudential Borrowing (“The Prudential Code”); the objectives of which are to ensure that capital investment plans are affordable, prudent and sustainable. Essentially, it provides a number of controls to ensure that the Council does not incur additional debt without fully understanding the financial implications both now and in the future. It is anticipated that borrowing of £0.250m will be required to support the General Fund Capital Programme in 2018-19.

7.8 **Capital Projects Reserve** – Balances in this reserve were materially reduced in 2015-16 due to significant pressures on the Council's budget, and it is anticipated this will continue in 2018-19 onwards.

8.0 **The Capital Programmes for 2018-19 to 2021-22**

8.1 The following budget amount has been re-profiled from the 2017-18 capital programme to 2018-19: Thanet Groyne Reconstruction (£388k).

8.2 **Existing Programmes already agreed** – Programmes already agreed from previous years within the four year programme are the Disabled Facilities Grant, Property Enhancement Programme, Operational Services Vehicle Replacement Programme, Leopold Street Multi-Storey Car Park, Louisa Bay to Dumpton Gap Sea Wall Work, Westbrook to St Mildred's Sea Wall Work, Viking Bay Flood Defence Scheme, Stone Bay Sea Wall Work, Ramsgate Harbour Water Supply Upgrade and Thanet Groyne Reconstruction.

8.3 **Funding position** - Due to continuing pressure on the Council's funding position, the new capital projects below are predominantly 'spend to save', income generation, health and safety and externally funded projects. The absence of a permanent Head of Asset Management and disposals programme has made it difficult to project the estimated capital receipt income anticipated over the next 4 years. Those capital projects that have no identified funding source and are reliant on capital receipts will need to be reconsidered by Cabinet and Council once capital receipts have been received and the projects funded.

8.4 **New Capital Projects**

Email System Replacement – To ensure continued access to email facilities across the Council.

End User Computing Refresh of Devices – Renewal of desktop computers, laptops, tablets and other peripherals across the Council.

Civica Open Revenues Upgrade – Upgrade of the Revenues and Benefits IT system.

TDC Computing Infrastructure – Renewal of network infrastructure and solutions across the Council.

Ellington Park – Restoration, refurbishment and modernisation of Ellington Park, Ramsgate.

Northdown Road Townscape Heritage – Grant scheme for Northdown Road, Cliftonville to improve the historical environment, community pride, public image and visitor numbers, and to support businesses.

Botany Bay Car Park – To enhance the car park and increase income generation.

Broadstairs Flood and Coast Protection Scheme – To ensure Broadstairs continues to be protected from coastal erosion and increase the level of flood protection afforded by the harbour arm.

Ramsgate Harbour Sluice Gate – Enhancements for health and safety purposes, and to protect income.

Replacement of Lead Lights at Port - Enhancements for navigational, health and safety purposes, and to protect income.

Port of Ramsgate East Pier Building Structural Improvements - Enhancements for health and safety purposes, to protect income, and to preserve the character of the East Pier Building on the listed pier.

Port of Ramsgate Fuel Barge Access Ramp – Enhancements for health and safety purposes (replacing a vertical ladder with a ramp).

Port of Ramsgate Berth One Refurbishment – Major refurbishment to protect income.

Replace Pontoon Piles – To extend the life of the existing pontoon system infrastructure at Ramsgate marina.

Pontoon Decking Improvement East and West Inner Marina – To replace the existing decking at Ramsgate marina, which is coming to the end of its working life and regularly being repaired, with slip resistant and low maintenance decking.

Upgrade of Western and eastern Amenity Blocks – To refurbish existing customer facilities at Ramsgate port/harbour to protect income and reduce frequent and unplanned work.

The Draft Capital Budgets 2018-19 to 2021-22

- 8.5 The draft General Fund Capital Expenditure Budget for 2018-19 that is proposed for Members' approval is £4.689m (including 2017-18 re-profiling identified below), which will be funded in the main from capital grants, usable capital receipts and prudential borrowing. This is shown in summary format below.

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	2017-2018 Slippage £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000
Statutory and Mandatory Schemes	0	2,342	2,342	2,342	2,342
Schemes continuing from prior years	0	0	0	0	0
Annual Enhancement Schemes	0	378	703	2,620	700
Wholly/Part Externally Funded Schemes	388	695	693	3,335	780
Construction, Replacements and Enhancements	0	811	175	3,310	0
Capitalised Salaries	0	75	75	75	75
Total Capital Programme Expenditure	388	4,301	3,988	11,682	3,897
Capital Resources Used:					
<i>Capital Receipts and Reserves</i>	0	1,014	453	830	275
<i>Capital Grants and Contributions</i>	388	3,037	3,010	5,597	3,122
<i>Contributions from Revenue</i>	0	0	25	50	0
<i>Prudential Borrowing</i>	0	250	500	5,205	500
Total Funding	388	4,301	3,988	11,682	3,897

9.0 Reserves

General Reserve

- 9.1 The Local Government Finance Act 1992 requires local authorities, to have regard to the minimum level of reserves needed for future expenditure when calculating the budget requirement. Each year the Council reviews its level of reserves and a proposal of the recommended levels of reserves will be completed for the January Cabinet report. No change in the general reserve is currently proposed.

10.0 Options

- 10.1 The scenario presented in this report, and the recommendations following, have been drafted to meet the requirements of agreed budget strategies and to take account of prevailing economic conditions. Any of the assumptions could be varied; however, there would be too many possible permutations to present in this report.

Contact Officer:	Ramesh Prashar – Head of Financial Services
Reporting to:	Tim Willis–Director of Corporate Resources and S151 Officer

Annex List

Annex 1	HRA Draft Capital Programme
Annex 2	General Fund Draft Capital Programme
Annex 3	Fees and Charges Policy

Background Papers

Title	Details of where to access copy
Medium Term Financial Strategy 2017-2021	Full Council 9 th February 2017 http://tdc-mgapp-01:9070/documents/s53687/Budget%20report%20Annex%201%20-%20MTFS.pdf

Corporate Consultation

Finance	<i>N/A</i>
Legal	<i>Tim Howes, Director of Corporate Governance</i>

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Annex 1

HRA Capital Programme 2018-19 to 2022-23

SCHEME	Approx. Unit Numbers 2018-19	2017-18 Slippage £'000	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000	2022-23 £'000	Scheme of Works 2018-19
Major Works								
Re – Roofing	5 Flat Roofs 28 Pitched Roofs	500	300	460	460	460	460	£300k slippage and £100k additional funding in 2018-19 required for the 5 flat roofs at Richard Court, Loughborough Court, Leona Court, Rebecca Court and Turner Court. £200k slippage due to Royal Crescent contract being on hold while waiting costs for block 19-23 to review if both blocks can be carried out at the same time. Scaffolding costs are included in the costs of those identified from the stock condition data.
Window & Door Replacements	20	35	75	110	110	110	110	A new contract is due to start in Q3 2017-18. £35k slippage from 2017-18 programme. Future works identified from the stock condition survey
Kitchen Replacements	106		420	480	480	480	480	Properties identified from stock condition data
Bathroom Replacements	58		180	160	160	160	160	Properties identified from stock condition data
Rewiring	99		170	170	170	170	170	Properties identified from stock condition data
Heating	227		435	500	500	500	500	Properties identified from stock condition data
Fire Precaution Works:	550		810	100	100	100	100	£675k required in 2018-19 to carry out the remaining fire safety works identified from the KFR risk assessments at the high rise blocks. £135k also required to carry out the works at the remaining identified blocks. From 2019-20 £100k will be required to continue with non urgent fire safety works.
Planned Refurbishments	20		50	12	0	0	0	Door entry system replacement programme due to complete in 2019-20
Structural Repairs	6 Blocks	987	213	876	310	310	310	£600k slippage due to Royal Crescent contract being on hold while awaiting costs for block 19-23. £900k is required to carry out the balcony repairs at the low rise blocks. These will be carried out at the same time as the roofs to reduce scaffolding costs. £387k slippage, £213k in 2018-19 and £300k in 2019-20. Works from 2019-20 onwards have been identified from the stock condition data.
Thermal Insulation	120	24	10	50	50	50	50	A new contract is due to start in Q3 2017-18. £24k slippage from 2017-18 programme. Future works identified from the stock condition survey
Lift Refurbishment & Replacements	3-4 Lifts		120	60	60	60	60	Brunswick Court, Trove Court and Kennedy House lifts are in need of urgent replacement. Brunswick Court will be replaced in 2017-18, along with 1 or both of the lifts at Trove Court and Kennedy House. The lift replacement programme was due to complete in 2017-18, however 6 lifts are still due to be replaced (Staner Court, Harbour Towers, Janice Court and Turner Court). In 2016-17 £250k was returned to the major repairs reserve as it was determined that at that time no replacements were required. It is proposed to reallocate the £260k back into the capital programme from 2019-20 to 2022-23 to be able to carry out the remaining replacements.
Soil Stack Replacements	12		200	0	0	0	0	£200k for Trove Court and Kennedy House soil stack replacements
Total Major Works		1546	3793	2978	2400	2400	2400	
Revenue Contribution to Capital								
Disabled Adaptations			300	300	300	300	300	This is a demand led budget and will be reviewed annually.
Estate Improvements			0	0	0	0	0	The budget will be reviewed once the additional fire safety works have been carried out
SMART Meter Project			0	0	0	0	0	A new SMART Meter Bill has been released. EKH are currently reviewing the bill to determine if we have any landlord obligations.
Margate Housing Intervention		500	391	417	488	647	660	Development programme 2011-12-2021-22. £500k slippage in relation to Warwick Road development. Affordable rent income to be re-invested to continue with programme
New Build Programme		4,500						FCA development programme 2015-18. Programme due to complete in 2019-20. £4.5m slippage in relation to phase 3 of the programme.
141 Acquisitions Programme		1,000						Programme to start in 2017-18 and will roll into 2018-19. £1m slippage in relation to purchase completions. Further match funding to be identified as affordable rent income is re-invested.
Total HRA Capital Expenditure		7546	4484	3695	3188	3347	3360	
Budget agreed in 2017/18			3495	2600	2500	2500	2500	
Difference			598	678	200	200	200	

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Annex 2 General Fund Capital Programme

Capital Programme £000	Capital Bid Score	Directorate	Estimated Slippage 2017/18	2018/19	2019/20	2020/21	2021/22
STATUTORY/MANDATORY							
Disabled Facilities Grants	104	Community Services		2,342	2,342	2,342	2,342
ONGOING SCHEMES FROM PREVIOUS YEARS							
ANNUAL ENHANCEMENT PROGRAMMES							
Vehicle Replacement Programme	128	Operational Services		250	500	2,205	500
Property Enhancement Programme	n/a	Corporate Resources		80	80	80	80
Computing Infrastructure	108	Corporate Resources		48	123	335	120
WHOLLY/PARTLY EXTERNALLY FUNDED							
Louisa Bay to Dumpton Gap Sea Wall Work	121	Operational Services		95		1,000	
Westbrook to St Mildred's Sea Wall Work	121	Operational Services		600			
Viking Bay Flood Defence Scheme	121	Operational Services			200		
Stone Bay Sea Wall Work	121	Operational Services				1,000	
Thanet Groyne Reconstruction	110	Operational Services	388				
Broadstairs Flood and Coast Protection Scheme	112	Operational Services					520
Ramsgate Harbour Sluice Gate	114	Operational Services				75	
Ellington Park	120	Community Services			493	1,000	
Northdown Road Townscape Heritage	104	Community Services				260	260
CONSTRUCTION, REPLACEMENT & ENHANCEMENT							
Ramsgate Harbour Water Supply Upgrade	102	Operational Services		50	50		
Leopold Street Multi-Storey Car Park	111	Operational Services				3,000	
Botany Bay Car Park	102	Operational Services		73			
Replacement of Lead Lights at Port	110	Operational Services				80	
Port of Ramsgate - East Pier Building Structural Improvements	109	Operational Services				120	
Port of Ramsgate - Fuel Barge Access Ramp	107	Operational Services				25	
Port of Ramsgate - Berth One Refurbishment	105	Operational Services		150			
Replace Ponton Piles	104	Operational Services		75			
Pontoon Decking Improvement - East and West Inner Marina	103	Operational Services		85	85	85	
Upgrade of Western and Eastern Amenity Blocks	102	Operational Services		80			
Email System Replacement	103	Corporate Resources			40		
End User Computing - Refresh of Devices	104	Corporate Resources		298			

Capitalised Salaries

	75	75	75	75
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Total for the Year

	388	4,301	3,988	11,682	3,897
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General Fund Capital Programme Funded By

	Estimated Slippage 2017/18	2018/19	2019/20	2020/21	2021/22
Capital Receipts		941	453	830	275
Reserves		73			
Capital Grants & Contributions	388	3,037	3,010	5,597	3,122
Contributions from Revenue			25	50	
Prudential Borrowing		250	500	5,205	500

Total for the Year

388	4,301	3,988	11,682	3,897
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Analysis of Prudential Borrowing	Budget Area	Estimated Slippage 2017/18	2018/19	2019/20	2020/21	2021/22	Total	MRP Life	MRP Cost £pa	Interest cost at 3% £pa
Leopold Street Multi-Storey Car Park	Car parking (savings)				3,000		3,000	50	60	90
Vehicle Replacement Programme	Recycling & refuse (Existing budget and efficiency savings)		250	500	2,205	500	3,455	7	494	104
Total		-	250	500	5,205	500	6,455		554	194



Fees and Charges Policy

Fees and Charges Policy

1. Purpose

- 1.1. This policy establishes corporate principles for charging for services provided by the Council. It aims to recognise the competing priorities the Council faces when charging residents, businesses and other users for its services, as well as the democratic environment in which the Council operates.
- 1.2. This policy will be reviewed at regular intervals to ensure that it continues to meet the Council's requirements.
- 1.3. All services must comply with this policy when setting and reviewing charges.

2. Scope & Application

- 2.1. Charges can be statutory or discretionary:
- 2.2. **Statutory charges** - Central Government sets the level of some charges and restricts the extent of charging in other areas. Statutory charges are identified separately in the fees and charges schedule.
- 2.3. **Discretionary charges** - The Policy for discretionary fees and charges is either full recovery of costs or maximisation of income. The Council uses discretionary charges where it believes that users should bear the cost of the service and to keep the Council Tax at an acceptable level.
- 2.4. This policy covers all services that can apply charges to external customers including residents, businesses and partner agencies. It excludes:
 - Council tax;
 - Housing rents and service charges; and
 - Fees and charges where the amount is fixed by statute or are otherwise outside the Council's control.

3. Principles for Setting Charges

3.1. The Council has three key principles for setting charges:

3.1.1. The Council must comply with all legal requirements for setting charges and income generation. Where appropriate, this will override other factors to ensure the Council is not exposed to the risk of legal challenge.

3.1.2. The charging arrangements for any service must meet the full cost of providing the service and include sound arrangements for income collection. The full cost of provision includes a share of central costs and a forecast for the effects of inflation.

3.1.3. The appropriateness of charges set may be dependent on the wider aims and context of the service and as a result other aspects, such as the impact on service users, must be considered rather than just financial gain when setting fees and charges.

3.2. The Council will apply the following key principles in setting fees and charges each financial year.

- Charging decisions will be taken in the context of the Council's Priorities as set out in its Corporate Priorities;
- Access, affordability and elasticity of demand will be considered;
- Charges will be consistent with the Council's policies e.g. consideration will be given to any disproportionate impact on vulnerable groups and those least able to pay;
- Where services are provided on a trading basis, charges will be set at the maximum level the market can bare without eroding demand such that the overall financial position of the service offering is weakened;
- Charges will be benchmarked with comparable service providers and where they are identified as being significantly lower than in other comparable authorities, increases will be fast tracked in order to bring them in line;
- Any exemptions and concessions on standard charges will be clearly justified. They will only be provided for services where benefits to the recipient groups are clearly evidenced and are consistent with the Corporate Priorities. The Council will consider the adoption of a concessions policy as part of the review of fees and charges to help address inequalities within the district. Any approved policy will be included on the Council's website; and
- Enforcement charges will be set at a level proportionate to the nature of the offence and comparable charges in comparable authorities.

3.3. Application of these guiding principles aims to ensure that the Council's fees and charges are set within a framework of value for money management; whereby financial, performance, access and

equity are considered fully and appropriately and decisions taken represent a transparent and balanced approach.

4. Reviewing & Increasing Charges

- 4.1. Inflationary cost increases will be included in the cost of service provision (see section 3 above).
- 4.2. Charges will be reviewed at least annually as part of the budget setting process.
- 4.3. In order to make informed decisions, Directors and/or Service Managers will ensure that appropriate information on service users, service usage costs and benchmarking is kept and reviewed on an annual basis.
- 4.4. Proposals to introduce or to amend charges will take into account the potential impact on different types of customer groups and service usage, and associated communication plan.
- 4.5. Where there is no fee for a service that can be charged for or current charges represent less than the full cost of providing the service, the reasons should be reconsidered and justified under this policy as part of the annual review.
- 4.6. Service users and other relevant stakeholders must be informed in advance of all proposals to introduce or to amend charges above inflation or where required by statute. Appropriate vehicles for informing service users should include service advisory groups, service user groups, customer surveys and focus groups.
- 4.7. Consultation with service users and other relevant stakeholders on above inflationary prices increases will be undertaken when required by law and considered in all other cases and prior to any decisions being made.
- 4.8. Care will be exercised in facilitating and interpreting consultation in view of the potential reluctance to support any increases in fees or charges. Emphasis will be placed on demonstrating that fee and charge levels set represent good value for money, considering the quality of the services provided and charge levels applied in other comparable authorities.
- 4.9. Customer Equality Impact Assessments will be carried out to establish whether the Public Sector Equality Duty is engaged in the setting or review of fees and charges.
- 4.10. The Directors and/or Service Managers will maintain clear records of any charging review with clear evidence justifying decisions and/or recommendations made.

5. New Charges and Trading

- 5.1. The Local Government Act 2003 gives the Council power to charge for discretionary services, with some limited exceptions. This may include charges for new and innovative services utilising the power to promote environmental, social and economic well-being under section 2 of the Local Government Act 2000. The income from charges, taking one financial year with another, must not exceed the costs of provision. The Council promotes and welcomes the use of these powers.
- 5.2. Services should consider whether they may utilise this power to provide a service that may benefit residents, businesses and other service users, meet the Council priorities and generate income.
- 5.3. The Council has powers to trade with other prescribed public bodies under the Local Government (Goods & Services) Act 1970 for goods and services and general powers to trade under Local Government Act 2003 Trading allows the Council to make a profit but there are some significant restrictions. Where a Director/Service Manager considers a service may be in a position to trade, they will first seek legal and financial advice.
- 5.4. Proposals for new fees and charges or to amend existing ones must be considered within the service and financial planning process or, where necessary, following appropriate consultation with service users and consultation with the portfolio holder for both finance and the service, submitted to the Director for approval as an in-year change via a Decision Notice.

6. Management and Decision Making Framework

- 6.1. Questions on fees and charges will be included within the Budget Consultation exercise and the responses taken into consideration when setting the fee levels.
- 6.2. Decisions on setting charges and fees are subject to the Council's decision-making structures. Most charging decisions are the responsibility of the Cabinet, where they are key decisions. Some fees, particularly relating to regulatory matters, are set by full Council. Charging decisions that are politically sensitive – which may often be the case – will also be a Cabinet decision.
- 6.3. Advice will be taken from the Democratic Services Team as to whether an individual decision is a key decision for Cabinet but under the Constitution, where the total impact of the change is significant having regard to the council's budget for the service or function to which the decision relates or is significant in terms of its effects on communities living or working in an area comprising two or more wards in the district are key decisions for Cabinet.
- 6.4. An annual schedule of fees and charges will be agreed by Cabinet as part of the budget setting process and the approved Fees and

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Annex 3

Charges pricing schedule made available on the website. Any fees and penalties set by statute will be included for information.

- 6.5. All other decisions are delegated to officers according to their Directorate's Scheme of Delegation. Directors are responsible for compliance with this policy within their area. Legal and financial advice should be sought where appropriate.

7. Income Collection & the Council's Credit Management Policy

- 7.1. It is vital that the Council receives the charges that it makes for its services. The following principles will apply to all charges and Heads of Service must ensure that all contractual documentation and marketing information is available to support these:

- Wherever possible, customers should be required to pay charges in advance of the service being provided, on entry, or prior to making delivery, to minimise the risk of non-payment and to assist customers in managing their liabilities to the Council.
- Multiple payment methods will be made available to the customer, although e-payments and (where appropriate) setting up of direct debits through Thanet Gateway Plus or Contact Centre will be promoted as the preferred method. In accordance with the Council's Anti-Fraud and Corruption Policy Services offering a cash payment option will be underpinned by a robust reconciliation process.
- Where customers fail to pay for fees and charges they will be made liable for the additional costs of enforcement and Customers must be clearly aware of this additional liability.
- A lawful and reasonable refund policy will be adopted and Service users made aware of this policy.

8. Charging Policy

Each fee or charge should be identified to one of the categories in the following table;

Charging Policy	Policy Objective
Full Commercial	The Council seeks to maximise revenue within an overall objective of generating as large a surplus (or a minimum loss) from this service
Full commercial with discounts	As above, but with discounted concessions being given to enable disadvantaged groups to access the service
Fair Charging	The Council seeks to maximise income but subject to a defined policy constraint. This could include a commitment made to potential customers on an appropriate fee structure. Alternatively, a full commercial rate may not be determinable or the Council may be a monopoly supplier of services.
Cost Recovery	The Council wishes to make the service generally available, but does not wish to allocate its own resources to the service.
Cost recovery with discounts	As above, but the Council is prepared to subsidise the service to ensure disadvantaged groups have access to the service
Subsidised	Council policy is to make the service widely accessible, but believe users of the service should make some contribution from their own resources. Could also be due to the adverse impact a cost recovery or commercial charging policy would have on other council services.
Nominal	The Council wishes the service to be fully available, but sets a charge to discourage frivolous usage.
Free	Council policy is to make the service fully available
Statutory	Charges are set in line with legal obligations.

In applying the appropriate charging policy, the issues which may need to be considered in setting the level of fee and charge for any particular service are set out below;

Charging Policy	Points for Consideration
Full Commercial	<ul style="list-style-type: none"> • Are the charges high enough for the business to be profitable? If not, consider whether we should be providing this service. • Are competitors charging similar prices? • Do we offer any premium in terms of service levels that customers would be prepared to pay more for? • How would changes in pricing structure affect demand for the service and potentially its profitability? • How does the proposed fee structure fit in with the long-term business plan for this service?
Fair Charging	<ul style="list-style-type: none"> • How do our charges compare to other providers of similar services? • Has the loss of income from not charging on a full commercial basis been evaluated? • Is the policy constraint justifying this charging policy still valid?
Cost Recovery	<ul style="list-style-type: none"> • Do charges recover the full costs, including overheads, capital charges, recharges and cost of collection? • Is it possible to charge on a full commercial basis and if so has the loss of income from not charging on a full commercial basis been evaluated? • Are members aware of the effect on demand for this service from this charging policy? • What would be the effect of changing to a different policy e.g. subsidised?
Subsidised	<ul style="list-style-type: none"> • Has the cost of the subsidy been evaluated? • What has been the impact on demand and on service levels from adopting this approach?
Nominal	<ul style="list-style-type: none"> • Does this approach fit in with the requirements of other funding streams i.e. grants?
Free	<ul style="list-style-type: none"> • Is this approach legally required? • Is there a problem of frivolous use of the service?
Statutory	<ul style="list-style-type: none"> • Are charges in line with statutory requirements? • Are they set at the maximum permitted levels?

2018-19 FEES AND CHARGES

Cabinet	16th November 2017
Report Author	Tim Willis, Director of Corporate Resources
Portfolio Holder	Cllr John Townend, Portfolio Holder (Financial Services & Estates)
Status	For Recommendation
Classification:	Unrestricted
Key Decision	<i>Budget and Policy Framework</i>
Ward:	All

Executive Summary:

A review of fees and charges has now been completed as part of the 2018-19 budget. The proposed fees and charges are expected to generate additional income of around £390k, which represents an increase of 4.0%. This excludes items such as Selective Licensing and On Street Parking.

Recommendation(s):

1. It is recommended that Cabinet consider and approve the fees and charges as listed in Annex 1.
2. That Cabinet recommend the agreed fees and charges to Council for Decision.

CORPORATE IMPLICATIONS

Financial and Value for Money

The financial implications have been reflected within the body of the report. However were members to decide to reject any of the proposals, then additional savings of the same value would be required to deliver a balanced budget.

Legal

Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the council's finances. For this council it is the Director of Corporate Resources (S151 Officer) and this report is helping to carry out that function.

Local authorities have a variety of powers to charge for specific statutory services as set out in section 42 of the Local Government Act 2003.

The power to charge for discretionary services is not available to local authorities if there is a statutory duty to provide the service or if there is a specific power to charge for it or if there is a prohibition on charging.

The Localism Act 2011 provides local authorities with a general power of competence that confers on them the power to charge for services but again subject to conditions/limitations similar to those noted above.

Any decision made by the council must give due regard to the Public Sector Equality Duty section 149 of the Equality Act 2010.

Corporate	Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the council's proposed fees and charges for 2018-19, as part of the budget process.								
Equalities Act 2010 & Public Sector Equality Duty	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (PSED) (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td colspan="2">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="width: 80%;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="width: 20%;"></td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td style="text-align: center;">✓</td> </tr> </table> <p>The Equality Act 2010 (the "Act") came into force on 1 October 2010 and brings together over 116 separate pieces of legislation in order to create a framework to protect the rights of individuals and advance equality of opportunity for all.</p> <p>The Equality and Human Rights Commission recognises that with major reductions in public spending, local government has to make difficult and often unpopular decisions regarding funding and service provision. Thanet District Council has statutory public sector equality duties concerned with eliminating unlawful discrimination, advancing equality of opportunity and fostering good relations on the basis of protected characteristics such as gender, race, disability or age. These duties do not prevent the council reducing services or charging where necessary - provided that decisions are taken in accordance with the Act.</p> <p>An Equality Impact Assessment ("EIA") is not a legal requirement in England, but it is an established and credible tool for demonstrating due regard to the public sector equality duty, which is required by law. Thanet District Council, taking its obligations as seriously as it does, had the Policy Owner for each proposed fee and charge, complete an EIA.</p> <p>An analysis of the impacts fees and charges might have to the statutory equality duties encouraged Thanet District Council to take a proportionate approach to fees and charges. EIAs tailored the necessary mitigations and exceptions, for example.</p> <p>The council is satisfied that, in all the circumstances, the Schedule of</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it	✓	Foster good relations between people who share a protected characteristic and people who do not share it.	✓
Please indicate which aim is relevant to the report.									
Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,									
Advance equality of opportunity between people who share a protected characteristic and people who do not share it	✓								
Foster good relations between people who share a protected characteristic and people who do not share it.	✓								

	<p>2018-19 fees and charges, those subject to an EIA, are lawful for the purposes of the public sector equality duties in the Equality Act 2010.</p> <p>The council recognises that EIAs are not an end in themselves. They are, of course, a way of showing that due regard has been paid to the general duties; but the council will continue, all-the-time, engaging with the equality considerations, accepting comments and opinions from stakeholders and maintain a positive relationship with the Equality and Human Rights Commission.</p>
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CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	✓
Promoting inward investment and job creation	✓
Supporting neighbourhoods	✓

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	✓
Supporting the Workforce	
Promoting open communications	

1. Introduction and Background

- 1.1 This report seeks Cabinet approval to set fees and charges for 2018-19. Fees and charges are agreed early in the budget cycle so that they can be built into individual service estimates. This covering report summarises the main points, with the detail being provided in Annex 1.
- 1.2 A rigorous review of all the council's fees and charges was undertaken by the service managers, using techniques such as benchmarking and other in-depth reviews as per the fees and charges policy.
- 1.3 Service managers also completed Equality Impact Assessments as per the requirement of the Public Sector Equality Duty and hence informed their design of the service and price.

2. Implications

- 2.1 Annex 1 to this report sets out the proposed level of fees and charges for 2018-19 in respect of services provided by the council. As a result of reviewing all the council's fees and charges, additional income of £390k is anticipated in 2018-19. Table 1 compares 2017-18 to the proposed 2018-19 fees and charges. The proposals represent an increase in income of 4.0%. Some charges have remained at 2017-18 prices; others have increased to reflect parity with other authorities and some to cover the cost of providing the service.

Table 1 – Comparison with previous year

	2017-18	2018-19
Income Increase	£518,610	£390,000
Percentage Increase	7.2%	4.0%

- 2.2 The major changes proposed to fees and charges 2018-19 can be summarised in Table 2:

Table 2 – Summary of major changes

2018-19 Fees & Charges		Major Changes		
Ref	Type of Fees & Charges	New Fees	Deleted Fees	Increased Fees
1.	Car Parks – Off Street	☐	☐	✓
2.	Car Parks – On Street	☐	☐	✓
4.	Crematorium	✓	☐	✓
5.	Cemeteries	✓	☐	✓
7.	Green Waste Collection	☐	☐	✓
8.	Clinical Waste Collection	✓	☐	☐
8.	Refuse Bins	☐	☐	✓
13.	Ramsgate Harbour/Port	✓	☐	✓
17.	Licensing	☐	☐	✓
19.	HMO/Selective Licensing	☐	☐	✓
21.	Building Control	✓	☐	✓
22.	Property Services	✓	✓	✓

Note: A tick shows that there has been a change. A blank means no change.

3. Options

- 3.1 Cabinet accepts the fees and charges submitted, or Cabinet notifies officers of any changes required.
- 3.2 That Cabinet recommends the agreed fees and charges to Council for Decision.

4. Next Steps

- 4.1 If Cabinet accepts the recommendations then these proposals will be considered by Overview and Scrutiny Panel on 21 November 2017 then Council on 7 December 2017.

Contact Officer:	Sharon Westbrook, Management Accountant Ext. 57226
Reporting to:	Matthew Sanham, Corporate Finance Manager

Annex List

Annex 1	Fees and Charges Schedule 2018-19
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Background Papers

Title	Details of where to access copy
<i>Fees and Charges Policy</i>	<i>Budget Strategy</i>

Corporate Consultation

Finance	<i>Ramesh Prashar, Head of Financial Services</i>
Legal	<i>Sophia Nartey, Interim Head of Legal Services</i>

Contents of Schedule	
Ref	Service Area
1	Car Parks -Off Street
35	Car Parks -Off Street-Dreamland
2	Car Parks -On Street
3	District Highways Activities
4	Crematorium
5	Cemeteries
6	Refuse - Bulky
7	Green Waste
8	Refuse Bins
9	Street Cleansing
10	Allotments
11	Littering & Graffiti
12	B'stairs & M'gate Harbour
13	Ramsgate Harbour/Port
14	Env Services - Pollution
15	Com Safety
16	Land Charges
17	Licensing
18	Housing HRA
19	HMO/Selective Licensing
20	Planning
21	Building Control
22	Property Services
23	Museums
24	Sport and Leisure
25	Foreshore Events
26	Cultural & Outside Events
27	External Printing
28	Visitor Information Centre
29	Community Beach Hut
30	Financial Services - Other Housing Charges
31	Council Publications
32	Electoral Services
33	Corporate Marketing (Filming)
34	Legal Services
36	Financial Services - Housing Advance
37	Kent Innovation Centre

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
CAR PARKS										
1. OFF STREET PARKING										
LONG TERM										
Free Saturdays		5,300	HAROLD ROAD, Cliftonville 7am - 10pm Linear after 1st hour			Free Saturdays				5,500
0.80	*		Private motor cars	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		Per hour up to 4 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
		33,000	ST PETER'S PARK ROAD, Broadstairs; 7am - 10pm							35,000
			Linear after 1st hour							
0.80	*		Private motor cars	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		Per hour up to 4 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
		28,000	CANNON ROAD, Ramsgate 7am - 10pm							28,000
			Linear after 1st hour							
0.80	*		Private motor cars	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		Per hour up to 4 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
		36,000	ALPHA ROAD Birchington 7am - 10pm Linear after 1st hour							38,000
			Private motor cars							
0.80	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
		210,000	ALBION STREET, Broadstairs							225,000
			Private motor cars							
			1st November to 31st March							
0.80	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
			1st April to 31st October							
4.00	*		First Hour	Discretionary	1-Apr-17	4.00	*	0.00%	0.00	
2.00	*		Per hour up to 4 hours			2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
2.50			Residents only- daily charge voucher scheme		27-Jul-17	2.50		0.00%	0.00	
40.00			Residents only- book of 20 daily vouchers		27-Jul-17	40.00		0.00%	0.00	
		185,000	STAFFORDSHIRE STREET, Ramsgate 7am - 10pm Linear after 1st hour							200,000
			Private motor cars							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	
		41,000	ALBION ROAD, Birchington 7am - 10pm							48,250
			Private motor cars							1,750
0.20	*		First half hour	Discretionary	1-Apr-17	0.20	*	0.00%	0.00	
0.80	*		Per each 30 minutes up to 4 hours	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
		78,000	TRINITY SQUARE, Margate 7am - 10pm Linear after 1st hour							85,000
			Private motor cars							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
		21,500	MARINA ESPLANADE Area 2, Ramsgate 7am - 10pm Linear after 1st hour							23,000
			Private motor cars							
			1st November to 31st March							
0.80	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
			1st April to 31st October							
4.00			First Hour			4.00	*	0.00%	0.00	
2.00	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
2.50			Residents only- daily charge voucher scheme		27-Jul-17	2.50		0.00%	0.00	
40.00			Residents only- book of 20 daily vouchers		27-Jul-17	40.00		0.00%	0.00	
		11,500	MARINA ESPLANADE Area 3, Ramsgate 7am - 10pm Linear after 1st hour							12,500
			Private motor cars							
			1st November to 31st March							
0.80	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
			1st April to 31st October							
4.00			First Hour			4.00	*	0.00%	0.00	
2.00	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
2.50			Residents only- daily charge voucher scheme		27-Jul-17	2.50		0.00%	0.00	
40.00			Residents only- book of 20 daily vouchers		27-Jul-17	40.00		0.00%	0.00	
		17,000	MARINA ESPLANADE Area 4, Ramsgate 7am - 10pm Linear after 1st hour							19,500
			Private motor cars							
			1st November to 31st March							
0.80	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.00	*	25.00%	0.20	
0.01	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.01	*	0.00%	0.00	
4.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.00	*	25.00%	1.00	
			1st April to 31st October							
4.00			First Hour			4.00	*	0.00%	0.00	
2.00	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
2.50			Residents only- daily charge voucher scheme		27-Jul-17	2.50		0.00%	0.00	
40.00			Residents only- book of 20 daily vouchers		27-Jul-17	40.00		0.00%	0.00	
		130,000	LEOPOLD STREET MULTI STOREY CAR PARK, Ramsgate 7am - 10pm Linear after 1st hour							130,000
		9,000	Free on Saturdays			Free Saturdays				9,000
			Private motor cars							
			1st November to 31st March							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	
3.25	*		Hoteliers Charge (bulk purchase) - 24 hour ticket	Discretionary	1-Apr-17	3.50	*	7.69%	0.25	
		55,000	MILL LANE CAR PARK, Margate 7am-7pm Linear after 1st hour			Free Saturdays				55,000
			Private motor cars							
			1st November to 31st March							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 7.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	
		18,000	QUEEN STREET/ELMS AVENUE, Ramsgate; 7am - 10 pm							20,000
			Linear after 1st hour							
			Private motor cars							
			1st November to 31st March							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	
		15,500	ALBION PLACE, Ramsgate 7am - 10 pm							15,500
			Linear after 1st hour							
			Private motor cars							
			1st November to 31st March							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
		50,000	CHANDOS SQUARE, Broadstairs 7am - 10pm Linear after 1st hour							51,000
			Private motor cars							
			1st November to 31st March							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	
			1st April to 31st October							
4.00	*		First Hour			4.00		0.00%	0.00	
2.00	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
2.50			Residents only- daily charge voucher scheme		27-Jul-17	2.50		0.00%	0.00	
40.00			Residents only- book of 20 daily vouchers		27-Jul-17	40.00		0.00%	0.00	
		22,000	VERE ROAD, Broadstairs 7am - 10pm (Free on Saturdays) Linear after 1st hour							22,000
			Private motor cars							
			Same All Year							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
5.50	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	6.50	*	18.18%	1.00	
		300,000	35. OFF STREET PARKING - Dreamland							300,000
			DREAMLAND, Margate 7am-10pm Linear after 1st hour							
			Private motor cars							
			Same All Year							
4.00	*		First Hour			4.00	*	0.00%	0.00	
2.00	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
		65,000	Hartdown Sports Cente							65,000
		22,000	Winter Gardens							22,000
		6,000	New Inn Minster							6,000
		4,000	The Bell Minster							4,000
		3,000	Westbrook Lower Prom							3,000
			SHORT TERM							
		47,000	CAVENDISH STREET, Ramsgate 7am -10pm							52,000
			Linear after 1st hour							
			Private motor cars							
1.10	*		Per hour up to 2 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 3 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
4.40	*		3 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.20	*	18.18%	0.80	
		43,000	MEETING STREET, Ramsgate 7am -10pm							45,000
			Linear after 1st hour							
			Private motor cars							
1.10	*		Per hour up to 2 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 3 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
4.40	*		3 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.20	*	18.18%	0.80	
		78,000	MARKET STREET, Margate 7am - 10pm Linear after 1st hour							78,000
			Private motor cars							
1.10	*		Per hour up to 2 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 3 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
4.40	*		3 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.20	*	18.18%	0.80	
		55,000	CROFT'S PLACE, Broadstairs 7am - 10pm Linear after 1st hour							57,000
			Private motor cars							
1.10	*		Per hour up to 2 hours	Discretionary	1-Apr-17	1.30	*	18.18%	0.20	
0.02	*		each minute between 1 hour and 3 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
4.40	*		3 hours (until 10.00 pm)	Discretionary	1-Apr-17	5.20	*	18.18%	0.80	

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		20,000	SEASONAL PAY AND DISPLAY							22,000
			MINNIS BAY, Birchington, 7am - 10pm							
			Linear after 1st hour							
			Summer Season 1 April to 31 October							
2.00	*		Private motor cars	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.02	*		Per hour up to 4 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
10.00	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
			Over 5 hours (until 10.00 pm)							
		55,000	JOSS BAY, Broadstairs 7am- 10pm Linear after 1st hour							55,000
			Summer Season 1 April to 31 October							
			Private motor cars							
4.00	*		First Hour			4.00		0.00%	0.00	
2.00	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	0.00%	0.00	
0.03	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.03	*	0.00%	0.00	
12.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	12.00	*	0.00%	0.00	
2.50			Residents only- daily charge voucher scheme		27-Jul-17	2.50		0.00%	0.00	
40.00			Residents only- book of 20 daily vouchers		27-Jul-17	40.00		0.00%	0.00	
		600	ST MILDRED'S BAY, Westgate, 7am-10pm							1,500
			Linear after 1st hour							
			Summer Season 1 April to 31 October							
			Private motor cars							
1.10	*		Per hour up to 4 hours	Discretionary	1-Apr-17	2.00	*	81.82%	0.90	
0.02	*		each minute between 1 hour and 5 hours	Discretionary	1-Apr-17	0.02	*	0.00%	0.00	
10.00	*		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
			COACH PARKING							
			VERE ROAD, Broadstairs 7am- 10pm							
			Summer Season 1 April to 31 October							
10.00	*		Up to 4 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
20.00	*		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-17	20.00	*	0.00%	0.00	
			Off Season 1st November- to 31 March							
10.00	*		Per entry (up to 15 hour stay)	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
			DREAMLAND, Margate 7am- 10pm							
			Summer Season 1 April to 31 October							
			Up to 4 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
20.00	*		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-17	20.00	*	0.00%	0.00	
			Off Season 1st November- to 31 March							
10.00	*		Per entry (up to 15 hour stay)	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
			JOSS BAY, Broadstairs 7am - 10pm							
			Summer Season 1 April to 31 October							
10.00	*		Up to 4 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
20.00	*		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-17	20.00	*	0.00%	0.00	
			MINNIS BAY, Birchington 7am - 10pm							
			Summer Season 1 April to 31 October							
10.00	*		Up to 4 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
20.00	*		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-17	20.00	*	0.00%	0.00	
			VERE ROAD, Broadstairs 7am - 10pm							
1.00	*		Up to 30 minutes (dropping off/picking up)	Discretionary	1-Apr-16	1.00	*	0.00%	0.00	
			HGV's							
			VERE ROAD, Broadstairs 7am - 10pm							
			Summer Season 1 April to 31 October							
10.00	*		Up to 4 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
20.00	*		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-17	20.00	*	0.00%	0.00	
			MINNIS BAY, Birchington 7am - 10pm							
			Summer Season 1 April to 31 October							
10.00	*		Up to 4 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
20.00	*		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-17	20.00	*	0.00%	0.00	

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		106,000	SEASON TICKETS							113,500
			(a) Annual							
625.00	*		All Car Parks	Discretionary	1-Apr-17	630.00	*	0.80%	5.00	
475.00	*		All long term car parks only	Discretionary	1-Apr-17	480.00	*	1.05%	5.00	
375.00	*		Selected Car Parks	Discretionary	1-Apr-17	380.00	*	1.33%	5.00	
			(b) Half Year							
375.00	*		All Car Parks	Discretionary	1-Apr-17	390.00	*	4.00%	15.00	
300.00	*		All long term car parks only	Discretionary	1-Apr-17	300.00	*	0.00%	0.00	
225.00	*		Selected Car Parks	Discretionary	1-Apr-17	230.00	*	2.22%	5.00	
			(c) Monthly							
75.00	*		All Car Parks	Discretionary	1-Apr-17	80.00	*	6.67%	5.00	
65.00	*		All long term car parks only	Discretionary	1-Apr-17	70.00	*	7.69%	5.00	
55.00	*		Selected Car Parks	Discretionary	1-Apr-17	60.00	*	9.09%	5.00	
			(d) Weekly							
40.00	*	1,000	All Car Parks	Discretionary	1-Apr-14	40.00	*	0.00%	0.00	1,000
			(e) Weekly Coach							
75.00	*		Summer Season 1 April to 31 October Vere Road, Joss Bay, Minnis Bay	Discretionary	1-Apr-17	75.00	*	0.00%	0.00	
40.00	*		Off Season 1st November- to 31 March Vere Road	Discretionary	1-Apr-17	40.00	*	0.00%	0.00	
			Replacement Discs	Discretionary	11-Jun-15	25.00	*	0.00%	0.00	
5.00	*	500	Change of Registration	Discretionary	1-Apr-16	5.00		0.00%	0.00	500
		73,200	FIXED PENALTY FINE - OFF STREET (Fixed by Central Government)							73,200
70.00			(a) Higher level penalty charge	Statutory	1-Apr-08	70.00		0.00%	0.00	
35.00			(b) Higher level penalty charge - Payment within fourteen days	Statutory	1-Apr-08	35.00		0.00%	0.00	
50.00			(c) Lower level penalty charge	Statutory	1-Apr-08	50.00		0.00%	0.00	
25.00			(d) Lower level penalty charge - Payment within fourteen days With effect from 31st March 2008	Statutory	1-Apr-08	25.00		0.00%	0.00	
			2. ON STREET PARKING							
			(a)							
1.30		66,000	Maximum 2 hourly stay 9am - 6pm Cecil Square, Margate	Discretionary	1-Apr-17	1.40		7.69%	0.10	70,000
1.30		50,000	Albert Terrace, 1st April to 31st October £ per half hour for up to 2 hours	Discretionary	1-Apr-17	1.40		7.69%	0.10	54,000
1.00			1st November to 31st March £ per half hour for up to 2 hours	Discretionary	1-Apr-17	1.10		10.00%	0.10	
			(b)							
2.30		90,000	Minimum 1 hour charge 9am - 6pm Harbour Parade, Ramsgate	Discretionary	1-Apr-17	2.40		4.35%	0.10	90,000
2.30		34,000	Victoria Parade, Broadstairs	Discretionary	1-Apr-17	2.40		4.35%	0.10	35,000

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			(c) Maximum 2 hourly stay							
			Linear Charging Maximum 2 hourly stay 9am - 6pm							
		26,500	Albion Place, Ramsgate	Discretionary						26,500
		8,000	Belvedere Road, Broadstairs	Discretionary						8,500
		48,000	Birchington	Discretionary						52,000
		22,000	Broad Street, Ramsgate	Discretionary						22,000
		6,000	Brunswick Street, Ramsgate	Discretionary						7,000
		9,000	Carlton Ave, Broadstairs	Discretionary						9,000
		30,000	Cavendish Street, Ramsgate	Discretionary						30,000
		26,000	Charlotte Street, Broadstairs	Discretionary						26,500
		16,000	Hardres Street, Ramsgate	Discretionary						16,000
		60,000	Hawley Square/Churchfields Place	Discretionary						62,000
		112,000	High Street, Broadstairs	Discretionary						120,000
		67,000	High Street, Margate	Discretionary						70,000
		19,000	King Street, Ramsgate	Discretionary						20,500
		13,000	Marine Drive	Discretionary						13,000
		32,000	Mill Lane, Margate	Discretionary						32,500
		45,000	Northdown Road	Discretionary						47,000
		9,000	Pierremont Avenue, Broadstairs	Discretionary						9,000
		20,000	Queen Street, Ramsgate	Discretionary						20,500
		14,000	Union Crescent, Margate	Discretionary						14,000
		9,000	Vere Road, Broadstairs	Discretionary						9,000
		22,000	York Street, Broadstairs	Discretionary						20,000
		10,000	Lloyd Road, Broadstairs	Discretionary						10,500
0.20			10 minutes		11-Jun-12	0.20		0.00%	0.00	
0.03			each minute thereafter up to 2 hours		1-Apr-17	0.03		0.00%	0.00	
4.00			2 hours		1-Apr-17	4.40		10.00%	0.40	
			(d) 9am - 6pm							
		9,000	Lawn Road, Broadstairs							9,000
1.00			Up to 1/2 hour	Discretionary	1-Apr-17	1.10		10.00%	0.10	
2.00			Up to 1 hour	Discretionary	1-Apr-17	2.20		10.00%	0.20	
4.00			Up to 2 hours	Discretionary	1-Apr-17	4.40		10.00%	0.40	
6.00			Up to 3 hours	Discretionary	1-Apr-17	6.60		10.00%	0.60	
8.00			Up to 4 hours	Discretionary	1-Apr-17	8.80		10.00%	0.80	
0.20			10 Minutes	Discretionary	1-Apr-16	0.20		0.00%	0.00	
0.03			each minute thereafter up to 4 hours	Discretionary	1-Apr-17	0.03		0.00%	0.00	
			RESIDENTS PARKING							
		45,000	(a) RESIDENTS PARKING PERMITS Annual Fee							50,000
70.00			Margate West zone	Discretionary	1-Apr-17	70.00		0.00%	0.00	
70.00			Belmont Road Broadstairs	Discretionary	1-Apr-17	70.00		0.00%	0.00	
70.00			Addington Road Margate	Discretionary	1-Apr-17	70.00		0.00%	0.00	
70.00			Birchington	Discretionary	1-Apr-17	70.00		0.00%	0.00	
70.00			Victoria Parade, Broadstairs	Discretionary	1-Apr-17	70.00		0.00%	0.00	
70.00			Madeira	Discretionary	1-Apr-17	70.00		0.00%	0.00	
25.00			Replacement Discs	Discretionary	1-Apr-15	25.00		0.00%	0.00	
		14,000	(b) RESIDENTS PARKING AREAS							14,000
3.50			Daily visitors tickets	Discretionary	1-Apr-17	3.50		0.00%	0.00	
2.50			Daily visitors tickets purchased in bulk (20 at a time)	Discretionary	1-Apr-17	2.50		0.00%	0.00	
400.00			Commercial premises sited in residential areas - per permit	Discretionary	1-Apr-17	400.00		0.00%	0.00	
20.00			Motorcycle permits	Discretionary	1-Apr-17	20.00		0.00%	0.00	
25.00			Replacement Permit	Discretionary	11-Jun-15	25.00		0.00%	0.00	
5.00			Change of registration	Discretionary	1-Apr-16	5.00		0.00%	0.00	
			FIXED PENALTY FINE - ON STREET							
		80,000								80,000
		200,000								200,000
			(Fixed by Central Government)							
70.00			(a) Higher level penalty charge	Statutory	1-Apr-08	70.00		0.00%	0.00	
35.00			(b) Higher level penalty charge - Payment within fourteen days	Statutory	1-Apr-08	35.00		0.00%	0.00	
50.00			(c) Lower level penalty charge	Statutory	1-Apr-08	50.00		0.00%	0.00	
25.00			(d) Lower level penalty charge - Payment within fourteen days	Statutory	1-Apr-08	25.00		0.00%	0.00	
			With effect from 31st March 2008							

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
DECriminalisation										
		12,500	(a) ANNUAL DISPENSATION							12,500
450.00			Commercial Users	Discretionary	1-Apr-17	450.00		0.00%	0.00	
70.00			Professional Community Services	Discretionary	1-Apr-17	70.00		0.00%	0.00	
Free			Voluntary Community Services	Discretionary	11-Jun-12	Free				
5.00			Change of registration	Discretionary	1-Apr-16	5.00		0.00%	0.00	
		1,500	(b) WEEKLY WAIVER							1,500
40.00			Builders	Discretionary	11-Jun-15	40.00		0.00%	0.00	
		50	(c) CONES							50
30.00			Out of Hours Use/Less than 7 days notice/Lost Cones	Discretionary	11-Jun-12	30.00		0.00%	0.00	
15.00			More than 7 days notice	Discretionary	11-Jun-12	15.00		0.00%	0.00	
70.00		2,000	Suspension of Bay - Administration Fee	Discretionary	1-Apr-17	70.00		0.00%	0.00	2,000
		750	DISABLED PERSONS BAY - set by KCC							1,000
250.00				Discretionary	1-Apr-10	250.00		0.00%	0.00	
		1,000	MOBILE DISPLAYS - set by KCC							1,000
150.00			(a) Weekly Charge	Discretionary	1-Apr-15	150.00		0.00%	0.00	
30.00			Day Charge	Discretionary	1-Apr-15	30.00		0.00%	0.00	
25.00			Additional Weeks	Discretionary	1-Apr-15	25.00		0.00%	0.00	
		2,600	3. DISTRICT HIGHWAYS ACTIVITIES							2,600
100.00			ROAD CLOSURES (Street Fairs)	Discretionary	11-Jun-12	100.00		0.00%	0.00	
			4. CREMATORIUM							
			CREMATION FEE							
15.00			Non-viable babies		1-Apr-12	15.00		0.00%	0.00	
15.00			Stillborn child or age less than one month (med ref to be added)		1-Apr-12	15.00		0.00%	0.00	
50.00			Child - one month but less than 12 years (med ref to be added)		1-Apr-12	50.00		0.00%	0.00	
55.00			Body Parts (med ref to be added)		1-Apr-17	55.00		0.00%	0.00	
258.50			Person 12-17 years		1-Apr-17	258.50		0.00%	0.00	
638.00		1,052,060	Person over 18 years (after 10am)	S	1-Apr-17	681.80		6.87%	43.80	1,097,510
475.00			Person over 18 years (before 10am)		1-Apr-17	498.75		5.00%	23.75	
		41,220	Medical Referee		1-Apr-10	25.00		0.00%	0.00	41,250
100.00		164,900	Environmental Surcharge (additional to adult cremation fee and full cemetery burial-per adult cremation and full burial)	S	1-Apr-11	100.00		0.00%	0.00	165,000
		200	ADDITIONAL CHARGES - CREMATORIUM							
450.00			Weekend service (by request only and in addition to cremation fee) by the funeral director		1-Aug-16	450.00		0.00%	0.00	
110.00			Additional chapel hire - total 1 hour in chapel		1-Apr-17	115.00		4.55%	5.00	
15.00			Bearers fee		1-Apr-11	15.00		0.00%	0.00	
130.00			Service Overrun in excess of 35 minutes (20 minutes for 9.00 and 9.30 services)	D	1-Apr-17	150.00		15.38%	20.00	
			WESLEY MUSIC SYSTEM							
5.00			Wesley music system (mandatory payment with all adult cremations)		1-Apr-17	5.20		4.00%	0.20	
60.00			Webcasting of Service		1-Apr-17	60.00		0.00%	0.00	
50.00			CD recording of service		1-Apr-17	50.00		0.00%	0.00	
25.00			Additional copy of CD		1-Apr-17	25.00		0.00%	0.00	
			WESLEY VISUAL TRIBUTE							
6.00			Minute of video		1-Apr-17	6.00		0.00%	0.00	
40.00			2-16 photos		1-Apr-17	40.00		0.00%	0.00	
51.00			17-25 photos		1-Apr-17	51.00		0.00%	0.00	
76.00			26-50 photos		1-Apr-17	76.00		0.00%	0.00	
20.00			1 holding image during the service		1-Apr-17	20.00		0.00%	0.00	
60.00			DVD recording of service		1-Apr-17	60.00		0.00%	0.00	
25.00			Additional copy of DVD		1-Apr-17	25.00		0.00%	0.00	
20.00			DVD of the tribute only		1-Apr-17	20.00		0.00%	0.00	
90.00			DVD recording of the service including the tribute		1-Apr-17	90.00		0.00%	0.00	

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£						£				
free			DISPOSAL OF CREATED REMAINS			free		0.00%	0.00	
free			Scatter of ashes in crematorium grounds			free		0.00%	0.00	
			Supply of container for release							
			Memorial plaque in scattering area 1 year lease		new	78.50		100.00%	78.50	
			Memorial plaque in scattering area 3 year lease		new	190.00		100.00%	190.00	
			Garden of rest Thanet Crematorium							
345.00		40,920	Exclusive right of plot for the interment of ashes in caskets or urns (50 years)		1-Apr-17	362.25		5.00%	17.25	35,500
			Exclusive right of plot for the interment of ashes in caskets or urns (75 years)		new	540.00		100.00%	540.00	
150.00		31,950	Interment of ashes in caskets or urns		1-Apr-17	157.50		5.00%	7.50	31,800
160.00			Interment of ashes in caskets or urns from other crematoria		1-Apr-17	168.00		5.00%	8.00	
25.00			Copy of deed		1-Apr-17	25.00		0.00%	0.00	
45.00		7,010	Transfer of EROB (in accordance with Probate)		1-Apr-17	49.50		10.00%	4.50	1,000
60.00			Transfer of EROB (additional transfer after Probate)		1-Apr-17	66.00		10.00%	6.00	
65.00			Transfer of EROB (with Statutory Declaration)		1-Apr-17	68.00		4.62%	3.00	
65.00			Assignment of EROB Living owners		1-Apr-17	70.00		7.69%	5.00	
			Garden of Rest Memorial Thanet Crematorium							
132.00		10,960	Erect memorial		1-Apr-17	140.00		6.06%	8.00	13,100
			Erect memorial spanning two plots		new	175.00		100.00%	175.00	
66.00		6,640	Additional Inscription, Vase or Memorial under 12" tall (GoR)		1-Apr-17	70.00		6.06%	4.00	5,500
27.50			Memorial Inspection Fee		1-Apr-17	30.00		9.09%	2.50	
16.50		930	Temporary number stone		1-Apr-17	18.00		9.09%	1.50	1,400
			Garden of rest Ramsgate Cemetery							
345.00			Exclusive right of burial for the interment of ashes in caskets or urns (50 years)		1-Apr-17	345.00		0.00%	0.00	
			exclusive right of burial for the interment of ashes in caskets or urns (75 years)		new	475.00		100.00%	475.00	
150.00			Interment of ashes in caskets or urns		1-Apr-17	150.00		0.00%	0.00	
160.00			Interment of ashes in caskets or urns from other crematoria		1-Apr-17	160.00		0.00%	0.00	
25.00			Copy of deed		1-Apr-17	25.00		0.00%	0.00	
45.00			Transfer of EROB (in accordance with Probate)		1-Apr-17	49.50		10.00%	4.50	
60.00			Transfer of EROB (additional transfer after Probate)		1-Apr-17	66.00		10.00%	6.00	
65.00			Transfer of EROB (with Statutory Declaration)		1-Apr-17	68.00		4.62%	3.00	
65.00			Assignment of EROB Living owners		1-Apr-17	70.00		7.69%	5.00	
			Garden of Rest Memorial Ramsgate Cemetery							
132.00			Erect memorial		1-Apr-17	132.00		0.00%	0.00	
			Erect memorial spanning two plots		new	175.00		100.00%	175.00	
66.00			Additional Inscription, Vase or Memorial under 12" tall (GoR)		1-Apr-17	66.00		0.00%	0.00	
27.50			Memorial Inspection Fee		1-Apr-17	27.50		0.00%	0.00	
16.50			Temporary number stone		1-Apr-17	18.00		9.09%	1.50	
		1,800	Woodlands Lawns plots for cremated remains							1,300
180.00			Exclusive right of burial (25 years)		1-Apr-16	195.00		8.33%	15.00	
93.50			Interment		42583	98.00		4.81%	4.50	
99.00			Interment in urn from other crematoria		1-Apr-17	105.00		6.06%	6.00	
16.50			Temporary number stone		42583	18.00		9.09%	1.50	
66.00			Memorial application (under 12")		42583	70.00		6.06%	4.00	
45.00			Transfer of EROB (in accordance with Probate)		42583	49.50		10.00%	4.50	
60.00			Transfer of EROB (additional transfer after Probate)		1-Apr-17	66.00		10.00%	6.00	
65.00			Transfer of EROB (with Statutory Declaration)		1-Apr-17	68.00		4.62%	3.00	
65.00			Assignment of EROB Living owners		1-Apr-17	70.00		7.69%	5.00	
25.00		250	Copy of deed		1-Apr-17	25.00		0.00%	0.00	220
n/a			Topping up of burial rights (not available until only 20 years remaining)		1-Apr-17	n/a				
			Forwarding ashes within Great Britain (including postage, packing & approved container)	D		at cost + 30% +VAT				
99.00		3,930	Disposal of ashes from other crematoria (for scatter or auger plot)	D	1-Apr-17	105.00		6.06%	6.00	3,900
10.00			Copy of green registrar's certificate		1-Apr-17	10.00		0.00%	0.00	
10.00			Copy of cremated remains certificate		1-Apr-17	10.00		0.00%	0.00	
20.00	*	300	Family history searches			22.00	*	10.00%	2.00	300
			Auger Plot - interment of ashes	D						10,100
93.50		8,280	Auger interments and scatters from other crematoria		1-Apr-17	98.00		4.81%	4.50	
99.00			Permission for auger marker		1-Apr-17	105.00		6.06%	6.00	
					new	45.00		100.00%	45.00	

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350.00			Roses							
400.00			Individual rose with granite style marker 10 year lease		1-Apr-17	350.00		0.00%	0.00	
TBC			Standard rose with granite style marker 10 year lease		1-Apr-17	400.00		0.00%	0.00	
TBC			Renewal of lease Individual rose for 10 years		1-Apr-17	TBC		0.00%	0.00	
TBC			Renewal of lease standard rose for 10 years		1-Apr-17	TBC		0.00%	0.00	
350.00			Mature Tree (interment only) + granite style marker 10 year lease		1-Apr-17	350.00		0.00%	0.00	
TBC			Renewal of lease (every 10 years)		1-Apr-17	TBC		0.00%	0.00	
80.00			Weekend cremated remains interment - usual fee +		1-Apr-17	90.00		12.50%	10.00	
55.20	*	11,270	Inscription in books of remembrance							
27.60	*		(1) Two lines	D	1-Apr-17	65.00	*	17.75%	9.80	15,000
			(2) Each additional line	D	1-Apr-17	30.00	*	8.70%	2.40	
180.00	*	5,500	Memorial plaques				*			5,500
95.00			Purchase and Lease for 5 years	D	1-Apr-13	180.00		0.00%	0.00	
150.00			Purchase and Lease for 1 year		1-Apr-17	95.00		0.00%	0.00	
45.00			Existing plaque - renewal per five years		1-Aug-16	150.00		0.00%	0.00	
			Existing plaque - renewal per 1 year	D	1-Apr-14	45.00		0.00%	0.00	
500.00			Memorial Bench Plaque (when available) - Lease of space for 5 years							
190.00			(1) Purchase and lease for 5 years			500.00		0.00%	0.00	
280.00			(1) Purchase and lease for 1 year		1-Apr-17	190.00		0.00%	0.00	
75.00			(1) Existing plaque - renewal per five years		1-Aug-16	280.00		0.00%	0.00	
			(2) Existing plaque - renewal per ONE year		1-Apr-17	75.00		0.00%	0.00	
75.00	*	200	Miniature books of remembrance				*	0.00%	0.00	200
25.00			Memorial cards (folded)	D	1-Apr-11	30.00	*	20.00%	5.00	
25.00			Memorial cards (unfolded)	D	1-Apr-11	30.00	*	20.00%	5.00	
20.00			Photographic Images in miniature books or folded memorial cards per order							
8.00			plus for each print		1-Apr-17	20.00		0.00%	0.00	
40.25			Floral illustration	D	1-Apr-17	12.00	*	-70.19%	-28.25	
57.50			All other illustrations (badges, crests etc.)	D	1-Apr-17	64.00	*	11.30%	6.50	
30.00			Hymn book dedication	D	1-Apr-11	30.00	*	0.00%	0.00	
5. CEMETERIES										
MARGATE CEMETERY										
77.00		3,470	Use of Cemetery Chapel - for private memorial service - max 25 minutes (excluding children and contracted funerals)	D	1-Apr-17	82.00	*	6.49%	5.00	4,000
731.25		44,750	Purchase of exclusive right of burial							52,000
1462.50			Adult 50 Year EROB	S	1-Apr-17	760.00		3.93%	28.75	
175.00			Adult 75 Year EROB		new	1000.00				
25.00			Non Thanet Resident 50 year EROB	D	1-Apr-17	1520.00		3.93%	57.50	
45.00			Non Thanet Resident 75 year EROB			2080.00				
60.00			Child under 12 years		1-Apr-15	175.00		0.00%	0.00	
65.00			Copy of Deed		1-Apr-17	25.00		0.00%	0.00	
65.00			Assignment of EROB (in accordance with Probate)	D	1-Apr-17	49.50		10.00%	4.50	
			Assignment of EROB (additional transfer after Probate)	D	1-Apr-17	66.00		10.00%	6.00	
			Assignment of EROB Living Owners	D	1-Apr-17	68.00		4.62%	3.00	
			Assignment of EROB (with statutory declaration)	D	1-Apr-17	70.00		7.69%	5.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
81,820			Interment - adult - pre-purchased grave only - hand or mechanically dug							94,000
1300.00			First interment (virgin graves only max 10ft)		1-Apr-15	1365.00		5.00%	65.00	
787.50			4ft 3" grave	S	1-Apr-17	830.00		5.40%	42.50	
1012.50			6 ft grave	S	1-Apr-17	1030.00		1.73%	17.50	
1237.50			8 ft grave	S	1-Apr-17	1240.00		0.20%	2.50	
155.00			Body Parts	S	1-Apr-17	155.00		0.00%	0.00	
100.00		10,400	Environmental surcharge (over 18 only)		1-Apr-15	110.00		10.00%	10.00	11,440
155.00			Interment - child under 12 years							
			4ft 3" grave	S	1-Apr-15	155.00		0.00%	0.00	
16.50		430	Temporary number stone	D	1-Apr-17	18.00		9.09%	1.50	470
159.50			Cremated remains - per interment	D	1-Apr-17	165.00		3.45%	5.50	
			Exhumation - burial charge +30%	D		Burial fee + 30% + VAT		0.00%	0.00	
			Miscellaneous charges							
506.25			Additional charge for interment at weekends or public holidays	D	1-Apr-17	506.25		0.00%	0.00	
			[NOTE : per 3 hours, minimum charge is for 3 hours]							
337.50			Additional charge for interment at less than 3 working days' notice	D	1-Apr-17	337.50		0.00%	0.00	
75.00			Late funerals - each 15 minutes delay	D	1-Apr-16	75.00		0.00%	0.00	
20.00			Family Search fee	D	1-Apr-12	22.00	*	10.00%	2.00	
16.50		1,650.00	Barrier Card (Margate Cemetery)	D	1-Apr-17	16.50		0.00%	0.00	
			Memorial Fees							
165.00		15,910	Cemetery Headstone Memorial (Adult) (not exceeding 4ft)	D	1-Apr-17	175.00		6.06%	10.00	18,000
200.00			Cemetery Headstone Memorial (Adult) (not exceeding 5ft)	D	1-Apr-17	210.00		5.00%	10.00	
250.00			Cemetery Headstone Memorial (Adult) (not exceeding 6ft)	D	1-Apr-17	275.00		10.00%	25.00	
264.00			Kerb Surrond - single (Adult)	D	1-Apr-17	275.00		4.17%	11.00	
396.00			Kerb Surrond - double (Adult)	D	1-Apr-17	410.00		3.54%	14.00	
120.00			Cemetery Headstone Memorial (Child's)	D	1-Apr-15	120.00		0.00%	0.00	
120.00			Kerb Surround (Child's)	D	1-Apr-15	120.00		0.00%	0.00	
66.00		2,690	Additional Inscription, Vase or Memorial under 12" tall	D	1-Apr-17	70.00		6.06%	4.00	3,000
77.00			Landing memorials	D	1-Apr-17	80.00		3.90%	3.00	
27.50			Memorial Inspection Fee	D	1-Apr-17	30.00		9.09%	2.50	
100.00			Replacement of existing memorial	D	1-Apr-17	110.00		10.00%	10.00	
			RAMSGATE CEMETERY							
75.25		2,020	Use of Cemetery Chapel - for private memorial service - max 25 minutes (excluding children and contracted funerals)	D	1-Apr-17	77.00	*	2.33%	1.75	2,200
			Purchase of exclusive right of burial							
698.75		17,920	Adult 50 year EROB	S	1-Apr-17	710.00		1.61%	11.25	19,500
			Adult 75 year EROB	S		950.00		100.00%	950.00	
1397.50			Non Thanet Resident 50 Year EROB	D	1-Apr-17	1420.00		1.61%	22.50	
			Non Thanet Resident 75 Year EROB	D		2100.00		100.00%	2100.00	
175.00			Child under 12 years		1-Apr-15	175.00		0.00%	0.00	
25.00			Copy of Deed			25.00		0.00%	0.00	
45.00			Assignment of EROB (in accordance with Probate)	D	1-Apr-17	49.50		10.00%	4.50	
60.00		1,360	Assignment of EROB (additional transfer after Probate)	D	1-Apr-17	66.00		10.00%	6.00	1,360
65.00			Assignment of EROB Living Owners	D	1-Apr-17	68.00		4.62%	3.00	
65.00			Assignment of EROB (with statutory declaration)	D	1-Apr-17	68.00		4.62%	3.00	
			Interment - adult - pre-purchased grave only - hand or mechanically dug							
1300.00		32,240	First interment (virgin graves only max 10ft)		1-Apr-15	1300.00		0.00%	0.00	35,000
752.50			4ft 3" grave	S	1-Apr-17	780.00		3.65%	27.50	
967.50			6 ft grave	S	1-Apr-17	980.00		1.29%	12.50	
1182.50			8 ft grave	S	1-Apr-17	1190.00		0.63%	7.50	
155.00			Body Parts	S	1-Apr-17	155.00		0.00%	0.00	
100.00		3,100	Environmental surcharge (over 18 only)		1-Apr-15	110.00		10.00%	10.00	3,400
			Interment - child under 12 years							
155.00			4ft 3" grave	S	1-Apr-15	155.00		0.00%	0.00	
			Interment - adult - general grave [NOTE: only available at Ramsgate Cemetery]							
800.00			Per interment	S	1-Apr-16	800.00		0.00%	0.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
4.38		11,000	10. ALLOTMENTS							
27.18			25sq metres, per annum (Payable on 1st October)		1-Apr-15	4.55		3.88%	0.17	11,440
1.00			Minimum charge per plot		1-Apr-15	28.27		4.01%	1.09	
			Water charge per 25 sq meters			1.04		4.00%	0.04	
			11. LITTERING & GRAFFITI							
		200	LITTERING							
80.00			Of public places	statutory	1-Apr-07	80.00		0.00%	0.00	200
			GRAFFITI							
75.00			Of public places	statutory	1-Apr-11	80.00		6.67%	5.00	
50.00			Early Payment (Within 10 days)	statutory	1-Apr-11	60.00		20.00%	10.00	
		2,100	STRAY DOGS							
25.00			Stray dog collection	statutory		25.00		0.00%	0.00	2,100
			Administration charge			80.00		100.00%	80.00	
10.50			Kennelling Fees per day in kennels			13.00		23.81%	2.50	
			DOG FOULING							
80.00			Fouling the highways and public places	statutory		80.00		0.00%	0.00	
80.00			Dog exclusion from designated beaches	statutory		80.00		0.00%	0.00	
60.00			Early payment within 7 days	statutory		60.00		0.00%	0.00	
		2,000	WASTE NOTICES							2,000
400.00			Unauthorised Deposit of Waste	statutory	17-Jan-17	400.00		0.00%	0.00	
300.00			early payment (within 10 days)	statutory	17-Jan-17	300.00		0.00%	0.00	
80.00			Failure to comply with a waste receptacles notice	statutory		80.00		0.00%	0.00	
60.00			early payment (within 7 days)	statutory		60.00		0.00%	0.00	
300.00			Failure to produce waste documents	statutory		300.00		0.00%	0.00	
200.00			early payment (within 7 days)	statutory		200.00		0.00%	0.00	
300.00			Failure to produce authority to transport waste	statutory		300.00		0.00%	0.00	
200.00			early payment (within 7 days)	statutory		200.00		0.00%	0.00	
			Landlord Enforcement Notices							
			COMMUNITY PROTECTION NOTICE	statutory						
			early payment (within 10 days)			60.00				
			failure to comply with notice			80.00				
			12. BROADSTAIRS & MARGATE HARBOUR							
			BROADSTAIRS HARBOUR							
			(1) COMMERCIAL VESSELS							
			(a) Consent to lay moorings per annum or part thereof							
			Annual		1-Apr-13	145.00	*	3.57%	5.00	
140.00	*		Summer (April to September inclusive)		1-Apr-10	104.00	*	4.00%	4.00	
100.00	*		Winter (October to March inclusive)		1-Apr-10	68.00	*	4.62%	3.00	
65.00	*		(b) Harbour charges - per metre per week or part thereof		1-Apr-10	3.22	*	3.87%	0.12	
3.10	*		Commercial vessels only may have 1 tender up to 4m in length free of charge							

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
			(2) PLEASURE VESSELS - permanent							
			(a) Consent to lay moorings per annum or part thereof (for vessels up to 10m in length)							
140.00	*	800	Annual		1-Apr-11	145.00	*	3.57%	5.00	800
105.00	*		Summer (April to September inclusive)		1-Apr-11	110.00	*	4.76%	5.00	
70.00	*		Winter (October to March inclusive)		1-Apr-11	73.00	*	4.29%	3.00	
			(b) Harbour charges (for vessels up to 10m in length)							
160.00	*	1,350	Annual		1-Apr-11	167.00	*	4.38%	7.00	1,350
130.00	*		Summer (April to September inclusive)		1-Apr-11	136.00	*	4.62%	6.00	
85.00	*		Winter (October to March inclusive)		1-Apr-11	89.00	*	4.71%	4.00	
			(3) WINTER BERTHING AT RAMSGATE (OUTER WEST MARINA)							
			Winter berthing for Broadstairs vessels at Ramsgate (1 October to 31 March or Good Friday whichever comes first) One off charge, non pro rata, for annual berth holders at Broadstairs that have occupied a licenced annual berth for a minimum of 3 months prior to the 1st October		new	300.00		100.00%	300.00	
		65,000	(5) CAR PARK Linear after 1st hour							66,000
			1 November - 31 March							
			Private Motor Cars							
1.20			Per hour up to 4 hours		1-Apr-17	1.30		8.33%	0.10	
0.02			each minute between 1 hour and 5 hours		1-Apr-17	0.02		0.00%	0.00	
6.00			Over 5 hours (until 10.00pm)		1-Apr-17	6.50		8.33%	0.50	
			1 April - 31st October							
			Private Motor Cars							
4.00			First hour		1-Apr-17	4.00		0.00%	0.00	
2.00			Per hour up to 4 hours		1-Apr-17	2.00		0.00%	0.00	
0.03			each minute between 1 hour and 5 hours		1-Apr-17	0.03		0.00%	0.00	
12.00			Over 5 hours (until 10.00pm)		1-Apr-17	12.00		0.00%	0.00	
120.00	*	2,500	Parking permit (Moorings & Stallholders only)		1-Apr-17	120.00	*	0.00%	0.00	2,500
580.00	*		Residents permits - Annual		1-Apr-17	580.00	*	0.00%	0.00	
		1,500	FIXED PENALTY FINE - OFF STREET (Fixed by Central Government)							1,500
			(a) Higher level penalty charge	statutory	1-Apr-08	70.00		0.00%	0.00	
70.00			(b) Higher level penalty charge - Payment within fourteen days	statutory	1-Apr-08	35.00		0.00%	0.00	
35.00			(c) Lower level penalty charge	statutory	1-Apr-08	50.00		0.00%	0.00	
50.00			(d) Lower level penalty charge - Payment within fourteen days	statutory	1-Apr-08	25.00		0.00%	0.00	
25.00			With effect from 31st March 2008							
			(6) SAND REMOVAL							
			Only by prior arrangement with Ramsgate Harbour Office (Assistant Harbour Master)							
20.00	*	200	Per tonne or part thereof		1-Apr-17	20.00	*	0.00%	0.00	200
20.00	*		Minimum charge		1-Apr-17	20.00	*	0.00%	0.00	
			(7) INTEREST							
			Interest will be charged at 2% above NatWest Bank plc base rate from the date of billing on any invoices outstanding over 90 days							
			MARGATE HARBOUR							
			(1) COMMERCIAL VESSELS							
			(a) Consent to lay moorings per annum or part thereof							
140.00	*		Annual		1-Apr-13	145.00	*	3.57%	5.00	
100.00	*		Summer (April to September inclusive)		1-Apr-10	104.00	*	4.00%	4.00	
65.00	*		Winter (October to March inclusive)		1-Apr-14	68.00	*	4.62%	3.00	
3.10	*	1,170	(b) Harbour charges - per metre per week or part thereof Commercial vessels only may have 1 tender up to 4m in length free of charge		1-Apr-10	3.22	*	3.87%	0.12	1,170
			(2) PLEASURE VESSELS - permanent							
			(a) Consent to lay moorings per annum or part thereof (for vessels up to 10m in length)							
140.00	*	1,000	Annual		1-Apr-11	145.00	*	3.57%	5.00	1,000
105.00	*		Summer (April to September inclusive)		1-Apr-11	110.00	*	4.76%	5.00	
70.00	*		Winter (October to March inclusive)		1-Apr-11	73.00	*	4.29%	3.00	
			(b) Harbour charges (for vessels up to 10m in length)							
160.00	*	1,000	Annual		1-Apr-11	167.00	*	4.38%	7.00	1,000
130.00	*		Summer (April to September inclusive)		1-Apr-11	136.00	*	4.62%	6.00	
85.00	*		Winter (October to March inclusive)		1-Apr-11	89.00	*	4.71%	4.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
			(c) Alongside Quay Berthing							
			Vessels up to 10m, per annum		new	450.00		100.00%	450.00	450
			Vessels over 10m, per additional metre, per annum		new	45.00		10.00%	45.00	
			(3) WINTER BERTHING AT RAMSGATE (OUTER WEST MARINA)							
			Winter berthing for Margate vessels at Ramsgate (1 October to 31 March or Good Friday whichever comes first)		new	300.00		100.00%	300.00	
			One off charge, non pro rata for annual berth holders at Margate that have occupied a licenced annual berth for a minimum of 3 months prior to the 1st October							
			(5) INTEREST							
			Interest will be charged at 2% above NatWest Bank plc base rate from the date of billing on any invoices outstanding over 90 days							
			13. RAMSGATE HARBOUR /PORT							
			RAMSGATE HARBOUR - LEISURE							
			(1) PERMANENT BERTHS							
			Vessel Lengths - fractions of a metre of 0.5 and above are rounded up. Signed Vessel Mooring Licence required.							
			(a) Inner Marina							
280.90	*	562,430	Annual - per metre	Discretionary	1-Apr-17	280.90	*	0.00%	0.00	562,430
			2% Discount if paid in full before 1st May	Discretionary	1-Apr-16					
221.54	*	10,500	5% Discount for vessels over 20 metres who pay in full before 1st May							
			Summer (April to September inclusive) - per metre - inch car park only**	Discretionary	1-Apr-17	221.54	*	0.00%	0.00	10,500
			**Minimum 4 months or visitor rate applies.							
125.95	*	26,130	Winter (October to March inclusive) - per metre - inch car park only**	Discretionary	1-Apr-17	125.95	*	0.00%	0.00	26,130
			**Minimum 4 months or visitor rate applies.							
1671.78	*	4,000	Boats under 7 metres - per annum (Limited Berth allocation) - non-refundable- [existing customers only]	Discretionary	1-Apr-17	1671.78	*	0.00%	0.00	4,180
			(b) Western Outer Marina							
308.63	*	135,740	(1) Annual - per metre - Minimum 9 months - Summer and Winter Rates do not apply.	Discretionary	1-Apr-17	308.63	*	0.00%	0.00	135,740
			2% Discount if paid in full before 1st May	Discretionary						
33923.87	*	28,270	(2) Customs berth - Outer Western Marina	Discretionary	1-Apr-17	34602.35		2.00%	678.48	28,830
			(c) Ancillary Services							
			(1) Electricity - Inner Marina - subject to availability							
100.00			Metered supplies	Discretionary	1-Apr-12	100.00		0.00%	0.00	
100.00			Metered Lead - Refundable Deposit	Discretionary	1-Apr-12	100.00		0.00%	0.00	
124.00	*	20,000	Additional surcharge if lead is not returned	Discretionary	1-Apr-12	124.00	*	0.00%	0.00	
			Annual Standing charge	Discretionary	1-Apr-17	128.00		3.23%	4.00	20,400
	*	24,000	Charge per kWh - subject to electricity market				*			24,480
			Ad hoc use by those not paying for electricity in other ways - subject to market							
7.14	*		Per day or part thereof	Discretionary	1-Apr-17	7.30	*	2.24%	0.16	
36.29	*		Per week	Discretionary	1-Apr-17	37.20	*	2.51%	0.91	
13.50	*	1,000	(2) Fobs - each (non-refundable)	Discretionary	1-Apr-17	13.50	*	0.00%	0.00	1,000
			(d) Outer Harbour - RSBOA Members Leisure Boats Only							
73.15	*	33,410	Boats up to 8 metres - per month or part thereof - minimum 3 months	Discretionary	1-Apr-17	76.08	*	4.01%	2.93	34,080
1625.28	*	1,330	Ramsgate Small Boat Owners Association - Annual Water Space Fee	Discretionary	1-Apr-17	1690.29	*	4.00%	65.01	1,410
44789.18	*	36,590	Ramsgate Small Boat Owners Association - Additional Finger Moorings	Discretionary	1-Apr-17	46580.75	*	4.00%	1791.57	38,820
			(e) Additional fee to change billing method at request of customer							
25.20	*		Insurance reminder charge for second and subsequent written request to see permanent berth holders third party insurance	Discretionary	1-Apr-17	26.20	*	3.97%	1.00	
25.20	*			Discretionary	1-Apr-17	26.20	*	3.97%	1.00	
		400	(2) INNER BASIN AND OUTER HARBOUR SLIPWAYS							400
			Boats irrespective of length (maximum weight 5 tonnes)							
39.10	*		Non - Harbour users - per vessel per day	Discretionary	1-Apr-17	39.10	*	0.00%	0.00	
24.80	*		Harbour users - per vessel per day	Discretionary	1-Apr-17	24.80	*	0.00%	0.00	

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		211,790	(3) VISITING PLEASURE CRAFT							211,790
		10,820	(1) Summer (April to September) including electricity (one lead only) per Metre of boat length per:-							10,820
3.00	*		24 Hours or part thereof	Discretionary	1-Apr-17	3.00	*	0.00%	0.00	
17.29	*		Week - part weeks at daily rate (15% discount)	Discretionary	1-Apr-17	17.85	*	3.24%	0.56	
60.36	*		28 Days - part 28 days on weekly / daily rates (18% discount)	Discretionary	1-Apr-17	68.88	*	14.12%	8.52	
			Winter (October to March) including electricity per Metre of boat length per:-							
2.48	*		24 Hours or part thereof	Discretionary	1-Apr-17	2.48	*	0.00%	0.00	
14.60	*		Week - part weeks at daily rate (15% discount)	Discretionary	1-Apr-17	14.26	*	-2.33%	-0.34	
45.55	*		28 Days - part 28 days on weekly / daily rates (18% discount)	Discretionary	1-Apr-17	56.94	*	25.01%	11.39	
			Stays Less Than 4 Hours - 50% of daily rate							
			(2) Refuelling Only - No Charge - max stay 2 hours							
			(3) Block Bookings- visiting craft only - 5 or more boats paying one sum on daily rate only - 10% discount							
			(4) Training Vessels and Registered Charities - pay 75% of the Daily rate							
			(5) Multi hulled vessels 50% surcharge if using finger moorings only							
25.20	*		(6) Additional Fee for visiting craft leaving Harbour without paying charges in full	Discretionary	1-Apr-17	26.20	*	3.97%	1.00	
			RAMSGATE HARBOUR - FACILITIES							
		90,000	(1) BOAT LIFTING CHARGES							90,000
			(a) Boat Hoist max 40 tonnes, max beam 5.3m, over 20m length subject to approval							
			Charges per metre of boat length or part thereof :-							
21.75	*		Lift Out - Wash - Transport to Boat Park	Discretionary	1-Apr-17	21.75	*	0.00%	0.00	
16.98	*		Relaunch or lift onto trailer	Discretionary	1-Apr-17	16.98	*	0.00%	0.00	
14.12	*		Lift Out, Wash, Return to water - one hour limit	Discretionary	1-Apr-17	14.12	*	0.00%	0.00	
9.44	*		Blocking off	Discretionary	1-Apr-17	9.44	*	0.00%	0.00	
7.43	*		Hold in slings - per 30 minutes or part thereof (subject to availability)	Discretionary	1-Apr-17	7.43	*	0.00%	0.00	
8.92	*		Move vessel in park area	Discretionary	1-Apr-17	8.92	*	0.00%	0.00	
76.86	*		Lift to clear fouled propeller(s) only - max 10 minutes - per lift	Discretionary	1-Apr-17	76.86	*	0.00%	0.00	
			(b) Boom Crane Lifting max 1 tonne							
11.98	*		Mast Stepping and unstepping - per metre of boat length	Discretionary	1-Apr-17	11.98	*	0.00%	0.00	
77.56	*		Engine Lift - per engine	Discretionary	1-Apr-17	77.56	*	0.00%	0.00	
			(c) Other Services							
55.47	*		Moving boat to/from marina berth from/to boat lift area	Discretionary	1-Apr-17	55.47	*	0.00%	0.00	
			Above charges apply to job commencing 08.00-16.30 Mon -Fri, 08.00-12.00 Sat, except bank holidays, all other times add 30%							
47.00			(d) Permission to bring crane not provided by Authority onto Harbour property (VAT exempt)	Discretionary	1-Apr-17	48.88		4.00%	1.88	
		76,870	(2) BOAT PARKING - Per metre per week or part thereof							76,870
6.72	*		(a) Boat Park - Visitors rate	Discretionary	1-Apr-17	6.72	*	0.00%	0.00	
2.56	*		(b) Boat Park - Permanent berth holders rate (including Broadstairs and Margate - max 6 weeks)	Discretionary	1-Apr-17	2.56	*	0.00%	0.00	
			(c) Temporary Hard Standing - Commercial Quay - MAX 14 Days - then 50% surcharge							
6.72	*		Visitors rate	Discretionary	1-Apr-17	6.72	*	0.00%	0.00	
2.56	*		Permanent berth holders (including Broadstairs and Margate - max 6 weeks)	Discretionary	1-Apr-17	2.56	*	0.00%	0.00	
3.20	*		(d) Under Cover Storage - subject to availability - per square metre per week or part thereof	Discretionary	1-Apr-17	delete	*	-100.00%	-3.20	
			Minimum 10 square meters charge							
65.80	*		(e) Charge for cleaning boat park if left untidy - per man hour	Discretionary	1-Apr-17	68.45	*	4.03%	2.65	
9.03	*		(3) BOAT TRAILER or CRADLE STORAGE- subject to availability - per trailer per week or part thereof	Discretionary	1-Apr-17	9.03	*	0.00%	0.00	
		3,480	(4) HIRE OF FORKLIFT AND OPERATOR							3,550
			(a) Hire of Forklift and Operator							
			(i) Under 2.5 tonne							
70.51	*		first half hour or part thereof	Discretionary	1-Apr-17	73.33	*	4.00%	2.82	
35.15	*		per additional half hour or part thereof	Discretionary	1-Apr-17	36.56	*	4.01%	1.41	
			(ii) 6 tonne							
80.00	*		first half hour or part thereof	Discretionary	1-Apr-17	83.20	*	4.00%	3.20	
39.98	*		per additional half hour or part thereof	Discretionary	1-Apr-17	41.58	*	4.00%	1.60	
			(iii) 10 Tonne							
89.52	*		first half hour or part thereof	Discretionary	1-Apr-17	93.10	*	4.00%	3.58	
44.82	*		per additional half hour or part thereof	Discretionary	1-Apr-17	46.60	*	3.97%	1.78	
70.51	*		(b) Hire of Forklift under 2.5 Tonne - per tonne or part thereof	Discretionary	1-Apr-17	73.33	*	4.00%	2.82	
			(c) Hire of Cherry Picker and Operator							
85.68	*		first half hour or part thereof	Discretionary	1-Apr-17	89.10	*	3.99%	3.42	
39.98	*		per additional half hour or part thereof	Discretionary	1-Apr-17	41.58	*	4.00%	1.60	
399.82	*		7 hour day rate	Discretionary	1-Apr-17	415.80	*	4.00%	15.98	

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			(d) Hire of Tugmaster / Maffi Truck				*			
89.52			Tugmaster	Discretionary	1-Apr-17	93.10	*	4.00%	3.58	
44.82			first half hour or part thereof	Discretionary	1-Apr-17	46.60	*	3.97%	1.78	
59.31			per additional half hour or part thereof	Discretionary	1-Apr-17	61.68	*	4.00%	2.37	
			Maffi Truck - per 24 hours							
			(5) MARINA PUMP OUT FACILITY							
5.75			Per use subject to availability	Discretionary	1-Apr-17	5.75	*	0.00%	0.00	
			(6) DOCKMASTER CALLOUT CHARGE							
49.50			Per hour or part thereof	Discretionary	1-Apr-17	51.50	*	4.04%	2.00	
			(7) CALL OUT CHARGES-ELECTRICIAN							
			Outside of normal working hours, where the fault lies with the vessel owner							
			(a) Callout fee plus first hours labour		new	90.00		100.00%	90.00	150
			(b) Labour charge per additional hour or part thereof		new	45.00		100.00%	45.00	
			During working hours, where the fault lies with the vessel owner							
			(c) Labour charge first hour or part thereof		new	45.00		100.00%	45.00	
			(d) Labour charge per additional hour or part thereof		new	45.00		100.00%	45.00	
			RAMSGATE HARBOUR - COMMERCIAL (OUTER HARBOUR DUES)							
			These charges form part of Ships, Passengers and Goods Dues under the Harbours Act 1964.							
			VAT - Ships of 15 tons and over are zero rated (excluding ships used for recreation or pleasure)							
			N.B. Vessels paying following rates and entering Inner Basin Marina will be charged full Marina visitor's rate, except for stress of weather and seven days in any one year for repairs.							
1.11	*		(1) COMMERCIAL VESSELS - Undertaking Cargo Operations or Lay By	Discretionary	1-Apr-17	1.15		3.60%	0.04	
			For all commercial vessels other than those mentioned hereunder per gross registered tonne per entry. An entry shall permit a maximum stay of four days, after which further entry dues become payable every four days.							
6.40	*		(2) COMMERCIAL VESSELS - Visiting Commercial Fishing Boats		1-Apr-17	6.66		4.06%	0.26	
			Per metre of length overall per 24 hours or part thereof - now including Port Controls and Navigation Aids							
		69,000	(3) TUG BOATS and WORKBOATS - Non-Resident - Operational and non operational							70,380
		43,000	Including Navigation Aids and port Control							43,860
5.33		55,250	Per metre of length overall per 24 hours or part thereof		1-Apr-17	5.55		4.13%	0.22	56,360
26.66			Per metre of length overall per 7 days		1-Apr-17	27.73		4.01%	1.07	
			Annual Charges per Port Tariff							
			Stays Less Than 4 Hours - 50% of daily rate							
			WORKBOATS - Resident in the port - Operational and non operational							
373.69			Per metre of length overall per annum (excludes Port Control and Navigation Aids)		1-Apr-17	388.64		4.00%	14.95	
20.66			Port Control and Navigation Aids per arrival subject to maximum charge		1-Apr-17	21.49		4.02%	0.83	
7542.19			Port Control and Navigation Aids maximum charge per annum per vessel minimum 6 months pro rata		1-Apr-17	7843.88		4.00%	301.69	
			(4) COMMERCIAL FISHING BOATS - Resident at least 6 months (Operational or Non-Operational)							
3.96	*	41,570	Vessels of 6 metres in length and over							
			Per metre of length overall per week or part thereof - plus 10% fish landing dues		1-Apr-17	4.12	*	4.04%	0.16	42,400
3.96	*	4,610	Vessels under 6 metres in length							
			Per metre of length overall per week or part thereof - no fish landing dues		1-Apr-17	4.12	*	4.04%	0.16	4,700
192.63	*	20,000	(5) ANGLING BOATS Licensed To Ply For Hire		1-Apr-17	200.34	*	4.00%	7.71	20,400
			Per metre of overall length per annum (at least 6 months resident)							
			(6) WHARFAGE, CARGO HANDLING and STORAGE							
			(7) CONTAINER STORAGE - conditions apply - subject to availability							
			Harbour Users - per container per week or part thereof - minimum 2 weeks - no services							
28.44	*	37,190	In 20ft Containers		1-Apr-17	28.44	*	0.00%	0.00	37,190
44.00	*	1,300	In 40ft Containers		1-Apr-17	44.00	*	0.00%	0.00	1,300
			(8) FUEL TRANSFER CHARGE - All Vessels							
47.00			Permission to bring tanker onto Port or Harbour property (VAT exempt)		1-Apr-17	48.88		4.00%	1.88	
			- 24 hour notice and Harbour Master approval required							
0.02		140	Fuel delivered over the quay royalty - per litre			0.015		0.00%	0.00	140

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3.14		510	(9) FRESH WATER - per Tonne		1-Apr-17	3.27		4.14%	0.13	510
30.00			There is a minimum charge of £30 for water, over this will be charged at the tonnage rate		1-Apr-15	30.00		0.00%	0.00	
7.05			(10) CONTAINERS ON PONTOONS							
			Charge for containers left on pontoons - per container per day		1-Apr-17	7.33	*	3.97%	0.28	
33.00			(11) Tradesmen working in Harbour Area - Annual Permit to Work	Discretionary	1-Apr-17	34.50		4.55%	1.50	
			Licence for non-resident tradesmen to work in harbour - subject to Insurance and Harbour Master approval from 1 April to 31 March each year							
2.54			(12) Land hire within Royal Harbour							
			per square metre, per week or part thereof		1-Apr-17	2.64		3.94%	0.10	
			RAMSGATE HARBOUR - CAR PARKING / MISCELLANEOUS							
		29,000	CAR PARKING - PIER YARD AND MILITARY ROAD PAY & DISPLAY							29,000
		36,000	(a) Summer Rates (April to September):							36,000
3.00	*		Up to 1 hour	Discretionary	1-Apr-17	3.00	*	0.00%	0.00	
6.00	*		Up to 4 hours	Discretionary	1-Apr-17	6.00	*	0.00%	0.00	
8.00	*		Up to 8 hours	Discretionary	1-Apr-17	8.00	*	0.00%	0.00	
10.00	*		Up to 12 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
17.50	*		Up to 24 hours	Discretionary	1-Apr-17	17.50	*	0.00%	0.00	
			(b) Winter Rates (October to March)							
1.30	*		Up to 1 hour	Discretionary	1-Apr-17	1.40	*	7.69%	0.10	
3.90	*		Up to 4 hours	Discretionary	1-Apr-17	4.00	*	2.56%	0.10	
5.20	*		Up to 8 hours	Discretionary	1-Apr-17	5.50	*	5.77%	0.30	
6.50	*		Up to 12 hours	Discretionary	1-Apr-17	7.00	*	7.69%	0.50	
10.00	*		Up to 24 hours	Discretionary	1-Apr-17	10.00	*	0.00%	0.00	
1000.00	*	5,000	(c) Residents Parking in Pier Yard per annum	Discretionary	1-Apr-16	1000.00	*	0.00%	0.00	5,000
		4,750	CAR PARKING PERMITS							4,750
6.50	*		Daily	Discretionary		6.50	*	0.00%	0.00	
11.50	*		Weekend	Discretionary	1-Apr-17	11.50	*	0.00%	0.00	
18.50	*		Monday to Friday	Discretionary	1-Apr-17	18.50	*	0.00%	0.00	
18.50	*		Friday to Monday	Discretionary	1-Apr-17	18.50	*	0.00%	0.00	
27.00	*		Weekly (7days)	Discretionary	1-Apr-17	27.00	*	0.00%	0.00	
52.00	*		Monthly (28 days)	Discretionary	1-Apr-17	52.00	*	0.00%	0.00	
140.00	*	33,670	Annual - per space per annum - not refundable/pro rata - max.continual use without approval 2 weeks (Harbour users)	Discretionary	1-Apr-17	140.00	*	0.00%	0.00	33,670
140.00	*	18,410	Annual - per space per annum - not refundable/pro rata - max.continual use without approval 2 weeks (Commercial)	Discretionary	1-Apr-17	140.00	*	0.00%	0.00	18,410
230.00			Crew parking (within Leopold Street Multi Storey Car Park)	Discretionary	1-Apr-17	230.00		0.00%	0.00	
25.00			Administration charge for replacing lost permits		1-Apr-16	25.00		0.00%	0.00	
5.00		0	Administration charge for changing registration no		1-Apr-16	5.00		0.00%	0.00	0
18.50	*		COACH PARKING - subject to availability - empty coaches only (no drop off facility)		1-Apr-17	18.50	*	0.00%	0.00	
			Per 24 hours or part thereof							
		10,000	FIXED PENALTY FINE - OFF STREET							10,000
			(Fixed by Central Government)							
70.00			(a) Higher level penalty charge	statutory	1-Apr-08	70.00		0.00%	0.00	
35.00			(b) Higher level penalty charge - Payment within fourteen days	statutory	1-Apr-08	35.00		0.00%	0.00	
50.00			(c) Lower level penalty charge	statutory	1-Apr-08	50.00		0.00%	0.00	
25.00			(d) Lower level penalty charge - Payment within fourteen days	statutory	1-Apr-08	25.00		0.00%	0.00	
			With effect from 31st March 2008							
			INTEREST							
			The Council reserves the right to charge interest at 2% above NatWest plc. base rate from the date of billing on any invoices outstanding over 30 days							
			PORT OF RAMSGATE							
			These charges form part of Ships, Passengers and Goods Dues under the Harbours Act 1964.							
			(1) VESSELS							
0.055			(a) Berthing Fees							
112.85			Conservancy* - Conventional Ro-Ro Vessels per arrival per tonne (1969 Rules GT)	Discretionary	1-Apr-17	0.057		3.64%	0.00	
85.82			VTS / Navigation Aids* - per arrival	Discretionary	1-Apr-17	117.36		4.00%	4.51	
0.94		8,880	Tug subsidy per berthing vessels over 80m LOA	Discretionary	1-Apr-17	88.94		3.64%	3.12	
0.47			Other Vessels (Not Conventional Ro-Ro) including VTS and Port Control per arrival per Tonne GT per 24 hours	Discretionary	1-Apr-17	0.98		4.26%	0.04	9,060
			Vessels undertaking bunkering, crew transfer, stores etc (not cargo operations)			0.49		4.26%	0.02	
			50% discount on published conservancy - other vessels tariff (per GRT per 24 hours)							
235.28			(b) Berth - unscheduled layover - per 24 hours or part thereof after 4 hours 9subject to availability)	Discretionary	1-Apr-17	244.69		4.00%	9.41	
			(c) TUG BOATS and WORKBOATS - Non-Resident - Operational and non operational							
			Including Port Control and Navigation Aids							
5.33		320	Per metre of length overall per 24 hours or part thereof	Discretionary	1-Apr-17	5.54		3.94%	0.21	330
26.66		37,370	Per metre of length overall per 7 days	Discretionary	1-Apr-17	27.73		4.01%	1.07	38,120
			Tug Boats - London Array							

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373.69		3,400	(d) WORKBOATS - Resident in the port - Operational and non operational							
20.66			Per metre of length overall per annum (excludes Port Control and Navigation Aids)	Discretionary	1-Apr-17	388.64		4.00%	14.95	
7542.19			Port Control and Navigation Aids per arrival subject to maximum charge	Discretionary	1-Apr-17	21.49		4.02%	0.83	
			Port Control and Navigation Aids maximum charge per annum per vessel minimum 6 months pro rata	Discretionary	1-Apr-17	7843.88		4.00%	301.69	
42.09			(e) Pilotage - see Ramsgate Harbour pilotage tariff							
42.09			(i) Vessels piloted to Ferry Terminal (per metre draft)	Discretionary	1-Apr-17	43.77		3.99%	1.68	3,470
1.04			(ii) Vessels piloted to Royal Harbour (per metre draft)	Discretionary	1-Apr-17	43.77		3.99%	1.68	
21.05			(iii) Additional charge for length: per metre over 20 metres length	Discretionary	1-Apr-17	1.08		3.85%	0.04	
21.05			(iv) Vessels proceeding to anchor for operational reasons - 50% of appropriate pilotage rate	Discretionary	1-Apr-17	21.90		4.04%	0.85	
53.41			(v) Vessels shifting berths within the Port - 50% of appropriate pilotage rate	Discretionary	1-Apr-17	21.90		4.04%	0.85	
			(vi) Charges for cancellation of Pilotage requirement if less than 3 hours notice given	Discretionary	1-Apr-17	55.55		4.01%	2.14	
		(vii) Waiting time								
		under 30 mins								
21.57			30 mins to 1 hour	Discretionary	1-Apr-17	22.43		3.99%	0.86	
21.57			After 1 hour (per hour or part thereof)	Discretionary	1-Apr-17	22.43		3.99%	0.86	
66.85			(viii) Additional charge for handling vessels using tugs	Discretionary	1-Apr-17	69.52		3.99%	2.67	
66.85			(ix) Charge for issuing of Exemption Certificate	Discretionary	1-Apr-17	69.52		3.99%	2.67	
191.00			(x) Charge for Pilotage Certificate Examination	Discretionary	1-Apr-17	198.64		4.00%	7.64	
24.68			(xi) Charge to be made for vessels navigating with a Master or Mate holding a Ramsgate Exemption Certificate	Discretionary	1-Apr-17	25.67		4.01%	0.99	
			(xii) Charge to be made for vessels navigating with a pilot:							
			- vessels 20m to 100m	Discretionary	1-Apr-17	261.11		4.00%	10.04	2,040
251.07		2,000	- vessels 100m to 120m	Discretionary	1-Apr-17	305.94		4.00%	11.77	1,020
294.17		1,000	- vessels 120m to 150m	Discretionary	1-Apr-17	387.15		4.00%	14.89	1,020
372.26		1,000	- vessels 150m to 175m	Discretionary	1-Apr-17	448.71		4.00%	17.26	
431.45			(xiii) Additional Pilotage surcharge:							
			Vessels under 80 metres in length, but over all 20 metres in length, not taking a pilot berthing and unberthing within Port of Ramsgate, will be charged 30% of pilotage fee for vessel of their size							
117.64		10,560	(f) Mooring - subject to prior arrangement	Discretionary	1-Apr-17	122.35		4.00%	4.71	10,770
		2,120	Aggregate Barges							2,160
			Use of Linesmen							
68.20			(g) Waste disposal - standard charge per vessel arrival-	Discretionary	1-Apr-17	70.93		4.00%	2.73	
			per cubic metre or part thereof							
			(2) TRAFFIC							
1.70		80	(a) Freight Drivers* - per unit	Discretionary	1-Apr-17	1.77		4.12%	0.07	80
1.70			(b) Additional Freight Passengers* - per unit	Discretionary	1-Apr-17	1.77		4.12%	0.07	
8.49		370	(c) Accompanied Freight* - per unit	Discretionary	1-Apr-17	8.83		4.00%	0.34	380
5.20			(d) Unaccompanied Freight* - per unit	Discretionary	1-Apr-17	5.33		2.50%	0.13	
1.57			(e) Trade Cars - per unit	Discretionary	1-Apr-17	1.63		3.82%	0.06	
1.70			(f) Passengers - per unit	Discretionary	1-Apr-17	1.77		4.12%	0.07	
3.84			(g) Cars, Light Vehicles, Caravans & Trailers - seating capacity 10 or less - accompanied - per unit	Discretionary	1-Apr-17	3.99		3.91%	0.15	
25.46			(h) Coaches - vehicles with seating capacity over 10	Discretionary	1-Apr-17	26.48		4.01%	1.02	
			(i) Stevedoring Services							
			GBA per car		1-Apr-17	10.82		4.04%	0.42	
10.40			GEFCO per car		1-Apr-17	5.18		4.02%	0.20	
4.98			GEFCO per stored car		1-Apr-17	0.53		3.92%	0.02	
0.51										
			(3) OTHER CHARGES - subject to availability							
			(a) Tug Stand-by or Assistance							
			per first hour or part thereof	Discretionary	1-Apr-17	990.94		4.00%	38.11	
952.83			subsequent hours or part thereof	Discretionary	1-Apr-17	495.48		4.00%	19.06	
476.42		3,190	(b) Water - per tonne (metered)	Discretionary	1-Apr-17	3.27		4.14%	0.13	3,250
3.14		250	There is a minimum charge of £30 for water, over this will be charged at the tonnage rate	Discretionary	1-Apr-17	30.00		0.00%	0.00	250
30.00		500	(c) Hire of Security Operative (including re detainees) - per man hour or part thereof	Discretionary	1-Apr-17	26.40		4.02%	1.02	500
25.38	*		(d) Hire of Forklift and Operator							
			(i) Under 2.5 Tonne	Discretionary						
58.76			first half hour or part thereof	Discretionary	1-Apr-17	61.11		4.00%	2.35	
29.29			per additional half hour or part thereof	Discretionary	1-Apr-17	30.47		4.03%	1.18	
			(ii) 6 tonne							
66.67			first half hour or part thereof	Discretionary	1-Apr-17	69.33		3.99%	2.66	
33.32			per additional half hour or part thereof	Discretionary	1-Apr-17	34.65		3.99%	1.33	
			(ii) 10 Tonne							
74.60			first half hour or part thereof	Discretionary	1-Apr-17	77.58		3.99%	2.98	
37.35			per additional half hour or part thereof	Discretionary	1-Apr-17	38.83		3.96%	1.48	
58.76		600	(e) Hire of Forklift* under 2.5 Tonne - per hour or part thereof	Discretionary	1-Apr-17	61.11		4.00%	2.35	600
			(f) Hire of Cherry Picker and Operator							
			first half hour or part thereof	Discretionary	1-Apr-17	74.25		3.99%	2.85	
71.40			per additional half hour or part thereof	Discretionary	1-Apr-17	34.65		3.99%	1.33	
33.32			7 hour day rate	Discretionary	1-Apr-17	346.50		4.00%	13.32	
333.18			(g) Hire of Tugmaster / Maffi Truck							
			Tugmaster							
74.60			first half hour or part thereof	Discretionary	1-Apr-17	77.58		3.99%	2.98	
37.35			per additional half hour or part thereof	Discretionary	1-Apr-17	38.83		3.96%	1.48	
49.43			Maffi Truck - per 24 hours	Discretionary	1-Apr-17	51.40		3.99%	1.97	

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66.00		40,000	(h) Hire of Terminal Tractor* - per hour or part thereof	Discretionary	1-Apr-17	68.64		4.00%	2.64	40,000
41.58			(i) Port Technician - per hour or part thereof	Discretionary	1-Apr-17	43.24		3.99%	1.66	
			j Aggregates Note; * Special agreements apply							
			(4) DEMURRAGE - vehicles using ferry services - over 6 metres (under 6 metres half price)							
			(a) Accompanied Freight - per 24 hours or part thereof	Discretionary	1-Apr-17	14.14	*	3.97%	0.54	
13.60	*		Days 1 - 7	Discretionary	1-Apr-17	28.28	*	4.01%	1.09	
27.19	*		Days 8 and over							
			(b) Unaccompanied Freight - per 24 hours or part thereof	Discretionary	1-Apr-17	14.14	*	3.97%	0.54	
13.60	*		Days 1 - 7	Discretionary	1-Apr-17	28.28	*	4.01%	1.09	
27.19	*		Days 8 and over							
			(5) TRUCK AND/OR TRAILER PARKING - subject to availability							
16.00	*	30,120	(Per 24 hours or part thereof	Discretionary	1-Apr-17	16.64	*	4.00%	0.64	30,720
17.06	*		(Within passenger restricted area at the Port - 24 hours or part thereof	Discretionary	1-Apr-17	17.74	*	3.99%	0.68	
			(6) COACH PARKING - subject to availability - empty coaches only (no drop off facility)							
18.50	*		(Per 24 hours or part thereof	Discretionary	1-Apr-17	18.50	*	0.00%	0.00	
			(7) CAR PARKING							
6.00	*		Daily	Discretionary	1-Apr-16	6.00	*	0.00%	0.00	
162.50	*		Annual Permit - Port only (Pro rata)	Discretionary	1-Apr-17	162.50	*	0.00%	0.00	
			(8) LAND HIRE WITHIN SECURE PORT AREA							
2.54			per square metre, per week or part thereof	Discretionary	1-Apr-17	2.64	*	3.94%	0.10	
			(9) PERMISSION TO LAND A HELICOPTER AT THE PORT							
			per event per 24hrs or part thereof (subject to availability and/or frequency)		new	95.00		100.00%	95.00	
			14. ENVIRONMENTAL HEALTH SERVICES							
85 + costs		1,600	Issue of unsound food certificate		1-Apr-11	85 + costs		0.00%	0.00	
			Voluntary surrender of unsound food/insurance claims							
80.00			Issue of information to commercial organisations relating to previous land use, and other environmental information copies		1-Apr-17	80.00		0.00%	0.00	1,600
350.00			High Hedges Charge (For complaint requiring council investigation)	Statutory	Statutory	350.00		0.00%	0.00	350
			IMPORTED FOOD INSPECTION CHARGES (Designated Point of Entry)							
			Office Hours: 08.30 to 17.00 Monday to Thursday and 08.30 to 16.30 Friday Outside of Office Hours: any time outside of the above office hours, and at any time on weekends or Bank Holidays These charges will apply whether a consignment is cleared or rejected. These charges do not include any fees which the Cargo Handling Agent or BIP operator may impose.							
60.00			Document Check		1-Apr-14	60.00		0.00%	0.00	
160.00			Document, physical and sampling check			160.00		0.00%	0.00	
290.00			Laboratory fees for sampling (set by lab)			290.00		0.00%	0.00	
110.00			Additional charge for Saturday service			110.00		0.00%	0.00	
			Organic Produce Inspection Charges							
45.00			Organic Product Release Notice	Statutory		45.00		0.00%	0.00	
			Export certificate (Foods)		1-Apr-11					
60			Basic Food Hygiene Training		1-Apr-15	60.00		0.00%	0.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
			ENVIRONMENTAL PROTECTION ACT 1990 - AIR POLLUTION fees are set nationally by Government- details available on request							
Statutory		8,000	(a) Initial application fee (Standard)	Statutory	Statutory	Statutory				8,000
Statutory			(b) Substantial Changes Fee (Standard)	Statutory	Statutory	Statutory				
Statutory			(c) Substantial Changes Fee (Section 10 & 11)	Statutory	Statutory	Statutory				
Statutory			(d) Annual Subsistence Charge (Standard)	Statutory	Statutory	Statutory				
officer time + travel			ENVIRONMENTAL PROTECTION ACT - ALARM NOISE NUISANCE callouts, alarms etc. - to be reclaimed from offender			officer time + travel				
Statutory			PRIVATE WATER SUPPLIES (to max of)		Statutory	Statutory				
Statutory			a) Risk Assessments	Statutory	Statutory	Statutory				
Statutory			b) Sampling (each visit) + analysis fees	Statutory	Statutory	Statutory				
Statutory			c) Investigation	Statutory	Statutory	Statutory				
Statutory			d) Granting an authorisation	Statutory	Statutory	Statutory				
Statutory			e) Analysis under regulation 10	Statutory	Statutory	Statutory				
Statutory			f) Analysis during check monitoring	Statutory	Statutory	Statutory				
Statutory			g) Analysis during audit monitoring	Statutory	Statutory	Statutory				
200.00		800	PUBLIC HEALTH FUNERALS Investigation Fee for Public Health Funerals	Discretionary	1-Apr-17	200.00		0.00%	0.00	400
officer time + cost of work			ENVIRONMENTAL PROTECTION ACT - ALARM NOISE NUISANCE callouts, alarms etc. - to be reclaimed from offender			officer time + cost of work				
46.00			15. COMMUNITY SAFETY SAFER FOOD BETTER BUSINESS Onsite coaching - 2 hours		1-Apr-15	46.00	*	0.00%	0.00	
Statutory			SMOKE FREE			Statutory				
Statutory			a) Smoking in a smoke free place - reduced if paid within 15 days	statutory	Statutory	Statutory				
Statutory			b) Failing to display no-smoking signs - reduced if paid within 15 days	statutory	Statutory	Statutory				
Statutory			c) Failing to prevent smoking in a smokefree space - Court awarded fine	statutory	Statutory	Statutory				
11.00 P.O.A.		10,000 500	16. LAND CHARGES Personal Searches Administration Fee Con 29 and optional enquiries	Discretionary	1-Apr-11	11.00 P.O.A.		0.00%	0.00	10,000 500
117.60	**	340,000	Land Charges Search including Official Certificate of Search (one parcel of land) from 1 January 2017		1-Jan-17	117.60		0.00%	0.00	340,000
45.00			** (fee split, CON29 £98 + vat and £45 non-vatable)			45.00		0.00%	0.00	
117.60	**		electronically received request for search	Discretionary	1-Jan-17	117.60	**	0.00%	0.00	
45.00			** (fee split, CON29 £98 + vat and £45 non-vatable)			45.00		0.00%	0.00	
16.80			additional parcels of land (per parcel)	Discretionary	1-Apr-12	16.80		0.00%	0.00	
6.00			** (fee split, CON29 £14 + vat and £6 non-vatable)			6.00		0.00%	0.00	
			An e-Government initiative to speed up the process of house conveyancing is being implemented across the UK. The National Land Information System (NLIS) will allow Land Charge searches to be made online through a central hub and channel. This requires the Council to adopt differential pricing. If agreed, the charge to the end user will be as above, and the provider takes 18% commission charge.							

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
			17. LICENSING							
141.00		1,580	Animal Boarding Establishment Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-17	144.00		2.13%	3.00	1,600
215.00		2,650	Pet Animals Act (Pet Shop) Licence Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-17	220.00		2.33%	5.00	2,700
227.00		230	Dog Breeder's Licence Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-17	232.00		2.20%	5.00	230
227.00		1,120	Riding Establishment Act Licence Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-17	232.00		2.20%	5.00	1,140
226.00		220	Dangerous Wild Animals Act Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-17	231.00		2.21%	5.00	230
453.00			Zoo Licence Act Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-17	462.00		1.99%	9.00	
37.00			Licence fee where exemption applies	Discretionary	1-Apr-17	37.00		0.00%	0.00	
122.00			Performing Animals Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-13	122.00		0.00%	0.00	
294.00		4,010	Registration for Acupuncture/Tattooing/Electrolysis/Ear Piercing	Discretionary	1-Apr-17	300.00		2.04%	6.00	4,050
1020.00			Sex Establishment Licence Grant of licence	Discretionary	1-Apr-17	1040.00		1.96%	20.00	
1020.00		1,020	Annual renewal	Discretionary	1-Apr-17	1040.00		1.96%	20.00	1,040
630.00		3,000	Private Hire Vehicle Operator's Licence - Annual Initial grant/late renewal	Discretionary	1-Apr-17	643.00		2.06%	13.00	3,000
580.00			Prompt renewal - valid for 5 years		1-Apr-17	591.00		1.90%	11.00	
170.00		5,000	Hackney Carriage Driver's Licence - Annual Initial grant/late renewal	Discretionary	1-Apr-17	174.00		2.35%	4.00	5,000
84.00			Prompt renewal - valid 3 years CRB Disclosure		1-Apr-17	90.00		7.14%	6.00	
170.00			Private Hire Vehicle Driver's Licence - Annual Initial grant/late renewal	Discretionary	1-Apr-17	174.00		2.35%	4.00	
84.00		23,000	Prompt renewal CRB Disclosure	Discretionary	1-Apr-17	90.00		7.14%	6.00	30,000
25.00		9,000	Taxi Driver Knowledge Test	Discretionary		26.00		4.00%	1.00	9,000
55.00			Private Hire Vehicle Plate (Returnable Deposit)	Discretionary	1-Apr-17	56.00		1.82%	1.00	
330 + MOT		26,000	Hackney Carriage Vehicle Licence Initial grant/late renewal (Full Year)	Discretionary	1-Apr-17	338 + MOT		2.42%	8.00	26,500
165 + MOT			Initial grant (October to March)	Discretionary	1-Apr-17	168 + MOT		1.82%	3.00	
243 + MOT			Prompt renewal	Discretionary	1-Apr-17	248 + MOT		2.06%	5.00	
102 + MOT		4,200	Transfer from one vehicle to another	Discretionary	1-Apr-17	104 + MOT		1.96%	2.00	4,250
			Vehicles adapted for disabled use - for first year only from 1 April 2001		1-Apr-17					
2.00		1,800	Plates & Badges Drivers Identification badges	Discretionary	1-Apr-17	2.00		0.00%	0.00	1,800
10.00			Replacement Private Hire Vehicle Plate	Discretionary	1-Apr-17	10.00		0.00%	0.00	
18.00			Replacement Hackney Carriage Vehicle Plate	Discretionary	1-Apr-17	18.00		0.00%	0.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS										Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £		
		41,000	Other Fees																		
			Supply of copy of information contained in licensing register (fee determined by licensing authority based on costs)										Statutory								
			Notification of an interest in any premises										Statutory								
			Applications under the Gambling Act 2005										Discretionary							42,000	
			Classes of premises licence		Non-conversion application fee in respect of provisional statement premises	Non-conversion application fee in respect of other premises	First annual fee and annual fee	Fee for application to vary licence	Fee for application to transfer a licence	Fee for application for reinstatement of a licence	Fee for application for provisional statement										
			Converted casino premises licence		-	-	2460	1640	1130	1130	-										
			Bingo premises licence		985	5850	820	1430	985	985	2850										
			Adult gaming centre premises licence		985	1640	820	820	985	985	1605										
			Betting premises (track) licence		795	2025	820	1015	795	795	1985										
			Family entertainment centre premises licence		795	1640	615	820	795	795	1605										
			Betting premises (other) licence		985	2460	495	1225	985	985	2410										
			Prize permit application or renewal.																		
			Family entertainment centre gaming machine permit or renewal.																		
			Change of name on family entertainment centre/prize permit.																		
			Copy of family entertainment centre/prize permit.																		
			Change of circumstances, residence etc. S.186.																		
			Copy of licence.																		
			Club Gaming permit.																		
			Club machine permit.																		
			Licensed Premises gaming machine permit.																		
			18. HOUSING HRA																		
			CHARGES FOR HIRING HOUSING COMMUNITY HALLS																		
			Note - Commercial and Weekend lettings by negotiation but not less than charges shown below																		
			Committee meetings of local registered charities																		
			Hours on Saturdays, Sundays & Bank Holidays																		

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
		3,000	MILLMEAD HALL	d						5,500
30.00			Hire of Main Hall -Minimum charge for up to two hours*		1-Apr-18	35.00		16.67%	5.00	
15.00			Each additional hour or part there after			15.00		0.00%	0.00	
15.00			Hire of Smaller Room -Minimum charge for up to two hours		1-Apr-18	20.00		33.33%	5.00	
10.00			Each additional hour or part there after		1-Apr-18	10.00		0.00%	0.00	
35.00			Hire of both Main Hall & Smaller Room - Minimum charge for up to 2 hours*		1-Apr-18	40.00		14.29%	5.00	
15.00			Each additional hour or part there after		1-Apr-18	15.00		0.00%	0.00	
			Schools (per half day session)							
			* included in the hire cost of the Main Hall will be: tables, chairs, access to stage area, toilets and kitchen							
			Local Authority Tenants and Residents Associations							
			Use of Halls for meetings & fund raising							
			Note: for Weekend and Bank Holiday hire add 50%							
			OTHER HOUSING CHARGES							
			Leasehold Flats (Right to Buy)							
100.00			(a) Notice of Assignment (including notice of mortgage if submitted at the same time)	s	1-Apr-14	100.00		0.00%	0.00	
65.00			(b) Notice of Mortgage (where submitted separately to the notice of assignment)	s	1-Apr-14	65.00		0.00%	0.00	
135.00		8000	(c) Solicitors and Leaseholders enquiries (per enquiry letter answered and excluding the leaseholder's annual statement)	s	1-Apr-15	135.00		0.00%	0.00	8,000
128.00			(d) Sub-letting fee	d	1-Apr-15	128.00		0.00%	0.00	
147.00			(e) Leasehold Management Fee -	d	1-Apr-17	152.00		3.40%	5.00	
40.00			(f) Fire Risk Safety Assessments	s	1-Apr-14	40.00		0.00%	0.00	
			Tenant Enquiries							
2.00		0	(b) Rent Statement per sheet	d	1-Apr-18	5.00		150.00%	3.00	-
			Designated Housing Parking Areas for Non Tenants	d						
445.00	*	1,780	(a) Harbour Towers		1-Apr-18	460.00	*	3.37%	15.00	1,780
420.00	*	2,000	(b) Ramsgate General		1-Apr-18	435.00	*	3.57%	15.00	2,000
25.00		-	Rent Reference		1-Apr-18	30.00		20.00%	5.00	-
10.00		-	Copy of Tenancy Agreement		1-Apr-18	15.00		50.00%	5.00	-
			19. HMO/SELECTIVE LICENSING							
			LICENCE FEES FOR HOUSES IN MULTIPLE OCCUPATION (HMOs) (Mandatory HMO Licensing and Selective Licensing)							6,150
			(a) HMOs with 2 to 8 units of accommodation							
886.00			Standard HMO application	Discretionary	1-Apr-17	909.00		2.60%	23.00	
806.00			Standard HMO application (Accredited landlord)	Discretionary	1-Apr-17	819.00		1.61%	13.00	
680.00			Early renewal application	Discretionary	1-Apr-17	697.00		2.50%	17.00	
600.00			Early renewal application (Accredited landlord)	Discretionary	1-Apr-17	607.00		1.17%	7.00	
			(b) HMOs with more than 8 units of accommodation							
40.00			Fee per additional unit of accommodation over 8 (In addition to standard or early renewal fees for 2-8 units)	Discretionary	1-Apr-17	41.00		2.50%	1.00	
			SELECTIVE LICENSING FEES (FOR NON-HMOs)							105,290
		87200	(a) House/flat occupied by single household - Standard application		1-Apr-17	631.00		15.78%	86.00	
		12640	House/flat occupied by single household - Standard application (Accredited landlord)		1-Apr-17	541.00		9.29%	46.00	
		205180	House/flat occupied by single household - Early renewal application		1-Apr-17	538.00		18.24%	83.00	
			House/flat occupied by single household - Early renewal application (Accredited landlord)		1-Apr-17	448.00		10.62%	43.00	
545.00										
495.00										
455.00										
405.00										

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			(b) Buildings containing flats - Single licence required for whole building							
545.00			First flat fee - Standard application		1-Apr-17	631.00		15.78%	86.00	
495.00			First flat fee - Standard application (Accredited landlord)		1-Apr-17	541.00		9.29%	46.00	
173.00			Per additional flat - Standard application (Accredited and non-accredited landlord)		1-Apr-17	235.00		35.84%	62.00	
455.00			First flat fee - Early renewal application		1-Apr-17	538.00		18.24%	83.00	
405.00			First flat fee - Early renewal application (Accredited landlord)		1-Apr-17	448.00		10.62%	43.00	
173.00			Per additional flat - Early renewal application (Accredited and non-accredited landlord)		1-Apr-17	235.00		35.84%	62.00	
			Buildings containing flats - Capped fees (Multiple flats in building and separate licences required)							
545.00			First flat fee - Standard application		1-Apr-17	631.00		15.78%	86.00	
495.00			First flat fee - Standard application (Accredited landlord)		1-Apr-17	541.00		9.29%	46.00	
280.00			CAPPED Per additional flat - Standard application (Accredited and non-accredited landlord)		1-Apr-17	294.00		5.00%	14.00	
455.00			First flat fee - Early renewal application		1-Apr-17	538.00		18.24%	83.00	
405.00			First flat fee - Early renewal application (Accredited landlord)		1-Apr-17	448.00		10.62%	43.00	
280.00			CAPPED Per additional flat - Early renewal application (Accredited and non-accredited landlord)		1-Apr-17	294.00		5.00%	14.00	
			NON-STATUTORY INSPECTIONS							
140.00		0	Immigration inspections	Discretionary		140.00		0.00%	0.00	420
140.00			Other non-statutory inspections		1-Apr-17	140.00		0.00%	0.00	
			CHARGING FOR ENFORCEMENT ACTION (HOUSING ACT 2004)							
525.00		0	Fixed charge for council expenses; however, external expenditure (if applicable) will be charged at cost. (Charges are made in accordance with the council's adopted Private Sector Housing Enforcement Policy)	Discretionary	1-Apr-17	530.00		0.95%	5.00	2,120
			MONETARY PENALTY (REDRESS SCHEMES FOR LETTINGS AGENCY WORK AND PROPERTY MANAGEMENT WORK)							
5000.00			Fixed charge for failure to belong to an approved scheme		1-Apr-17	5000.00		0.00%	0.00	
			PENALTY CHARGES (THE SMOKE AND CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015)							
2500.00			First penalty charge		1-Apr-17	2500.00		0.00%	0.00	
1250.00			First penalty charge (if paid within 14 days)		1-Apr-17	1250.00		0.00%	0.00	
5000.00			Any subsequent penalty charge		1-Apr-17	5000.00		0.00%	0.00	
2500.00			Any subsequent penalty charge (if paid within 14 days)		1-Apr-17	2500.00		0.00%	0.00	
			20. PLANNING							
P.O.A		594,000	Fees for Applications -Town & Country Planning Act 1990			P.O.A				594,000
	*		Planning Approvals etc. per copy				*			
	*	28,000	Copies of planning documents, decisions etc. per page		1-Apr-09		*			
	*		Pre-application planning advice				*			40,000
	*		Major Developments				*			
325.00	*		Written Advice only 10-49 dwellings		1-Apr-17	325.00	*	0.00%	0.00	
650.00	*		Meeting and written confirmation 10-49 dwellings		1-Apr-17	650.00	*	0.00%	0.00	
500.00	*		Written Advice only 50-199 dwellings		1-Apr-17	500.00	*	0.00%	0.00	
1000.00	*		Meeting and written confirmation 50-199 dwellings		1-Apr-17	1000.00	*	0.00%	0.00	
1000.00	*		Written Advice only 200 dwellings or more		1-Apr-17	1000.00	*	0.00%	0.00	
2000.00	*		Meeting and written confirmation 200 dwellings or more		1-Apr-17	2000.00	*	0.00%	0.00	
	*		Minor Developments				*			
180.00	*		Written Advice only		1-Apr-17	180.00	*	0.00%	0.00	
300.00	*		Meeting and written confirmation		1-Apr-17	300.00	*	0.00%	0.00	
	*		Householder pre-application advise				*			
60.00	*		Written advice		1-Apr-17	60.00	*	0.00%	0.00	
120.00	*		Meeting with written confirmation		1-Apr-17	120.00	*	0.00%	0.00	
150.00			Research of Planning History		1-Apr-17	150.00		0.00%	0.00	
0.10	*		Photocopy official document, per page		1-Apr-08	0.10	*	0.00%	0.00	
0.10			Tree Preservation Order copies per page		1-Apr-08	0.10		0.00%	0.00	
			Copy Plans							
0.10	*		A4 size per page		1-Apr-17	0.10	*	0.00%	0.00	
0.20	*		A3 size per page		1-Apr-17	0.20	*	0.00%	0.00	
37.00	*		A1 size per page		1-Apr-17	37.00	*	0.00%	0.00	
37.00	*		A0 size per page		1-Apr-17	37.00	*	0.00%	0.00	

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55.00			Local Plan New Local Plan		1-Apr-09	55.00		0.00%	0.00	
30.00	*		21. BUILDING CONTROL							
			Building Regulation Approval Notice copies	D	1-Apr-17	35.00	*	16.67%	5.00	1,750
			Demolition Inspection	D		335.00		100.00%	335.00	17,000
			Acknowledgement of Initial Notices with or without conditions or rejection	D	1-Apr-18	25.00				200
60.00	*		Written request for Building Control information (not pre application advice)	D	1-Apr-17	70.00	*	16.67%	10.00	3,500
150.00	*		Per enquiry letter answered Each site visit	D	1-Apr-17	135.00	*	-10.00%	-15.00	1,350
60.00	*		Research of Building Regulation history (not pre application advice)	D	1-Apr-17	70.00		16.67%	10.00	700
30.00	*		Subsequent Approval Notice copies following research	D	1-Apr-17	35.00	*	16.67%	5.00	
		376,780 30,000	Building Regulation Fees	S						419,000 36,000
300.00	*	2,900	Domestic Structural Design -per unit - Small (ie. 1 beam) - Medium (ie. 2 beams) - Large (ie. Loft conversions)	D	1-Apr-17	340.00 680.00 1020.00		-100.00%	-300.00	5,000
			Duplicate completion certificates	D		35.00				
			Pre application site visit	D		140.00				
49.00	*	240	Site Visit for Events	D	1-Apr-17	210.00		328.57%	161.00	600
		20,000	22. PROPERTY SERVICES							35,000
150.00			New Lettings Rental value less than £4,000 per annum		1-Apr-16			-100.00%	-150.00	
250.00			Rental value between £4,001 and £7,000 per annum		1-Apr-14			-100.00%	-250.00	
350.00			Rental value between £7,001 and £10,000 per annum		1-Apr-14			-100.00%	-350.00	
500.00			Rental value over £10,001 per annum		1-Apr-14			-100.00%	-500.00	
150.00			New Lettings 5% of first years net rent, minimum charge applies Minimum charge 5% of first year net rent			200.00 5% net rent (12 months)		33.33%	50.00	
100.00			New Licences/TAWs - depending on status of the organisation Minimum Charge		1-Apr-16	150.00		50.00%	50.00	
150.00			Maximum 3% of 12 month licence fee		1-Apr-16	delete 3% of 12 mth licence fee		-100.00%	-150.00	
250.00			Statutory bodies: granting of wayleaves/easements/licences etc. - depending on the complexity of the agreement Minimum Charge		1-Apr-14	250.00		0.00%	0.00	
1500.00			Maximum 3% of 12 month licence fee		1-Apr-16	1500.00		0.00%	0.00	
150.00			Access arrangements over Council owned land - minimum fee for drawing up agreement - depending on status and requirements		01-Apr-16	150.00		0.00%	0.00	
25.00			Access arrangements over Council owned land - depending on status and requirements per week from		1-Apr-14	25.00		0.00%	0.00	
500.00			Fees for all disposals, including Auction, Private Treaty, Informal Tender & Asset Transfer Minimum 5% x higher of disposal value or accounting capital value up to maximum of £20,000 per property		1-Apr-14	500.00 5% of sale		0.00%	0.00	
150.00			Hourly Rates Property Manager		1-Apr-17	delete		#VALUE!	#VALUE!	
120.00			Estate Surveyor Qualified Valuer/Building Surveyor		1-Apr-17	150.00		25.00%	30.00	

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
150.00			Fee for assignments/waivers - depending on complexity and status of organisation							
1000.00			Minimum		01-Apr-16	250.00		66.67%	100.00	
			Maximum		01-Apr-16	1250.00		25.00%	250.00	
		6,000	37 KENT INNOVATION CENTRE							7,000
			Meeting Room Hire							
			23. MUSEUMS							
			Dickens House Museum							
3.80	*	18,320	Admission - Adult		1-Apr-17	3.80	*	0.00%	0.00	18,320
2.10	*	760	Admission - Child (under 16)		1-Apr-12	2.10	*	0.00%	0.00	760
2.50	*	3,200	Students		1-Apr-17	2.50	*	0.00%	0.00	3,200
10.00	*	3,360	Family Ticket - 2 Adults and 2 Children		1-Apr-12	10.00	*	0.00%	0.00	3,360
2.10	*	400	Under 16s Group ticket - min 10 persons (including max 2 adults per group) - price per person		1-Apr-12	2.10	*	0.00%	0.00	400
3.20	*	360	Over 16s/Adults Group ticket - min 10 persons- price per person		1-Apr-11	3.20	*	0.00%	0.00	360
			24. SPORTS AND LEISURE							
0.00	*		General sports activity - per child	Discretionary		0.00		0.00%	0.00	
0.00	*		Headline sports activity -per child	Discretionary		0.00		0.00%	0.00	
0.00	*		General sports activity - per adult	Discretionary		0.00		0.00%	0.00	
0.00	*		Headline sports activity -per adult	Discretionary		0.00		0.00%	0.00	
			MARGATE BEACH SPORTS COURT HIRE							
			Pre Booked Courts							
	*		Volleyball court - per hour		2012-13		*	0.00%	0.00	
	*		Beach soccer/full court - per hour		2012-13		*	0.00%	0.00	
			Day Hire					0.00%	0.00	
	*		Floodlights for any court - per hour		2012-13		*	0.00%	0.00	
							*			
			Walk-on Courts							
	*		Volleyball court - per hour		2012-13		*	0.00%	0.00	
	*		Beach soccer/full court - per hour		2012-13		*	0.00%	0.00	
	*		Floodlights for any court - per hour		2012-13		*	0.00%	0.00	
			Inflatable sports pitch							
			Community hire request			60.00		100.00%	60.00	240
			Transportaion costs of equipment			10.00		100.00%	10.00	80
			25. FORESHORE EVENTS							
		170	Rocky Shore Safari							170
175.00			Thanet Coast Project for festivals/commercial activities (Two events/Full day charge)		1-Apr-17	175.00		0.00%	0.00	
			OtherGroup Events/Activities							
2.75			Half day per child			2.75		0.00%	0.00	
80.00			Minimum charge (one event/half day)			80.00		0.00%	0.00	
		90	School Events/ Activities							90
3.00			Half day per person			3.00		0.00%	0.00	
90.00			Minimum (one event/half day)			90.00		0.00%	0.00	
3.25			Outside of Thanet			3.25		0.00%	0.00	
			Seashore Safaris & similar events (Thanet Coast Project events)							
0.00		400	Per person - adult & child - donations			0.00		0.00%	0.00	450

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
26. CULTURAL AND OUTSIDE EVENTS										
Fee for booking a Council Site (per day) -										
Payment in advance of permissions only.										
Community Events										
75		7000	application fee		1-Apr-17	75.00		0.00%	0.00	4000
250			Deposit (refundable after event if no damage is cused to the site)		1-Apr-17	250.00		0.00%	0.00	
75		20000	Premium site		1-Apr-17	75.00		0.00%	0.00	14000
50			Standard site		1-Apr-17	50.00		0.00%	0.00	
25% of daily rate			Build and de-rigs days		1-Apr-17	25% of daily rate		0.00%	0.00	
Active Recreation Sessions										
(A change to this will require a change in policy as we currently don't charge, so I've based it on communtiy event but please remember the negative publicity one council had when charging park run to use their land)										
75			application fee		1-Apr-17	75.00		0.00%	0.00	
250			Deposit (refundable after event if no damage is cused to the site)		1-Apr-17	250.00		0.00%	0.00	
n/a			Premium site		1-Apr-17	n/a				
n/a			Standard site		1-Apr-17	n/a				
n/a			Build and de-rigs days		1-Apr-17	n/a				
National Charity										
75			application fee		1-Apr-17	75.00		0.00%	0.00	
250			Deposit (refundable after event if no damage is cused to the site)		1-Apr-17	250.00		0.00%	0.00	
150			Premium site		1-Apr-17	150.00		0.00%	0.00	
100			Standard site		1-Apr-17	100.00		0.00%	0.00	
25% of daily rate			Build and de-rigs days		1-Apr-17	25% of daily rate				
Local Charity										
75			application fee		1-Apr-17	75.00		0.00%	0.00	
250			Deposit (refundable after event if no damage is cused to the site)		1-Apr-17	250.00		0.00%	0.00	
100			Premium site		1-Apr-17	100.00		0.00%	0.00	
75			Standard site		1-Apr-17	75.00		0.00%	0.00	
25% of daily rate			Build and de-rigs days		1-Apr-17	25% of daily rate				
Enthusiast										
75			application fee		1-Apr-17	75.00		0.00%	0.00	
250			Deposit (refundable after event if no damage is cused to the site)		1-Apr-17	250.00		0.00%	0.00	
150			Premium site		1-Apr-17	150.00		0.00%	0.00	
100			Standard site		1-Apr-17	100.00		0.00%	0.00	
25% of daily rate			Build and de-rigs days		1-Apr-17	25% of daily rate				
Commercial										
75			application fee		1-Apr-17	75.00		0.00%	0.00	
500			Deposit (refundable after event if no damage is cused to the site)		1-Apr-17	500.00		0.00%	0.00	
300			Premium site		1-Apr-17	300.00		0.00%	0.00	
200			Standard site		1-Apr-17	200.00		0.00%	0.00	
50% of daily rate			Build and de-rigs days		1-Apr-17	50% of daily rate				

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE	UPDATED ESTIMATED INCOME 2018/2019 £
			27. EXTERNAL PRINTING							
0.06	*	120	A4 single sided black and white photo copy quantity 1 - 99		1-Apr-17	0.06	*	0.00%	0.00	50
0.04	*	240	A4 single sided black and white photo copy quantity 100 - 499		1-Apr-17	0.04	*	0.00%	0.00	80
0.03	*	300	A4 single sided black and white photo copy quantity 500+		1-Apr-17	0.03	*	0.00%	0.00	30
0.07	*	240	A4 single Double sided black and white photo copy quantity 1-99		1-Apr-17	0.07	*	0.00%	0.00	60
0.05	*	400	A4 single Double sided black and white photo copy quantity 100-499		1-Apr-17	0.05	*	0.00%	0.00	50
0.04	*	480	A4 single Double sided black and white photo copy quantity 500+		1-Apr-17	0.04	*	0.00%	0.00	120
0.10	*	150	A3 single sided black and white photo copy quantity 1 - 99		1-Apr-17	0.10	*	0.00%	0.00	50
0.08	*	240	A3 single sided black and white photo copy quantity 100 - 499		1-Apr-17	0.08	*	0.00%	0.00	80
0.05	*	250	A4 single sided black and white photo copy quantity 500+		1-Apr-17	0.05	*	0.00%	0.00	100
0.11	*	270	A3 single Double sided black and white photo copy quantity 1-99		1-Apr-17	0.11	*	0.00%	0.00	110
0.09	*	540	A3 single Double sided black and white photo copy quantity 100-499		1-Apr-17	0.09	*	0.00%	0.00	130
0.06	*	480	A3 single Double sided black and white photo copy quantity 500+		1-Apr-17	0.06	*	0.00%	0.00	120
0.19	*	100	A4 single sided colour photo copy quantity 1 - 99		1-Apr-17	0.19	*	0.00%	0.00	60
0.15	*	150	A4 single sided colour photo copy quantity 100 - 499		1-Apr-17	0.15	*	0.00%	0.00	70
0.08	*	160	A4 single sided colour photo copy quantity 500+		1-Apr-17	0.08	*	0.00%	0.00	60
0.24	*	70	A4 single Double sided colour photo copy quantity 1-99		1-Apr-17	0.24	*	0.00%	0.00	40
0.20	*	100	A4 single Double sided colour photo copy quantity 100-499		1-Apr-17	0.20	*	0.00%	0.00	40
0.14	*	110	A4 single Double sided colour photo copy quantity 500+		1-Apr-17	0.14	*	0.00%	0.00	60
0.26	*	20	A3 single sided colour photo copy quantity 1 - 99		1-Apr-17	0.26	*	0.00%	0.00	10
0.22	*	40	A3 single sided colour photo copy quantity 100 - 499		1-Apr-17	0.22	*	0.00%	0.00	20
0.16	*	60	A4 single sided colour photo copy quantity 500+		1-Apr-17	0.16	*	0.00%	0.00	20
0.34	*	20	A3 single Double sided colour photo copy quantity 1-99		1-Apr-17	0.34	*	0.00%	0.00	10
0.30	*	30	A3 single Double sided colour photo copy quantity 100-499		1-Apr-17	0.30	*	0.00%	0.00	20
0.24	*	30	A3 single Double sided colour photo copy quantity 500+		1-Apr-17	0.24	*	0.00%	0.00	20
3.00	*	90	Business cards per 100 single sided		1-Apr-17	3.00	*	0.00%	0.00	60
5.00	*	50	Business cards per 100 double sided		1-Apr-17	5.00	*	0.00%	0.00	50
1.25	*	20	Unbinding		1-Apr-17	1.25	*	0.00%	0.00	20
1.00	*	10	Wire binding 34 hole		1-Apr-17	1.00	*	0.00%	0.00	10
1.50	*	20	Wire binding 21 hole		1-Apr-17	1.50	*	0.00%	0.00	20
60.00	*	240	Artwork Adjustments / hour		1-Apr-17	60.00	*	0.00%	0.00	240
0.03		0	Carbon paper single sided		1-Apr-17	0.03	*	0.00%	0.00	-
0.05		0	Carbon paper double sided		1-Apr-17	0.05	*	0.00%	0.00	-
0.45		10	Laminating A4 Sheet		1-Apr-17	0.45	*	0.00%	0.00	10
0.70		10	Laminating A3 Sheet		1-Apr-17	0.70	*	0.00%	0.00	10
4.50		50	Laminating A2 Sheet		1-Apr-17	4.50	*	0.00%	0.00	50
			28. VISITOR INFORMATION CENTRE							
150.00		500	Room Hire							500
80.00			Per day		1-Apr-16	150.00		0.00%	0.00	
			Per half day		1-Apr-16	80.00		0.00%	0.00	
			additional cost for refreshments (discretionary rates available for tourism businesses ie for training courses)							
		20	Photocopy official document, per page (plus administration charge, if applicable)							20
			A4 10pence and A3 20 pence							
3.50		300	Radar Keys			3.50		0.00%	0.00	300
			Purchase of Radar Keys							
			29. COMMUNITY BEACH HUT							
70.00			Coastal Community Beach Hut (Margate)			70.00		0.00%	0.00	
15.00		360	One day charge		1-Apr-16	15.00		0.00%	0.00	280
			£15 per hour up to 4 hours (1/2 day); £70/day		1-Apr-16					

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
176.00		0	36. FINANCIAL SERVICES - Housing Advance							
			(1) House Purchase Advances							
			Redemption fee (Early redemption)		1-Apr-17			-100.00%	-176.00	0
			38. FINANCIAL SERVICES - CC Payment			delete				
			Surcharge for Credit Card Payments			delete				
			As a percentage of transaction			delete				
			30. FINANCIAL SERVICES							
		484,500	OTHER HOUSING CHARGES							
			Council Tax							484500
50.00			Summons		1-Apr-11	50.00		0.00%	0.00	
50.00			Liability Order		1-Apr-11	50.00		0.00%	0.00	
		29,700	Business Rates							29700
50.00			Summons		1-Apr-11	50.00		0.00%	0.00	
50.00			Liability Order		1-Apr-11	50.00		0.00%	0.00	
			Payment of Housing Benefit							
10.00		0	Replacement of lost payment card		1-Apr-09	10.00		0.00%	0.00	0
25.00		100	Replacement of landlord payment schedule - single financial year		1-Apr-09	25.00		0.00%	0.00	100
50.00		100	Replacement of landlord payment schedule - multiple financial years		1-Apr-09	50.00		0.00%	0.00	100
			Assessment of Housing Benefit							
10.00		30	Request for Housing Benefit file outside of Freedom of information request			10.00		0.00%	0.00	30
			31. COUNCIL PUBLICATIONS							
corporate p/c charge			Council agendas & Committee minutes - per page		1-Apr-08	corporate p/c charge				
corporate p/c charge			Committee agenda per single committee per single copy			corporate p/c charge				
corporate p/c charge			Committee agenda per page		1-Apr-08	corporate p/c charge				
corporate p/c charge			Planning Committee or Cabinet		1-Apr-08	corporate p/c charge				
corporate p/c charge			All other Committees		1-Apr-08	corporate p/c charge				
corporate p/c charge			Photocopy official document, per page (plus administration charge, if applicable)		1-Apr-07	corporate p/c charge				
			Income included in other departmental charges							
2.00			DVD of Council Meeting		1-Apr-16	3.00		50.00%	1.00	40
			32. ELECTORAL SERVICES							
25.00			Electoral Index of Streets		1-Apr-04	25.00		0.00%	0.00	
10.00			Marked copy of Register - Basic Charge plus per 1000 entries charge below		1-Apr-08	10.00		0.00%	0.00	
5.00			Marked copy of Register per 1000 entries in addition to basic charge		1-Apr-10	5.00		0.00%	0.00	
10.00		1,600	Register price list (paper copy) Basic Charge plus cost per 1,000 entries charge below			10.00		0.00%	0.00	1,600
5.00			Register price list (paper copy) per 1,000 entries in addition to basic charge			5.00		0.00%	0.00	
20.00			Register price list (data copy) Basic Charge plus cost per 1,000 entries charge below		1-Apr-09	20.00		0.00%	0.00	
1.50			Register price list (data copy) per 1,000 entries in addition to basic charge			1.50		0.00%	0.00	
FREE			Inspection of marked copy of Register - per register		1-Apr-06	FREE				

CHARGES 2017/2018 £	INC. VAT *	ESTIMATED INCOME 2017/2018 £	DETAILS	Statutory/ Discretionary	Update orange DATE LAST CHANGED	UPDATED CHARGES 2018/2019 £	INC. VAT *	% CHANGE	£ CHANGE £	UPDATED ESTIMATED INCOME 2018/2019 £
			33. CORPORATE MARKETING							
All Minimum Charges		15,000	Charges for Film Location works			All Minimum Charges				18,000
500.00			Advertising productions, Commercials, Filming for Internet Advertising - per day	Discretionary	1-Apr-13	500.00		0.00%	0.00	
500.00			Feature Films - per day	Discretionary	1-Apr-11	500.00		0.00%	0.00	
150.00			Low Budget Feature Films - per day	Discretionary	1-Apr-11	150.00		0.00%	0.00	
150.00			Television dramas - per day	Discretionary	1-Apr-11	150.00		0.00%	0.00	
100.00			Educational, Corporate, Light entertainment, music promotions - per day	Discretionary	1-Apr-11	100.00		0.00%	0.00	
0.00			Interviews, sound recordings - per day	Discretionary	1-Apr-12	0.00		0.00%	0.00	
150.00			Photo Shoots - National publications - per day	Discretionary	1-Apr-11	150.00		0.00%	0.00	
50.00			Photo Shoots - low budget publications - per day	Discretionary	1-Apr-12	50.00		0.00%	0.00	
0.00			Student films, local community groups - per day	Discretionary	1-Apr-11	0.00		0.00%	0.00	
50.00			Administration - complex enquiries - per hour	Discretionary	1-Apr-12	50.00		0.00%	0.00	
			34. LEGAL SERVICES							
220.00 per hour		3000	Provision of Legal Services			220.00 per hour		0.00%	0.00	10000
220.00 per hour			Commercial Property Matters		1-Jul-16	220.00 per hour		0.00%	0.00	
£120.00 per hour			Planning Matters - external agreements		1-Jul-16	£120.00 per hour		0.00%	0.00	
			Civil Litigation and Prosecutions		1-Jul-16					
All Minimum Charges						All Minimum Charges				
1000.00			Grant of Commercial Lease		1-Jul-16	1000.00		0.00%	0.00	
700.00			Renewal Lease		1-Jul-16	700.00		0.00%	0.00	
600.00			Licence to Assign		1-Jul-16	600.00		0.00%	0.00	
600.00			Licence for Works		1-Jul-16	600.00		0.00%	0.00	
600.00			Licence for Underletting		1-Jul-16	600.00		0.00%	0.00	
700.00			Occupational Licence		1-Jul-16	700.00		0.00%	0.00	
600.00			Sale		1-Jul-16	600.00		0.00%	0.00	
700.00			Purchase		1-Jul-16	700.00		0.00%	0.00	
		9,824,770								10,064,780

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ASSET DISPOSAL PROGRAMME 2017 - 18

Cabinet	16 November 2017
Report Author	Director of Corporate Governance
Portfolio Holder	Cllr John Townend, Portfolio Holder (Finance & Estates)
Status	For Decision
Classification:	Unrestricted
Key Decision	Yes
Reasons for Key	The decision affects more than one ward
Ward:	All

Executive Summary:

This report details the approved proposed asset disposals and asset transfers for 2017/18.
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Recommendation(s):

- | |
|--|
| <ol style="list-style-type: none"> 1. To proceed with the disposal of Forrester’s Hall at market value with first refusal given to the Trustees of East Kent Mencap noting that the offer will be will be subject to the sale completing within nine months of the date of the Cabinet decision. 2. After nine months the Council will be free to sale the premises to another organisation at market value. |
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CORPORATE IMPLICATIONS	
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Financial and Value for Money	The capital programme is part-funded from capital receipts generated from the sale of assets. These disposals are required to enable the continued investment in council assets. The disposal of assets listed in this report will not only generate capital receipts but will also reduce ongoing maintenance costs and reduce the risk of incurring future capital expenditure.
Legal	The council may dispose of land held in any manner it wishes but the council shall not dispose of land, otherwise by way of a short tenancy, for a consideration less than best that can reasonably be obtained. There is an exception to this general rule where the council is able to sell a site for less than its market value, but it must seek statutory consent to do so. Specific consent is not needed where the council can demonstrate the land sale will help to secure the improvement of the economic, social or environmental wellbeing of the local area, and the undervalue is only up to £2m less than market value.
Corporate	The disposals programme is proposed to ensure the delivery of the Medium Term Financial Strategy and funding of the Capital Programme. It is to be delivered within the parameters of the Asset Management Plan 2017 – 2021.
Equality Act	Members are reminded of the requirement, under the Public Sector

2010 & Public Sector Equality Duty	<p>Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td colspan="2" style="padding: 2px;">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="padding: 2px;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="text-align: center; padding: 2px;">√</td> </tr> <tr> <td style="padding: 2px;">Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td style="text-align: center; padding: 2px;">√</td> </tr> <tr> <td style="padding: 2px;">Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td style="padding: 2px;"></td> </tr> </table> <p>Are there any assets that are proposed to be disposed of that are used by staff or the public. Yes and we have considered the impact for people with protected characteristics to ensure there is no adverse effect.</p> <p>Do they offer facilities which, if removed as a result of disposal, reduce overall access to services for people with protected characteristics? The assets will be sold without altering the use.</p> <p>Might the transfer of responsibility for managing an asset increase or decrease access to services for people with protected characteristics? The transfer of land to the NHS would increase the services for people with protected characteristics. None of the other transfers will decrease access to services.</p> <p>Would there be consequences for staff or customers if an asset isn't disposed of and deteriorates through lack of funding? Potentially.</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	√	Advance equality of opportunity between people who share a protected characteristic and people who do not share it	√	Foster good relations between people who share a protected characteristic and people who do not share it.	
Please indicate which aim is relevant to the report.									
Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	√								
Advance equality of opportunity between people who share a protected characteristic and people who do not share it	√								
Foster good relations between people who share a protected characteristic and people who do not share it.									

CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	
Promoting inward investment and job creation	√
Supporting neighbourhoods	√

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	√
Supporting the Workforce	
Promoting open communications	

1.0 Introduction and Background

- 1.1 The Medium Term Financial Strategy assumes ongoing cost savings in the maintenance of assets to be achieved by rationalising the asset base. In addition the capital programme requires funding from receipts generated from asset disposals.
- 1.2 Forresters Hall, Ramsgate, comprises of buildings built over two periods, one part early 19th Century, the other built in the 1970s (external pictures shown on Annex 1). Forresters Hall is Grade II listed and designated an Asset of Community Value under the Localism Act 2011.

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- 1.3 Forresters Hall is owned by Thanet Council as an investment with the net income used to support service provision. The aging premises are now falling in to disrepair. A building condition survey estimated at least £455,145 ex VAT worth of improvement works are required to put the building into reasonable repair (planned maintenance summary Annex 2). These works are now overdue and there is no capital funding available to undertake the work.
- 1.4 The building was subject to four tenancies, all paying market rent. One of the tenants left at the end of September 2017 relocating to the Kent Innovation Centre. Of the remaining three remaining, two are short term agreements (one of these is for temporary storage) and one has acquired a secure leasehold interest.
- 1.5 We have informed the tenants of our review of the building and (in response to their complaints about the condition) that we do not have the funds to repair the building. As a result of these discussions one of the short term tenants is now looking for alternative accommodation and we are serving notice to terminate the storage arrangement.
- 1.6 The estimated net operating income for financial year ending March 2017 year is £18,430 ex VAT, however when another tenant leaves this will reduce further to £3,400 ex VAT.
- 1.7 As the premises no longer represents a good return on income and the Council have no requirement for the building as an operational facility consideration has been given as to whether the building still fulfils its corporate aims.
- 1.8 One of the occupiers, Trustees of East Kent Mencap, has a secure tenancy and the services they provide are of considerable social benefit to the community. Supporting neighbourhoods is a corporate priority and the community benefit provided by Mencap should be retained in the area wherever practicable.
- 1.9 The Trustees of East Kent Mencap have been informed of the asset review and indicated they would like to purchase the property, at market value, which would provide them with an opportunity to invest in the premises to bring it back in to good repair and retain use of the premises for the benefit of the community.
- 1.10 Note that the property is registered as an Asset of Community Value which means that if the Council decide to dispose of Forresters Hall, a moratorium is put on the sale to allow the community an opportunity to put in an offer at market value.
- 1.11 The Trustees of East Kent Mencap, as a registered charity, qualify as a community group so would be able to make an offer to purchase the premises within the moratorium period. However, notice of the disposal would be publicised to the Community, to enable other qualifying groups to register interest in the premises.
- 1.12 To minimise the holding costs to the Council a requirement for the sale of Forresters Hall to the Trustees of East Kent Mencap will be that the sale must complete within nine months of the date of the Cabinet Decision. If the sale does not conclude in this time then the Council is free to sale the premises at market value to another organisation or qualifying group.

2.0 The Proposed Disposal Programme

- 2.1 The Council uses its property assets for a range of purposes including direct delivery of services, revenue generation and supporting corporate plan objectives. The current

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general fund portfolio is diverse and is reviewed regularly in relation to maintenance liability, revenue generation and capital value.

- 2.2 The review of Forresters Hall concludes that the building is surplus to requirements. The proposal is to dispose of Forresters Hall following the statutory process required under the Localism Act 2011, with first refusal to purchase (at market value) given to the leasehold occupiers the Trustees of East Kent Mencap.
- 2.3 Should the sale not complete within nine months from the date of the Cabinet decision, the Council will be free to sale to another organisation at market rent.
- 2.4 More investigations will be carried out in respect of future properties to be listed and brought forward for disposal in the future.

3.0 Options

- 3.1 Members could choose to not dispose of Forresters Hall. Failure to dispose of the asset will mean that the Council needs to fund the capital works required to bring the building in to good repair which will impact on the approved Capital Programme and vacant property costs including reactive repairs will negatively impact the Medium Term Financial plan.

4.0 Next Steps

- 4.1 Assets that have been approved for disposal should be progressed through the adopted disposal framework as soon as practicable.
- 4.2 Further investigations should be carried out in relation to other TDC properties to identify those suitable for future disposal.
- 4.3 All assets should be continually reviewed to ensure the Council is making the best use of its resources by rationalising and disposing of surplus or under-performing assets.

Contact Officer:	Tim Howes, Director of Corporate Governance
Reporting to:	Madeline Homer, Chief Executive

Annex List

Annex 1	External elevations of Foresters Hall
Annex 2	Planned Maintenance Summary
Annex 3	Site Plan showing approximate site boundary of Forresters Hall

Background Papers

Title	Details of where to access copy
None	Not applicable

Corporate Consultation

Finance	Ramesh Prashar, Head of Financial Services
Legal	Tim Howes, Director of Corporate Governance

Agenda Item 8 Annex 1

Annex 1 - Cabinet 16 November 2017



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Forrester's Hall

PLANNED MAINTENANCE - SUMMARY		ESTIMATED COST
YEAR 1		£239,010.00
YEAR 2		£4,800.00
YEAR 3		£50,920.00
YEAR 4		£45,270.00
YEAR 5		£7,145.00
		£38,000.00
		£32,000.00
		£3,000.00
		£5,000.00
		£10,000.00
		£20,000.00
	Mechanical Installation generally Electrical Installation generally Upgrade to Emergency lighting installation Upgrade to Fire alarm Installation Additional ACM removals Preliminaries	
	TOTAL	£455,145.00

Annex 2

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Title: Foresters Hall

Author: Thanet District Council

Scale 1:1,250

Date: 13/10/2017

Thanet District Council
Cecil Street
Margate
Kent
CT19 1XZ



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Public Space Protection Order for alcohol control
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Cabinet	16th November
Report Author	Jessica Bailey, Community Safety Team Leader
Portfolio Holder	Cllr Lin Fairbrass, Deputy leader and Cabinet Member for Community Safety & Environmental Services
Status	For Decision
Classification:	Unrestricted
Key Decision	Yes
Reasons for Key	Significant effect on communities (2 or more wards)
Ward:	All wards

Executive Summary:

The purpose of this report is to recommend that the Council exercises its powers under the Anti-Social Behaviour, Crime and Policing Act 2014 to introduce a Public Spaces Protection Order (PSPO) to provide officers with additional enforcement capability to control alcohol where it is having or likely to have a detrimental effect on the wider community.

This PSPO proposes a restriction on carrying and consuming alcohol which is causing, or could cause, Anti Social Behaviour, when asked not to do so by an authorised officer, within the designated boundary, (urban areas) of the District of Thanet.

This PSPO if agreed, will replace the Designated Public Places Order relating to alcohol control, previously agreed by Council in 2005 (extended in 2008), which expires in October 2017, due to the introduction of PSPOs. Failure to agree a new PSPO for alcohol control will mean there are no controls in place from October 2017.

The Cabinet is asked to support the proposals to give officers, both district council and Kent Police, greater ability to tackle alcohol related Anti Social Behaviour in the interests of the wider community, residents, local businesses and visitors to the area.

Recommendation(s):

- i) To exercise its powers under the Anti-Social Behaviour, Crime and Policing Act 2014 to introduce a Public Space Protection Order controlling alcohol where it is having or likely to have a detrimental effect on the wider community;
- ii) To delegate any minor amendment of the PSPO to the Chief Executive.

CORPORATE IMPLICATIONS

Financial and Value for Money	There are no identified financial implications at this time. Enforcement of this order if adopted will come from within existing budgets and resources. Kent Police will also hold responsibility for enforcement and this will not incur a cost to the council.
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	<p>There may potentially be future legal costs for enforcement of Fixed Penalty Notices, however this will be covered within the existing departmental Community Safety legal budget and the income generated by fixed penalty notices recovered should also contribute towards these costs.</p>								
<p>Legal</p>	<p>The Antisocial Behaviour Crime and Policing Act 2014 (the act) streamlined existing measures used to tackle Anti social and nuisance behaviour, into just six new powers. Civil Injunctions; Criminal Behaviour Orders; Community Protection Notices; Closure Orders; Dispersal Powers and Public Space Protection Orders</p> <p>This report concerns itself with the introduction of a Public Space Protection Order.</p> <p>Section 59 of the Act requires the Council to carry out the necessary consultation and the necessary publicity, and the necessary notification before making a public spaces protection order.</p> <p>The necessary consultation means consulting with the chief officer of police, and the local policing body, for the police area that includes the restricted area; whatever community representatives the local authority thinks it appropriate to consult; and the owner or occupier of land within the restricted area.</p>								
<p>Corporate</p>	<p><u>Priority 1</u>, Clean and welcoming environment - Maintaining zero tolerance to encourage positive behaviour to help improve our environment</p> <p><u>Priority 2</u>, Supporting neighbourhoods - Continuing to work with partners to improve community safety and anti-social behaviour</p>								
<p>Equality Act 2010 & Public Sector Equality Duty</p>	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p> <table border="1" data-bbox="432 1722 1398 1962"> <tr> <td colspan="2">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td>Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td></td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td style="text-align: center;">X</td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td></td> </tr> </table> <p>It is not felt that the introduction of this order should have any negative</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it	X	Foster good relations between people who share a protected characteristic and people who do not share it.	
Please indicate which aim is relevant to the report.									
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Advance equality of opportunity between people who share a protected characteristic and people who do not share it	X								
Foster good relations between people who share a protected characteristic and people who do not share it.									

	<p>impact in respect of protected characteristics and the public sector equality duty.</p> <p>Restrictions around alcohol control when there is or is likely to be Anti Social Behaviour, aims to make all public spaces more accessible to all members of society regardless of whether they hold a protected characteristic or not.</p> <p>An Equality Impact Assessment screening has been undertaken and there are no matters arising from this proposal at this time.</p> <p>This will be kept under review.</p>
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CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	✓
Promoting inward investment and job creation	
Supporting neighbourhoods	✓

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	✓
Supporting the Workforce	✓
Promoting open communications	

1.0 Introduction and Background

- 1.1 The Anti Social Behaviour, Crime and Policing Act 2014 streamlined existing powers and introduced new measures for professionals to tackle Anti Social Behaviour (ASB).
- 1.2 One of the new powers created in this act was the introduction of Public Space Protection Orders (PSPOs) which has given powers to local authorities to introduce orders that restrict certain behaviours or activities within a specified area, if it can be demonstrated that such activity is having a negative impact and is detrimental to the quality of life of the community.
- 1.3 PSPOs also replace previous legislation to tackle disorder including Designated Public Places Orders (DPPO). Thanet has had a DPPO since 2005 which was extended in 2008 to cover the whole of the district. This made the consumption of alcohol (when likely to cause a nuisance) and when asked not to do so by an authorised officer, an offence.

However due to the introduction of PSPOs, this expires in October 2017.

- 1.4 Thanet is the fourth most densely populated district in Kent (ONS 2015) and has seen a 19% growth in Thanet's visitor economy (Visit Kent 2016). areas. It is a growing tourist destination with a number of popular areas to visit and socialise in. The Council works with other agencies to foster a safe and sociable experience when visiting or going out in the district.

Residents, businesses and Elected Members have reported Anti Social Behaviour due to street drinking and alcohol related nuisance in the urban areas, particularly of Margate, Broadstairs and Ramsgate. Local businesses owners have also expressed concern with regards to the increase in tourism alongside the impact and perception of alcohol related disorder.

2.0 Public Space Protection Order - threshold

- 2.1 When making an order the Council must be satisfied that on reasonable grounds the activities carried out, or likely to be carried out, in a public space:
- *Have had, or are likely to have, a detrimental effect on the quality of life of those in the locality;*
 - *Is, or is likely to be, persistent or continuing in nature;*
 - *Is, or is likely to be unreasonable; and*
 - *Justifies the restrictions imposed.*
- 2.2 The council can only make a PSPO on any public space within the boundaries of the Thanet District. This includes any place to which the public or any section of the public have access, on payment or otherwise, as a right or by virtue of an expressed or implied permission.
- 2.3 It is an offence for a person, without reasonable excuse, to do anything that they are prohibited from doing by a PSPO or for them to fail to comply with a requirement to which they are subject to under a PSPO.
- 2.4 In line with the requirements of the act, the Thanet District Commander and Kent Police and Crime Commissioner have been consulted prior to the drafting of this order and are in support of the proposals.

3.0 Alcohol control in public spaces

- 3.1 The Designated Public Places Order has given officers additional powers for a number of years, to confiscate alcohol where the officer believes it to be contributing, or likely to contribute to Anti Social Behaviour.
- 3.2 This Public Space Protection Order replaces the Designated Public Places Order and expands and extends alcohol control capabilities for a further three years.
- 3.3 It is proposed that restrictions around alcohol consumption remain in urban areas, and persons can be required:
- To not consume alcohol or anything the authorised person reasonably believes to be alcohol, in sealed or unsealed vessels.
 - To surrender anything in the person's possession which is, or the authorised person reasonably believes to be, alcohol or likely to be used as a container for alcohol.

4.0 Evidence and justification

- 4.1 Thanet continues to experience high levels of Anti Social Behaviour compared to other districts (Kent Police recorded crime data available on police.uk).
- 4.2 A review of the former Designated Public Place Order and data provided by Kent Police demonstrates a continued need in the urban and open recreational areas of the district to have provision in place to control alcohol consumption.
- 4.3 The Council and Kent Police regularly receive complaints regarding anti social activities associated with alcohol consumption. This has included reports of street drinking and unauthorised events such as beach parties.

- 4.4 The map and data set in out in the proposed order, (See Annex 1) is provided as a snapshot to demonstrate prevalence across the district, alongside a summary of alcohol related arrests from Margate Police custody from 2016-2017.
- 4.5 When looking at the impact of alcohol on the Thanet district, Thanet has higher levels of hospital admissions for alcohol related diseases than any other district, which is also set out in more detail in the proposed order (See Annex 1).
- 4.6 The 2014 annual public health report published by the Kent Public Health Observatory cited alcohol as an issue for Kent and Thanet in that the number of people dying prematurely from liver disease in the county has risen 43% since 2002, which is against trends for other diseases. The number of people being treated for alcohol related conditions has also increased, particularly in Thanet.
- 4.7 The most recent alcohol and liver disease profile for Thanet also shows higher levels of alcohol related mortality and hospital admissions and significantly higher levels of mortality from chronic liver disease compared to the rest of Kent. (*Thanet CCG alcohol and liver disease profile 2014-15*).
- 4.8 The aim of 'Reducing harmful drinking' is a current priority for Public Health England whilst 'Tackling the negative effects of alcohol' is also set out clearly in the Kent Drug and Alcohol Strategy for 2017-2022 produced by Kent County Council and Kent Police. This revised strategy acknowledges the changing complexities of alcohol and calls upon all partners including district councils to do all they can to prevent and reduce the harmful effects of drugs and alcohol issues.
- 4.9 These objectives also support both themes of the Thanet District Council corporate priorities for 2015-2019 and Thanet Community Safety Partnership action Plan for 2017-2020.

5.0 Context

- 5.1 The council undertook a 21 day public period for comment to establish and incorporate any further stakeholder views. The majority of law abiding citizens will not be affected by this order. It is only persons acting or likely to act in an anti social manner due to alcohol that will be effected by this order.

6.0 Definitions and exemptions

- 6.1 *Public place* means any place to which the public or any section of the public has access to, on payment or otherwise, as a right or by virtue of an express or implied permission. This includes beaches and foreshores.
- 6.2 *Authorised person* means an officer or agent acting on behalf of Thanet District Council, a Police Constable or a Police Community Support Officer.
- Alcohol* has the meaning as given by Section 191 of the Licensing Act 2003.
- 6.3 *Licensed premises* - This provision does not apply to alcohol being consumed within premises (including designated outdoor areas) that have obtained a license under the Licensing Act 2003 or section 115E of the Highways Act 1980.
- 6.4 The 'Restricted Area' and proposed boundary as set out in this order covers the majority of the more densely populated urban areas within the District of Thanet that have shown a higher volume of arrests made by police due to drunkenness and intoxication. A map is available on page 3 of the annexed order.

6.5 This framework is **not** a blanket ban on alcohol consumption, but provides officers with additional powers in urban areas likely to be more populated, when they witness or suspect that alcohol is, or may, become a contributory factor in Anti Social Behaviour. It then becomes an offence to consume or carry alcohol or items believed to be alcohol, when asked not to do so by an authorised officer.

7.0 Options

- 7.1 To approve the recommendations;
- 7.2 To amend the recommendations and then approve them;
- 7.3 To reject the proposed order and recommendations.

Contact Officer:	(Jessica Bailey, Community Safety Team Leader)
Reporting to:	(Penny Button, Head of Safer Neighbourhoods)

Annex List

Annex 1	Proposed draft Public Spaces Protection Order
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Background documents

Title	Where to access copy
<i>Chief Medical Officer announcement report - January 2016</i>	https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/489795/summary.pdf Accessed: 10/08/2017
<i>Thanet CCG alcohol and liver disease profiles 2014</i>	http://www.kpho.org.uk/_data/assets/pdf_file/0005/43457/Thanet-CCG-alcohol-and-liver-disease-profile.pdf Accessed: 12/08/2017
Annual public health report 2014	http://www.kpho.org.uk/health-intelligence/lifestyle/alcohol#tab1 Accessed: 10/08/2017

Corporate Consultation

Finance	Ramesh Prashar, Head of Financial Services
Legal	Sophia Nartey, Interim Head of legal Services
Communications	Hannah Thorpe, Head of Communications

The Anti-Social Behaviour, Crime and Policing Act 2014**Public Spaces Protection Order - (Thanet District Council) 2017****No. 2 (Alcohol control)**

Page Number	Document
1-2	Proposed Public Space Protection Order
3	Restricted area
Appendix:	
1	Threshold
2	Evidence and justification
3	Enforcement
4	Consultation
5	Support from the Police and Crime Commissioner



The Anti-Social Behaviour, Crime and Policing Act 2014

Public Spaces Protection Order (Thanet District Council) 2017

No. 2 (Alcohol control)

Thanet District Council ("the council") makes this Public Spaces Protection Order under section 59 of the Anti Social Behaviour, Crime and Policing Act 2014, having consulted as required by section 72 of the act.

This Order comes into force on Thursday 16th November 2017 for a period of 3 years.

The council is satisfied that alcohol related anti-social behaviour is being carried out within the area to which this order applies, it is likely that these activities will continue to be carried out and that this is having or it is likely to have a detrimental effect on the quality of life of those in the locality by causing harassment, alarm and distress.

This order relates to the land inside the area marked on the attached map which is outlined in red ('the Restricted Area'). This includes all spaces within this boundary that are accessible to the public.

1. Offences

The activities which are prohibited by this order when asked not to do so by an authorised officer are:

Alcohol control in a public place

All persons are prohibited from consuming alcohol and must dispose of any vessel believed to contain alcohol, when asked to do so by an authorised person, **when** it is believed that they are either committing or likely to commit Anti-Social Behaviour in a public place.

An authorised person can require any person:

- a) To not consume alcohol or anything the authorised person reasonably believes to be alcohol, in sealed or unsealed vessels.
- b) To surrender anything in the person's possession which is, or the authorised person reasonably believes to be, alcohol or likely to be used as a container for alcohol.

Any surrendered items are to be retained by the authorised person and safely disposed of as appropriate.

[n.b This provision does not apply to alcohol being consumed within premises (including designated outdoor areas) that have obtained a license under the Licensing Act 2003 or section 115E of the Highways Act 1980.]

2. Breaches

If, without reasonable excuse, you fail to comply, with clause 1 of this Order, (Alcohol Consumption) you commit an offence for which the maximum penalty upon summary conviction is a fine not exceeding level 2 on the standard scale.

3. Definitions

Public place means any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission. This includes beaches and foreshores.

Authorised person means an officer or agent acting on behalf of Thanet District Council, a police constable or a police community support officer.

Alcohol has the meaning as given by Section 191 of the Licensing Act 2003

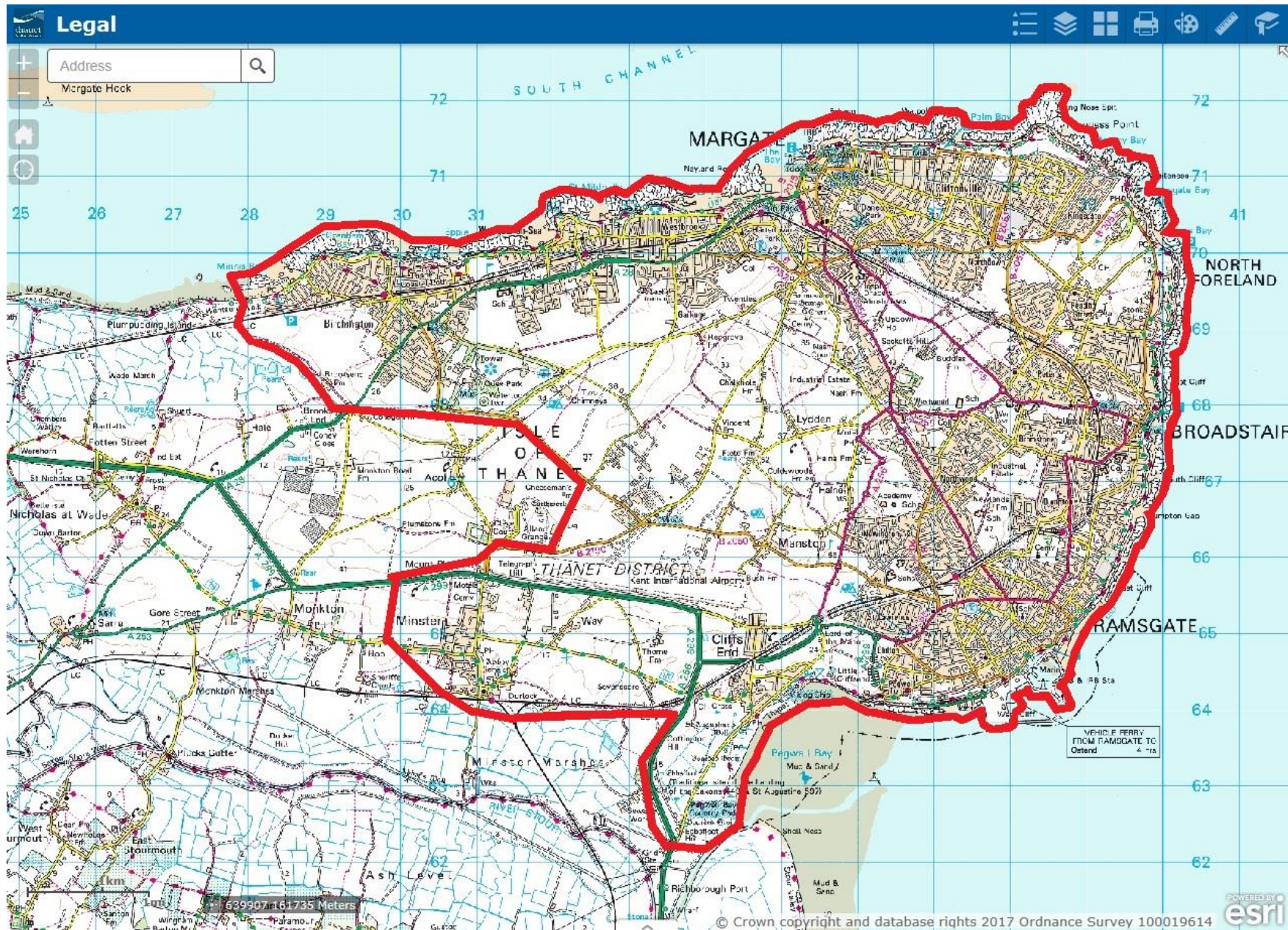
4. Date of effect

This Order shall come into effect on Thursday 16th November 2017 .

5. Length of Order

This Order shall have effect for a period of 3 years.

“Restricted Area”



Appendix 1

Threshold

A public spaces protection order is an order made by the Local Authority if it is satisfied on reasonable grounds that two conditions are met. These are:

- That activities being carried out within a public place have had detrimental effect on the quality of life of those in the locality or it is likely they will.
- That the effect, or likely effect, of these activities is, or is likely to be, of a persistent or continuing nature, such as to make the activities unreasonable.

These orders identify public places and prohibit specific things from being done in that area or require specific things to be done in that area for a maximum of 3 years.

Breach of the order would constitute a criminal offence.

Appendix 2

Evidence and justification

Thanet is a growing tourist destination with a number of night time economy areas. Since 2008 a Designated Public Places Order has covered the district giving officers additional powers to confiscate alcohol.

The power to introduce Public Space Protection Orders has replaced previous legislation setting out Designated Public Place Orders. This Public Space Protection Order proposes to expand alcohol control capabilities for a further three years.

A review of the previous order’s necessity as well as data provided by Kent Police (See map 1) demonstrates a continued need in the urban and open recreational areas of the district to have provision in place to give officers additional powers should they need them, to confiscate alcohol from persons causing or believed to be causing harassment, alarm or distress.

The ‘Restricted Area’ covers the urban areas within the District of Thanet that have shown a higher volume of arrests made by police due to drunkenness and intoxication.

This framework is **not** a blanket ban on alcohol consumption, but provides officers with additional powers when it is witnessed or suspected that alcohol is or may become a contributory factor in Anti Social Behaviour. It then becomes an offence to consume or carry alcohol or items believed to be alcohol, when asked not to do so by an authorised officer.

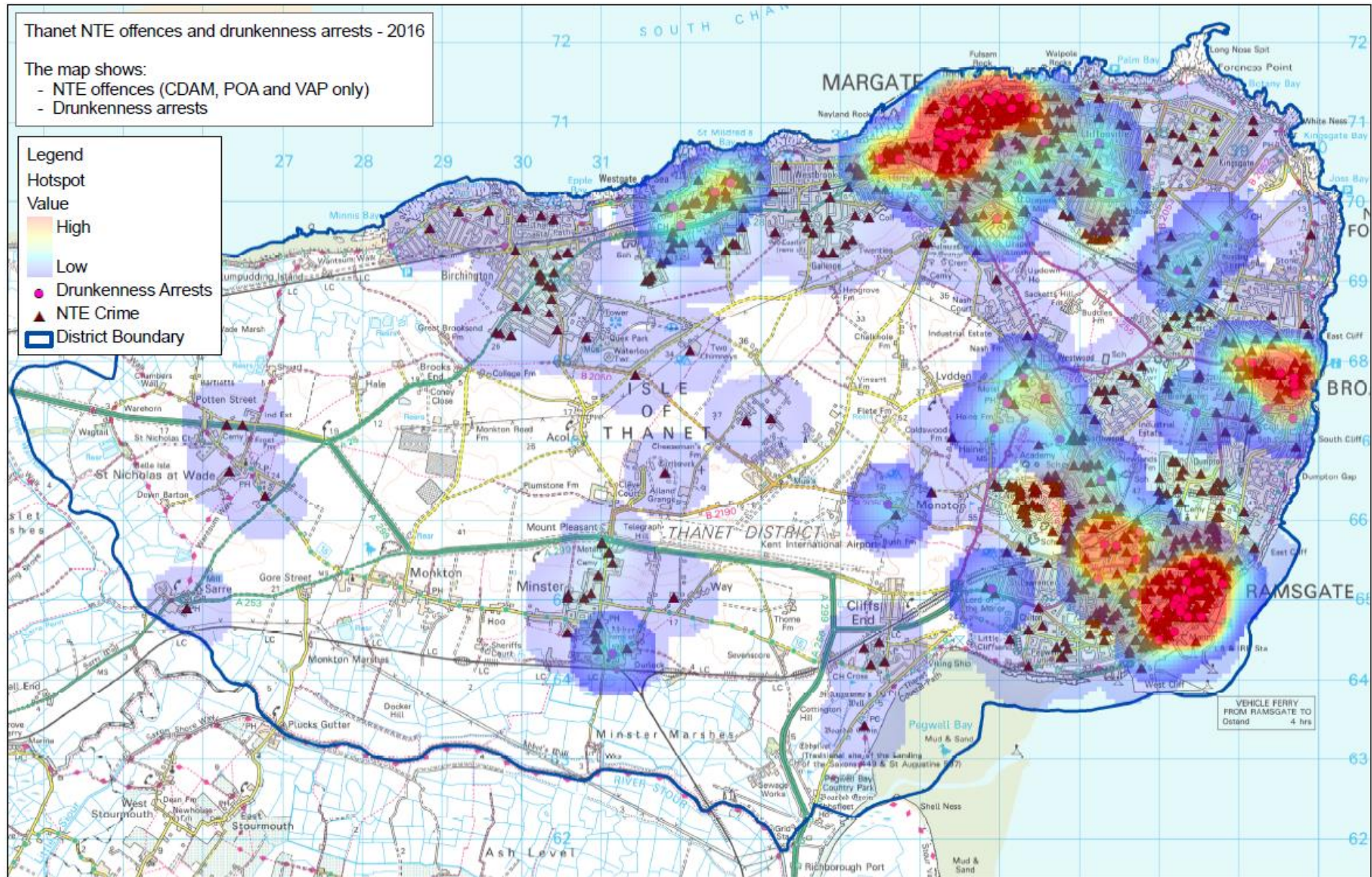
This will be particularly helpful with regards to unauthorised events, beach parties, street drinking, which have been raised as matters of concern at public Neighbourhood Engagement Meetings and by local residents and businesses.

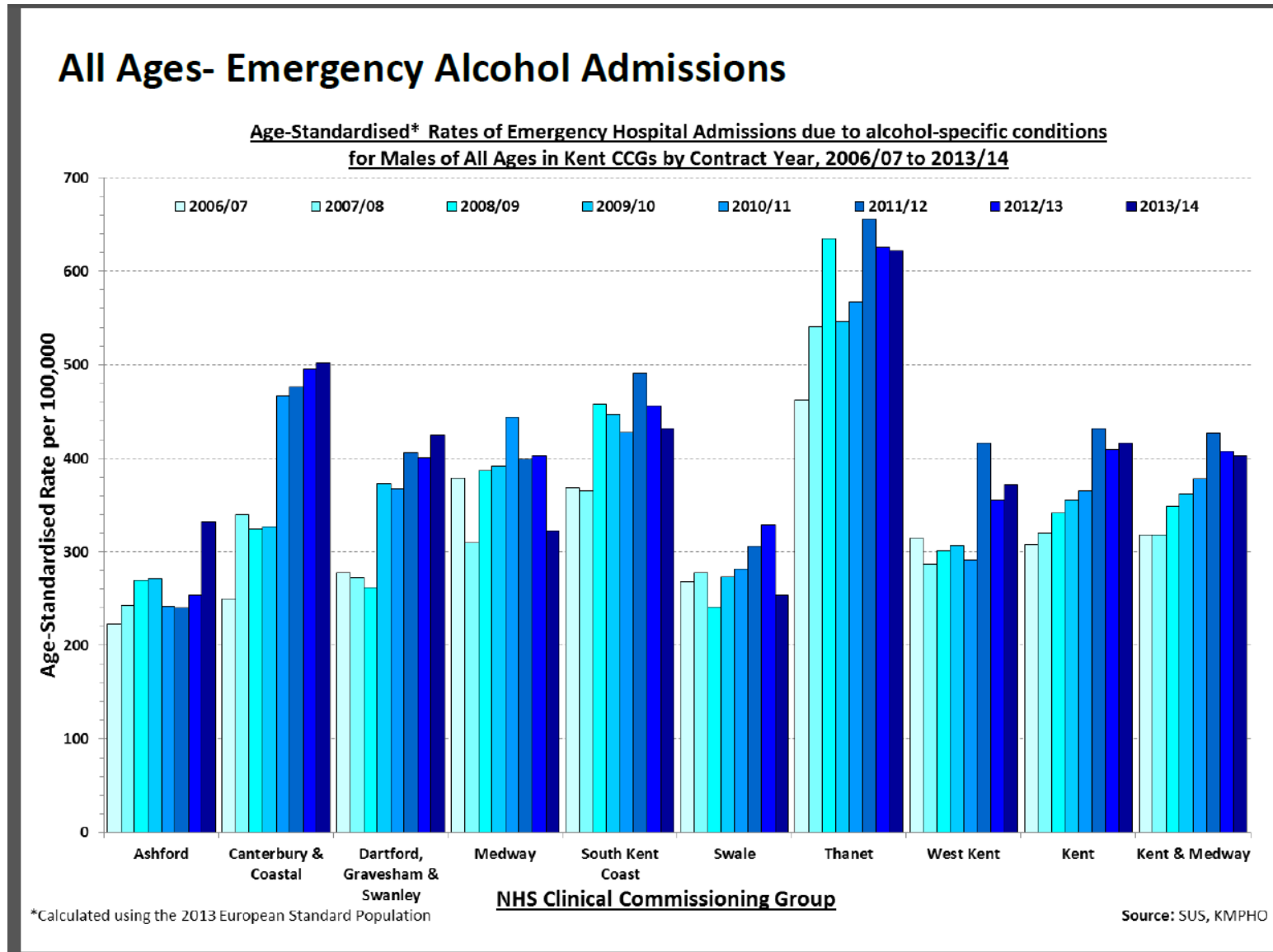
Alcohol Related Arrests Kent Police Thanet custody data 2016-17

Alcohol related arrests	2016/17
Drunk and Disorderly	91
Section 4 POA	55
Driving Whilst Unfit (Drink)	46
Section 5 POA	16
Section 4 POA - Racially Aggravated	7
Drunk in Charge of Motor Vehicle	5
Drunk in Charge of Child	3
Drunk in a Public Place	1
Total	224

2.1: Thanet NTE offences and drunkenness arrests 2016 hotspots

Source: Kent Police





2.3 Thanet Alcohol Profile summary 2014

Source: Public Health England

Thanet Alcohol Profiles (2014)

	Indicators	Thanet	South East region
Mortality	Months of life lost - males	13.64	9.89
	Months of life lost - females	5.85	4.72
	Alcohol-specific mortality - males	16.70	11.78
	Alcohol-specific mortality - females	6.72	5.35
	Mortality from chronic liver disease - males	22.78	12.94
	Mortality from chronic liver disease - females	10.51	6.92
	Alcohol-related mortality - males	65.57	58.49
	Alcohol-related mortality - females	32.19	25.95
Admissions	Alcohol-specific hospital admission - under 18s	58.26	37.30
	Alcohol-specific hospital admission - males	543.92	375.53
	Alcohol-specific hospital admission - females	256.45	188.37
	Alcohol-related hospital admission (Broad) - males	1711.28	1409.59
	Alcohol-related hospital admission (Broad) - females	819.76	705.48
	Alcohol-related hospital admission (Narrow) - males	693.52	495.95
	Alcohol-related hospital admission (Narrow) - females	350.43	267.25
	Admission episodes for alcohol-related conditions (Broad)	1851.48	1615.65
Crime	Admission episodes for alcohol-related conditions (Narrow)	651.88	513.12
	Alcohol-related recorded crimes	8.10	4.90
	Alcohol-related violent crimes	6.02	3.60
	Alcohol-related sexual offences	0.14	0.11
	Abstainers synthetic estimate	15.76	14.73
	Lower Risk drinking (% of drinkers only) synthetic estimate	73.97	72.71
	Increasing Risk drinking (% of drinkers only) synthetic estimate	19.09	20.54
	Higher Risk drinking (% of drinkers only) synthetic estimate	6.94	6.75
Binge drinking (synthetic estimate)	15.20	18.10	
Employees in bars - % of all employees	2.16	1.59	

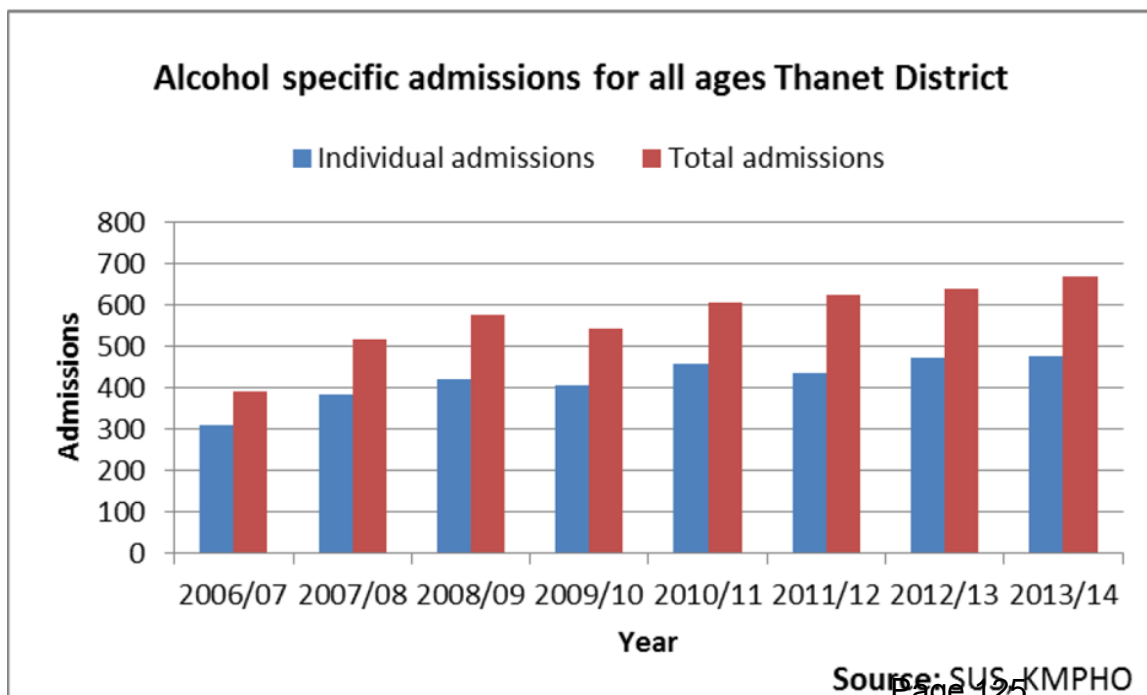


Source: LAPE 2014

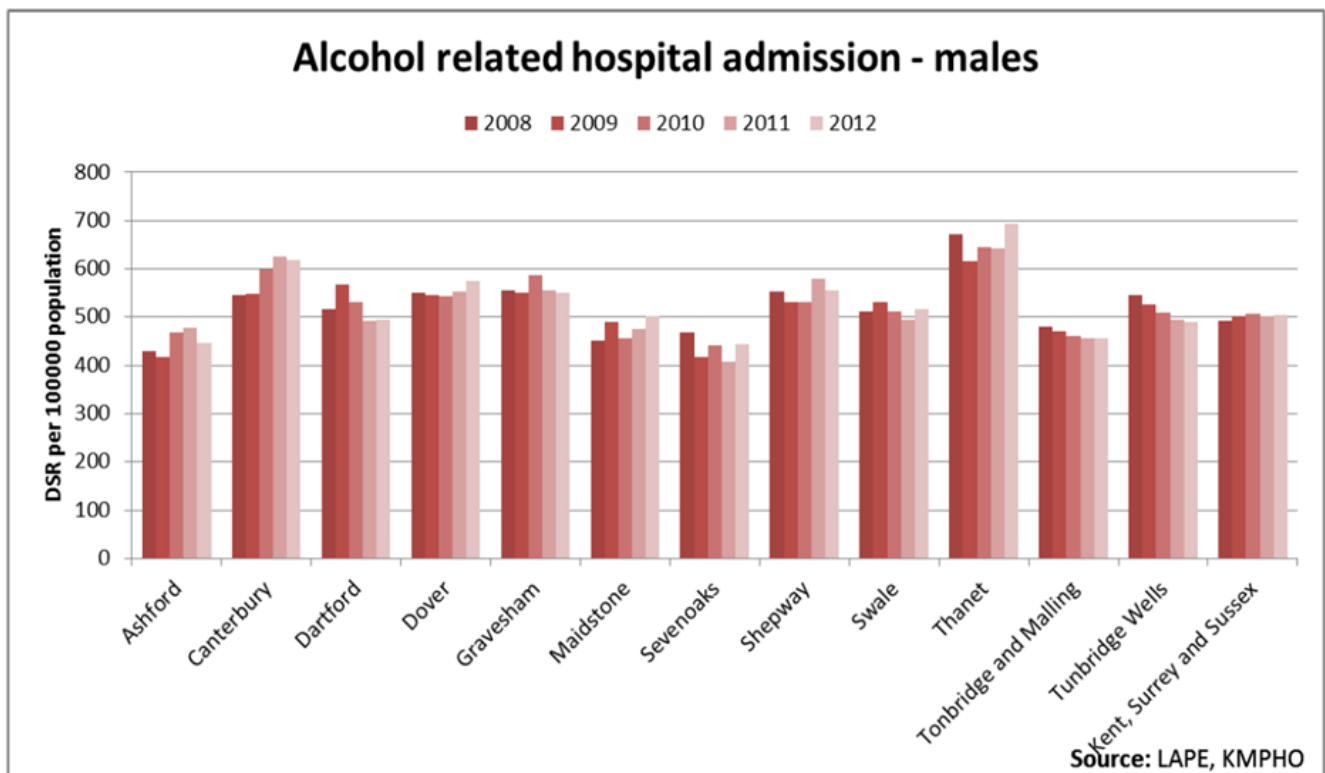
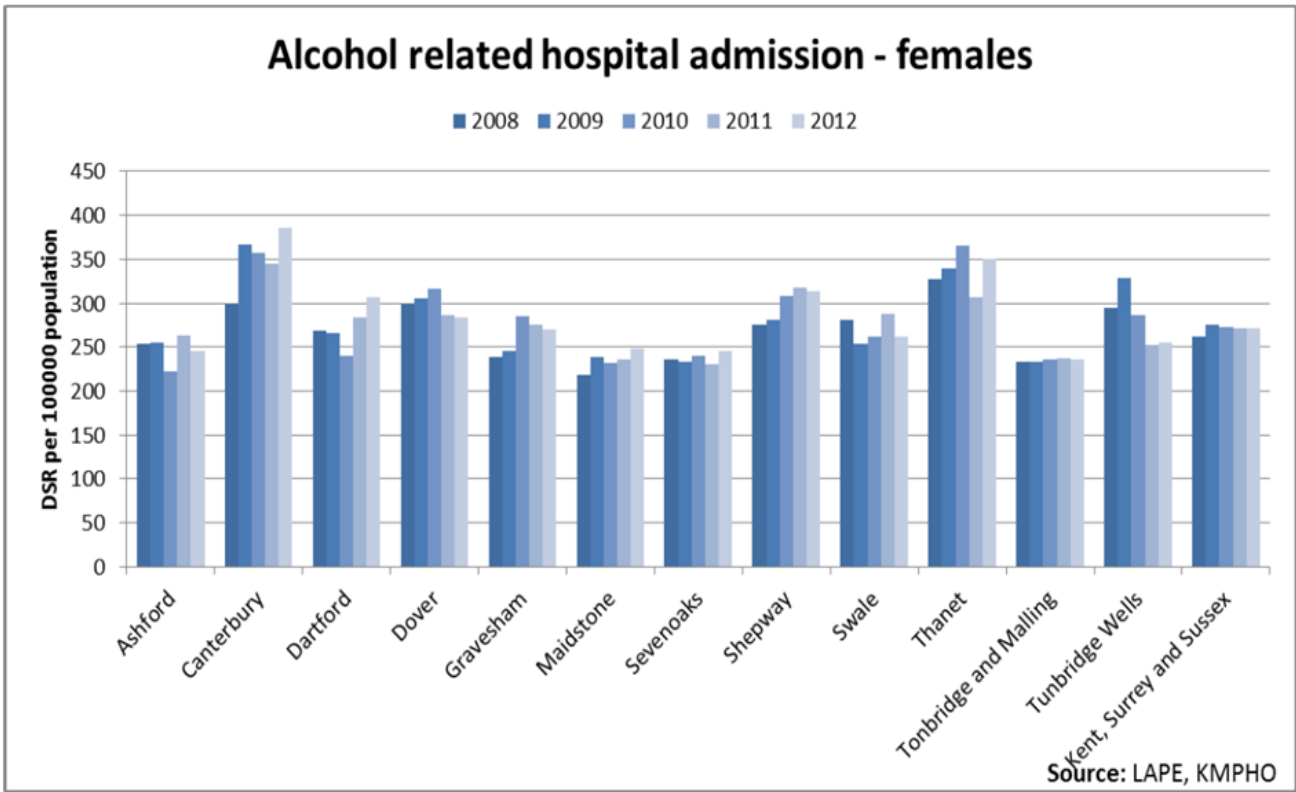
Available at: <http://www.lape.org.uk/>

2.4 Thanet Alcohol Hospital Admissions

Source: Kent Public Health

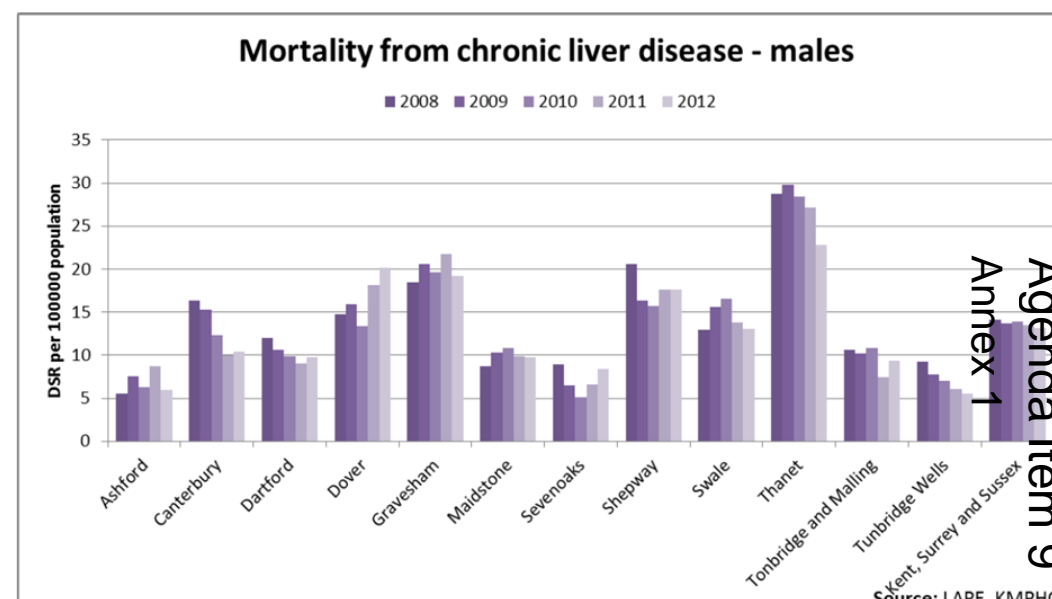
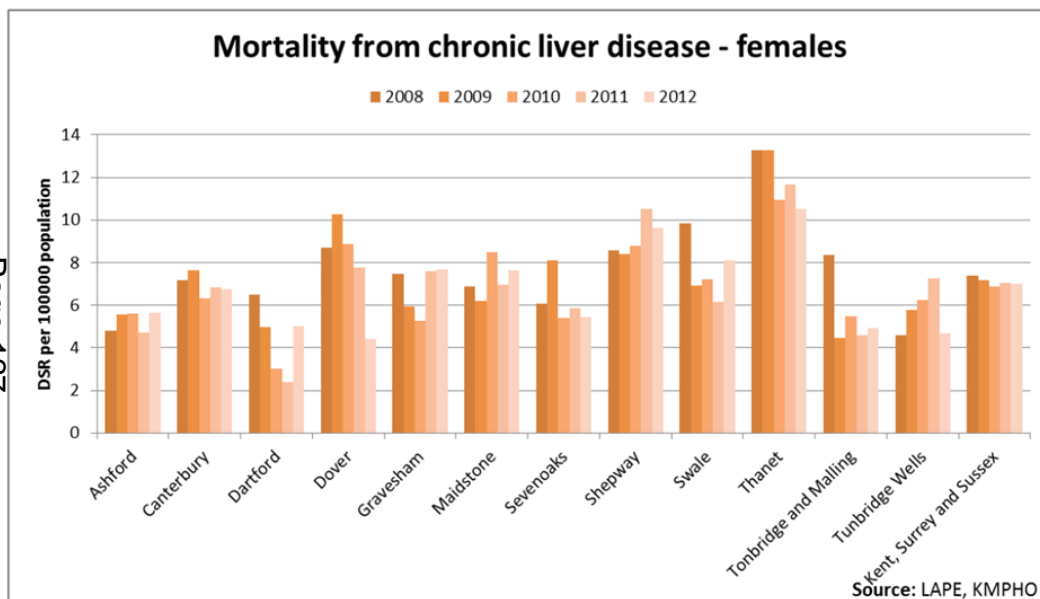
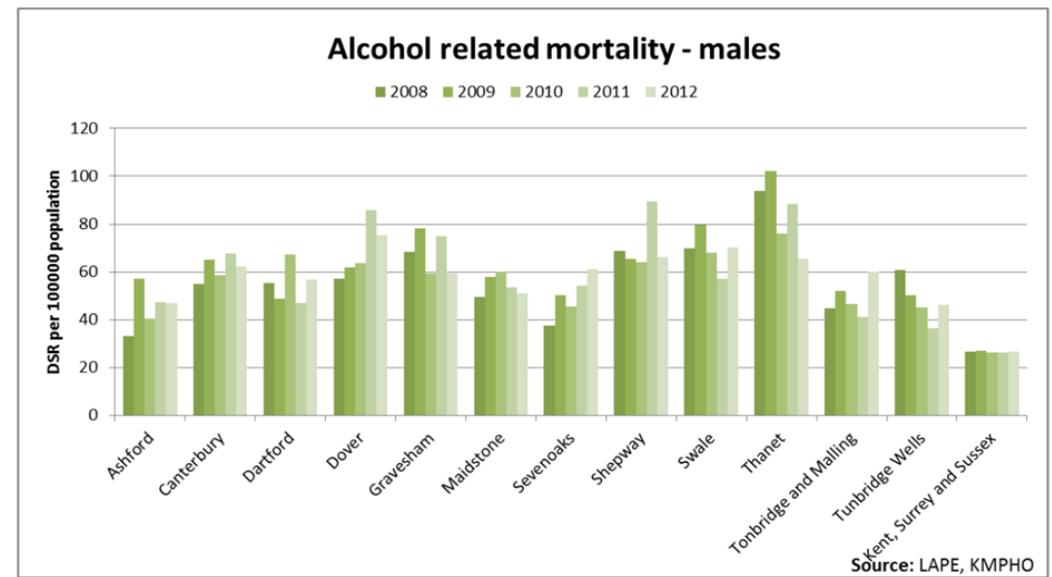
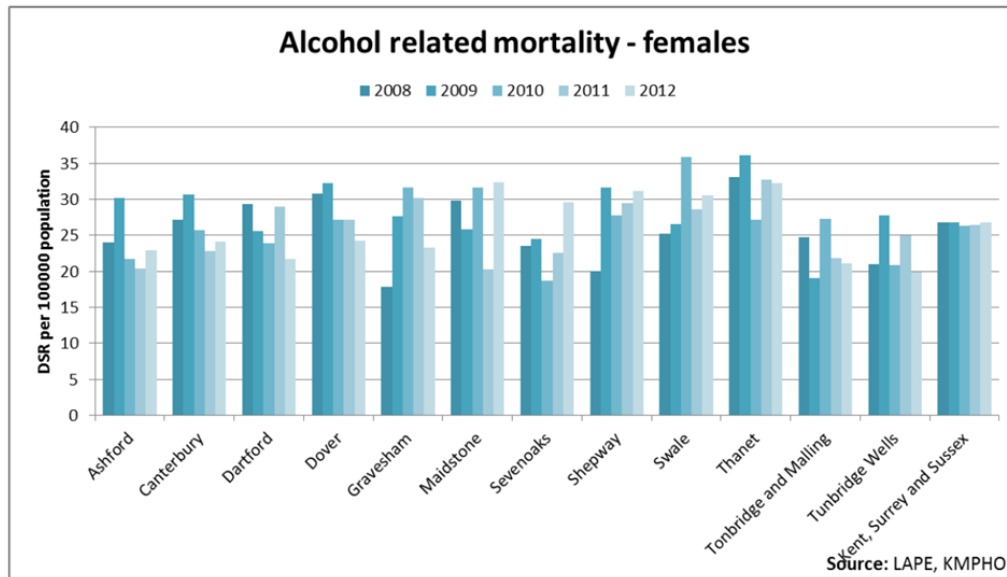


Source: SUS, KMPHO



2.5 Alcohol related mortality by gender - Thanet

Source: Kent Public Health



Appendix 3

Enforcement

It is proposed that this order gives discretion and flexibility to officers to exercise enforcement of these provisions where it is believed to be having a detrimental effect and capable of causing harassment, alarm and distress on those in the locality.

Failure, without reasonable excuse, to comply with the prohibitions or requirements imposed by this Order is a summary offence under section 67 of the Anti-social Behaviour, Crime and Policing Act, 2014.

A person guilty of an offence under Section 67 is liable on summary conviction to a fine not exceeding level 3 on the standard scale.

A constable or an authorised person may, under Section 68 of the Act, issue a fixed penalty notice to anyone he or she has reason to believe has committed an offence under section 67 in relation to this Order.

If the fixed penalty notice is paid within its required timescale no further action will be taken. Failure to pay within this time may result in a prosecution for the breach of the order.

Authorised persons:

- Any council officer or appointed agent acting on behalf of the Thanet District Council, will be authorised to be able to undertake enforcement of this order.
- Where resources are available this order can also be enforced by Kent Police Constables and Police Community Support Officers.

Consultation

Public Spaces Protection Order (Thanet District Council) 2017 No. 2 (Alcohol control)

It is proposed that this Public Spaces Protection Order would cover:

Alcohol control in a public place when contributory to Anti Social Behaviour

Namely, all persons are prohibited from consuming alcohol and must dispose of any vessel believed to contain alcohol, when asked to do so by an authorised person, **when** it is believed that they are either committing or likely to commit Anti-Social Behaviour in a public place.

An authorised person can require any person:

- To not consume alcohol or anything the authorised person reasonably believes to be alcohol, in sealed or unsealed vessels.
- To surrender anything in the person's possession which is, or the authorised person reasonably believes to be, alcohol or likely to be used as a container for alcohol.

Any comments or objections:

I am aware of Thanet District Council's proposal for a Public Space Protection Order under section 59 of the Anti-Social Behaviour Crime and Policing Act 2014 to deal with reducing anti-social behaviour being committed in a public place. I confirm that I have been consulted on the proposed Public Space Protection Order and the contents within. I am aware that a great deal of police time and resources are used to deal with alcohol related anti-social behaviour within the Thanet area which clearly has a detrimental effect on the quality of life for those in the local community. Therefore, I would fully support the making of this order and will assist where appropriate, as the Local Authority remain the lead agency in the enforcement of such an order."

I certify that I have been consulted by Thanet District Council in connection with the application for a Public Spaces Protection Order and (where relevant) agree to contribute to the enforcement of such an order.

Signature: Sharon Adley

Print name: Chief Inspector Sharon Adley

Position held and agency: Thanet District Commander

Date: 8/9/17

Summary of wider feedback

In the initial consultation period, statutory stakeholders, Kent Police and the Police and Crime Commissioner were consulted and had no objections to the proposals.

A wider opportunity to comment on the proposals was held from 12 September until 03 October 2017 requesting feedback from the public. Response's were generally in support of the proposals and felt that further enforcement was needed regarding alcohol control. Feedback specifically stated they felt the additional measures were 'needed' and were 'at long last'

Two representations were made requesting that the geographical boundary be extended to include Plum Pudding Island to the West of Minnis Bay and to incorporate Monkton and Acol as rural areas that had previously experienced alcohol related nuisance, however currently crime and ASB volumes do not substantiate this and no complaints recorded in recent years. The proposed boundary was therefore not amended.

Appendix 5



Jessica Bailey
Community Safety Manager
Thanet District Council
PO Box 9
Cecil Street
Margate
Kent CT9 1XZ

Date: 9 October 2017
Ref: OPCC/MS/IOR/956/17

Dear Jessica

Re: Proposed Public Space Protection Order - Thanet

Thank you for your letter concerning the proposed Public Space Protection Order (PSPO) for alcohol control in the urban areas of Thanet. I note that public consultation was due to run in September 2017. I appreciate the detail that you have provided and I subsequently asked my office to make contact with the Thanet District Commander seeking their views and potential involvement.

Following a favourable update from the District Commander, and confirmation of minimal impact on policing resources I am happy to provide my support to the proposed orders in Thanet.

I look forward to hearing an update on the orders in the future.

Yours sincerely


Matthew Scott
Kent Police & Crime Commissioner

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THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £25 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Committee Services Manager well in advance of the meeting.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS, SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY

MEETING.....

DATE..... AGENDA ITEM

DISCRETIONARY PECUNIARY INTEREST

SIGNIFICANT INTEREST

GIFTS, BENEFITS AND HOSPITALITY

THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:

.....
.....
.....

NAME (PRINT):

SIGNATURE:

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.